

COUNTY COMMISSION OF LEWIS COUNTY

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Commissioner

LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2nd FLOOR
WESTON, WV 26452
AMENDED MEETING AGENDA
Monday, February 22, 2016

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM Call Meeting to Order** (*action required*)
- 2. 10:05 AM T. Chad Kelley, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review upon request Thursday,
February 18, 2016. (*action required*)

APPOINTMENTS

- 3. 10:10 AM Thomas Aman, Esquire Steptoe & Johnson**
RE: To consider for adoption a Special Levy Election Order directing that an election be held regarding an increase of property tax levy rates in order to fund fire station construction and maintenance; building and grounds maintenance; vehicle acquisitions, replacements, repair and maintenance; acquisition of firefighting equipment; repair and maintenance of communication equipment; construction and maintenance of training facilities; utility expenses; insurance fees; telecommunication services and equipment; and office equipment for the six volunteer fire departments of Lewis County in a total approximate amount of \$3,587,895. (*action required*)
- 4. 10:10 AM Chris Richards, Director, Lewis County Convention and Visitor's Bureau**
RE: Quarterly Report of activities by the Lewis County Convention and Visitors Bureau.
(*information only*)

CORRESPONDENCE

- 5. Upshur County Commission Meeting Agenda:** Upshur County Commission Meeting Agenda for Thursday, February 18, 2016. (*information only*)
- 6. Region VII Planning and Development Council Announcement of 2016 Small Cities Block Grant Application Deadline and Guidelines:** The 2016 West Virginia Small Cities Block Grant Application deadline has been set for May 23, 2016. A list of priorities and guidelines are attached. (*information only*)
- 7. Jane Lew Public Service District Meeting Minutes:** Minutes of the January 14, 2016 meeting of the Jane Lew Public Service District. (*information only*)
- 8. Lewis County Emergency 911 Subscriber Fee Remittance from Vonage for January 2016:** Vonage Emergency 911 Subscriber Fee remittance for January 2016 in the amount of \$147.00. (*information only*)

BUSINESS

9. **Board(s) and Committee(s) Reports:** Reports from Commissioners on any board(s) or Committee(s) meetings attended including: Economic Development Water Project Update; Local Emergency Planning Committee; Paint the Town Blue; West Virginia American Water Stakeholders Meeting; Board of Equalization and Review. *(information only)*
10. **North Central Regional EMS, Inc. Request for Annual Assessment:** North Central Regional Emergency Medical Services, Inc. requests Lewis County contribute an annual assessment in the amount of \$818.60. This funding provides \$2,200.00 in scholarship for potential providers, \$4,000.00 to provide paramedics with 48 hours in continuing education and \$3,000.00 for National Emergency Medical Service Week activities. *(action required)*
11. **Lewis County Economic Development Board Member Reappointment:** The Lewis County Economic Development Authority requests the following individuals be reappointed to the authority for three (3) year terms expiring December 31, 2018: Greg Stark, Richard (Dick) Ritter, Tracey Weber, III and Marvin Murphy. *(action required)*
12. **Lewis County Planning Commission Request to Appoint Leona Swisher as a Member of the Commission:** The Lewis County Planning Commission requests Leona Swisher be appointed to fill the unexpired term of Rex Stalnaker. This term will expire February 1, 2018. *(action required)*
13. **Hiring of Maintenance Employee:** The Lewis County Commission advertised for a maintenance employee with emphasis in electric or plumbing certification. This not a new position but to fill a current vacancy. Only one applicant has certification in either preferred. Consideration will be given to hiring the certified applicant to fill this vacancy. *(action required)*
14. **Lewis County Economic Development Authority Report:** Report of activities of the Lewis County Economic Development Authority by Director Mike Herron. *(information only)*
15. **Timesheets and Leave Requests** *(action required)*

ACTIONS ORDERS AND PAYMENT OF EXPENDITURES:

16. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Thursday, February 18, 2016. *(action required)*
17. **Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.** Draft copies will be available for review upon request Thursday, February 18, 2016. *(action required)*
18. **Expenses for the current period presented for consideration of payment.** Draft copies will be available for review upon request Thursday, February 18, 2016. *(action required)*

ADJOURNMENT:

19. **With no further action being required by the Lewis County Commission, the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.

- All votes unanimous unless otherwise stated.

Roberts Rules of Order is utilized as a guide only.

The Commission controls meeting management, discussion and input.