

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston, WV 26452
Phone: (304)269-8200
Fax: (304)269-2416
Email: @lewiscountywv.org
Website: lewiscountywv.org



COMMISSIONERS:
AGNES G. QUEEN
President
PATRICK D. BOYLE
Commissioner
THOMAS V. FEALY
Commissioner

**LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2nd FLOOR
WESTON, WV 26452
MEETING AGENDA
MONDAY, December 28, 2015**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM Call Meeting to Order** (*action required*)
- 2. 10:05 AM T. Chad Kelley, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review Wednesday, December 23, 2015 upon request (*action required*)

APPOINTMENTS

- 3. William Rowan, Director Lewis-Gilmer Emergency 911**
RE: Permission to hire 4(four) full-time dispatchers. These positions are not new but replacements of three (3) vacant positions and one (1) resignation (see item 13 below). (*action required*)
- 4. Cynthia S. Rowan, Lewis County Clerk**
RE: Proposal to move Precinct 16 (Stone Coal Fishing Club) to new location. This building will not available. (*action required*)

CORRESPONDENCE

- 5. Upshur County Commission Meeting Agenda:** Upshur County Commission Meeting Agenda For December 17, 2015(*information only*)
- 6. Lewis-Gilmer Emergency 911 Advisory Board:** Minutes of November 2015 Lewis-Gilmer Emergency 911 Advisory Board Meeting. (*information only*)
- 7. Lewis County Senior Center Report on Distribution of Mountain Lakes Convention and Visitors Bureau Funds:** Lewis County First was awarded \$2,500.00 from the Mountain Lakes Convention and Visitors Bureau. The Lewis County Senior Citizens Center, Inc. serves as the fiscal agent for this grant. During the past quarter funds were spend to assist the Back to School Kids Bash in Jane Lew (\$514.77) and beautification surrounding the Jane Lew Welcome Sign (\$362.42). A balance of \$1,622.81 is remaining. (*information only*)
- 8. Jane Lew Public Service District Meeting Minutes:** Minutes of Jane Lew Public Service District Meeting of November 12, 2015 and Special Meeting of November 19, 2015. (*information only*)
- 9. Lewis County Fire Board General Information Regarding the Proposed Fire Levy:** General information regarding the Fire Service Levy that will be voted on during the May 2016 Primary(*information only*)

- 10. PEIA Changes for Non-State Plans:** Coverage changes for PEIA Non-State Plans for the 2017 fiscal year. These are not the same as the changes for State Employees that are being heavily publicized. The following changes will occur: premium increase of 3%; medical home copay will raise to \$20.00; elimination of living will discount; diabetic face-2-face program will become a 2 year program; Plan B moves to 70/30 co-insurance and urgent care copay will rise to \$50.00(*information only*)
- 11. Attorney General Settlement with Frontier Communications:** WV Attorney General Patrick Morrissey reached a settlement in the amount of \$160 Million with Frontier Communications to resolve complaints involving internet speeds provided to consumers(*information only*)

BUSINESS

- 12. Board(s) and Committee(s) Reports:** Reports from Commissioners from any board(s) or Committee(s) meetings attended including: Lewis Gilmer Emergency 911; Award of Funding for Lewis County Soccer Field; County Holiday Dinner. (*information only*)
- 13. Possible dates for a work session with the City of Weston:** Mayor Julia Spelsberg requested the county consider having work session with the City. The mayor has proposed a possible meeting schedule for consideration. (*action required*)
- 14. Resignation of David Moran as a Lewis Gilmer Emergency 911 Telecommunicator:** David Moran submits his letter of resignation as a telecommunicator for the Lewis Gilmer Emergency 911 Center effective December 31, 2015.(*action required*)
- 15. Lewis County Economic Development Authority Report:** Report of activities of the Lewis County Economic Development Authority by Director Mike Herron.
(*information only*)
- 16. Timesheets and Leave Requests (*action required*)**
John Snyder Thursday, January 7, 2016
Friday, January 8, 2016
Monday, January 11, 2016

ACTIONS ORDERS AND PAYMENT OF EXPENDITURES:

- 17. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Wednesday, December 23, 2015.(*action required*)
- 18. Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.** Draft copies will be available for review upon request Wednesday, December 23, 2015.
(*action required*)
- 19. Expenses for the current period presented for consideration of payment.** Draft copies will be available for review upon request Wednesday, December 23, 2015. (*action required*)

ADJOURNMENT:

- 20. With no further action being required by the Lewis County Commission, the meeting will be adjourned.** (*action required*)

**LEWIS COUNTY COMMISSION
MEETING MANAGEMENT**

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

*Roberts Rules of Order is utilized as a guide only.
The Commission controls meeting management, discussion and
input.*

Upshur County Commission Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: December 17, 2015

- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• December 10, 2015
- 9:15 a.m. April Keating, Mountain Lakes Preservation Alliance – Presentation on pipeline setback distance and other aspects of risk analysis
- 9:30 a.m. Kirk A. Bowers, Virginia Chapter, Sierra Club – Presentation on the need for a Programmatic Environmental Impact Statement for the Atlantic Coast Pipeline
• Resolution Petitioning the Federal Energy Regulatory Commission to Provide a Programmatic Environmental Impact Statement that Addresses the Cumulative Impacts of the Mountain Valley Pipeline, the Atlantic Coast Pipeline, the Appalachian Connector Pipeline, and the WB Express Project and the Stonewall Gathering Pipeline
• Resolution Petitioning Governor Earl Tomblin, Senators Joe Manchin and Shelley Moore Capito and our WV House of Representatives Delegates to Request that the Federal Energy Regulatory Commission Prepare a Programmatic Environmental Impact Statement that Addresses the Cumulative Impacts of the Mountain Valley Pipeline, the Atlantic Coast Pipeline, the Appalachian Connector Pipeline, the WB Express Project and the Stonewall Gathering Pipeline
• Resolution Petitioning the Federal Energy Regulatory Commission to Request a Programmatic Environmental Impact Statement that Addresses the Cumulative Impacts of the Mountain Valley Pipeline, the Atlantic Coast Pipeline, the Appalachian Connector Pipeline, the WB Express Project and the Stonewall Gathering Pipeline
- 1:00 p.m. Terri Moxley, EBSO – Mid-year review of EBSO Health Insurance Plan
Item may lead to Executive Session per WV Code §6-9A-4(6)
(6) To discuss any material the disclosure of which would constitute an unwarranted invasion of an individual's privacy such as any records, data, reports, recommendations or other personal material of any educational, training, social service, rehabilitation, welfare, housing, relocation, insurance and similar program or institution operated by a public agency pertaining to any specific individual admitted to or served by the institution or program, the individual's personal and family circumstances;
- 2:00 p.m. Supervisor Meeting
- 3:00 p.m. Policy Board Meeting

Items for Discussion / Action / Approval:

1. Correspondence from S. Michael Feola requesting consideration to fill a private sector vacancy on the Region VII Planning and Development Council effective January 1, 2016. Upon approval, Mr. Feola's term would begin on January 1, 2016 and expire on December 31, 2016.

- Buckhannon-Upshur Parks and Recreation Advisory Board July 13, 2015
- Buckhannon-Upshur Parks and Recreation Advisory Board August 18, 2015
- Buckhannon-Upshur Parks and Recreation Advisory Board September 14, 2015
- Buckhannon-Upshur Parks and Recreation Advisory Board November 9, 2015

7. Meetings

- 01/07/16 7:00 p.m. Banks District VFD
- 01/07/16 7:00 p.m. Selbyville VFD
- 01/05/16 6:00 p.m. Hodgesville PSD
- 01/05/16 5:30 p.m. Elkins Road PSD
- 01/13/16 12:00 p.m. Upshur County Senior Center Board
- 01/13/16 1:30 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
- 01/13/16 6:00 p.m. Upshur County Citizens Corp - CERT
- 01/13/16 7:30 p.m. Warren District VFD
- 01/14/16 1:00 p.m. Adrian PSD
- 01/14/16 3:00 p.m. Tennerton PSD
- 01/14/16 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 01/14/16 7:30 p.m. Buckhannon VFD
- 01/14/16 4:00 p.m. Buckhannon Upshur Airport Authority–meeting held at Airport
- 01/11/16 12:00 p.m. Upshur County Family Resource Network
- 01/11/16 4:30 p.m. Upshur County Solid Waste Authority
- 01/11/16 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
- 01/11/16 6:00 p.m. Lewis-Upshur Community Corrections Board -- Upshur County
- 01/12/16 6:00 p.m. Buckhannon River Watershed Association
- 01/19/16 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 01/12/16 7:30 p.m. Adrian VFD
- 01/20/16 7:00 p.m. Ellamore VFD
- 01/20/16 12:00 p.m. Lewis Upshur LEPC --- Lewis location
- 01/17/16 6:30 p.m. Upshur County Youth Camp Board
- 01/19/16 6:30 p.m. Upshur County Fire Board
- 01/20/16 7:00 a.m. Upshur County Development Authority
- 01/17/16 6:00 p.m. Washington District VFD
- 01/18/16 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 01/19/16 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 01/19/16 4:00 p.m. Upshur County Public Library Board
- 01/28/16 4:00 p.m. Upshur County Farmland Protection Board – CANCELLED
- 01/08/16 12:00 p.m. Upshur County Farmland Protection Board – Committee Meeting
- 01/08/16 2:00 p.m. Upshur County Farmland Protection Board – Special Meeting
- 03/23/16 10:00 a.m. James W. Curry Advisory Board
- TBA 6:00 p.m. Upshur County Fire Fighters Association
- 01/21/16 6:00 p.m. Buckhannon-Upshur Board of Health

8. Appointments Needed or Upcoming:

- Upshur County Fire Board (Vacant Position – 6-30-16) --- 1st District Community Representative
- Upshur County Farmland Preservation Board (Vacant Position – 06-30-15) – At large – Non Farming
- Region VII Planning and Development Council (6-30-15 – Donnie R. Tenney) --- County
- Region VII Planning and Development Council (12-31-15 – Connie Tenney) --- County

- Region VII Planning and Development Council (12-31-15 – Sam Nolte) --- County
- Region VII Planning and Development Council (12-31-15 – Dr. Pamela Balch) --- County
- Region VII Planning and Development Council (12-31-15 – A.G. Trusler) --- County
- Corridor H Authority (Vacant Position – 06-30-16) -- Commission

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission
January 7, 2016 --- 9:00 a.m.
Upshur County Courthouse Annex

ATTENTION The Commission meeting on Thursday, December 24, 2015 has been cancelled due to the Courthouse closing at 12:00 p.m. for Christmas Eve.

ATTENTION The Commission meeting on Thursday, December 31, 2015 has been cancelled due to the Courthouse closing at 12:00 p.m. for New Year's Eve.

07-13-15

Lewis-Gilmer E-911 Advisory Board

11-09-15

The Meeting was called to order by, L. Gerwig at 18:00 in Gilmer County.

Members Present: L. Gerwig, J. Gum, R. Hyre, J. Heater, B. Rowan and R. Stout

Also attending was; Eric Squires, Roberta Stalnaker, Jack Heater

Motion was made by R. Hyre and seconded by J. Gum to approve the minutes from the previous meeting. Motion carried.

Committee Reports

Executive Committee: No action has been taken by the Gilmer County Commission in reference to Glenville State College.

Building and Operations: J. Gum reported that there is still no right-of-way to the tower on the hill. Mike Ross has refused to sign. J. Gum also reported that we have received FAA approval and the study has been completed for the smaller tower to be located at the stone building.

J. Gum reported that there has been an upgrade to the current WEAPONS system and an additional position will be added.

J. Gum reported that the kitchen upgrades and new appliances have all been installed.

Budget and Finance: B. Rowan and J. Gum attended the quarterly budget meeting and the 911 center is doing well.

Public Relations: B. Rowan reported that P. Moran and L. Slaughter assisted with the Weston Fire Department for Fire Prevention Month, attending 5 schools. They also set up at the Stonewall Jackson Memorial Hospital Safety Fair.

Personnel Committee: The 911 Center was cut 5 employees in the spring. The County Commission is allowing the hire of 3 new dispatchers. The process will begin after the first of the year.

EMD/Training Committee: The EMD Committee has reviewed and suggested changes to the current EMD cards being used at the center. Dr. Snuffer met with the committee and approved the suggestions. New cards will be ordered through APCO.

Old Business: none

New Business: Starting in January, 2016, E911 Advisory Board meetings will be held monthly at 1400hrs. The location will still alternate between Lewis and Gilmer Counties.

J. Gum talked about using multiple frequencies on the radios and advised that the SIRN radios were to be used as a secondary radio at the time.

Addressing Report: As delivered

Operations Report: R. Stalnaker has requested from Gilmer County Fire Department their response protocol which will be included in the updated E911 Training Manual and Policies. Chief Hess was not in attendance. R. Stalnaker spoke with E. Squires.

Chairman's Time: none

Director's Report: none

Benefit of the Organization: none

Motion to adjourn was made by R. Hyre and was seconded by J. Heater.

Meeting was adjourned at 19:08. The next meeting will be on December 14, 2015 at 18:00 in Lewis County.

Rick Stout, Secretary

Larry Gerwig, Chairman



171 WEST SECOND STREET
WESTON, WV 26452

E-MAIL: LCSC.INFO@LCSENIORCENTER.ORG
WEB SITE: WWW.LCSENIORCENTER.ORG

PHONE: 304-269-5738
FAX: 304-269-7329

December 4, 2015

Agnes Queen, President

Lewis County Commission
117 Court Ave
Weston W 26452

Dear Agnes:

This letter shall serve to meet the requirements for reporting on the \$2500 issued to Lewis County First by Mountain Lakes CVB and held in the care of the Lewis County Senior Citizens Center, Inc.

During the quarter, Lewis County First assisted the Town of Jane Lew with the final expenses for the Back to School Kids bash. A total of \$514.77 was contributed toward the cost of food for this event.

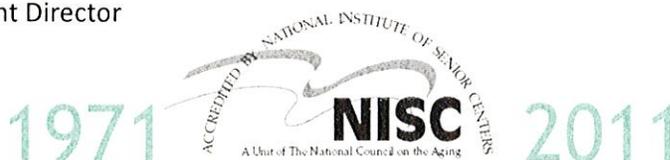
Lewis County First also assisted the Town of Jane Lew and the Jane Lew Lion's Club with beautification efforts surrounding the Welcome to Jane Lew sign. A weed chipper was obtained on more than one occasion to clear the area. Lewis Count First used \$362.42 to help toward this effort. A private donation assisted with additional rentals to clean the area.

Currently there is a balance of \$1622.81 remaining. Next quarter I will report final expenses on advertising for the Weston Rotary Kid's Halloween Party and our paver stabilization work on Bank Alley in Weston.

Should you have questions regarding this submission, please contact me at (304)269-5738.

With personal regards,

Kim Harrison, Assistant Director



Minutes of Jane Lew Public Service District

Regular Meeting November 12, 2015

Present: Thomas E. Bailey (Chairman); Oscar R. Mills; Elaine B. Flaxer (Secretary); Nancy E. Gee (General Manager)

Guests: Doug Forni P.E. (ThrasherEng); Bertis McCarty (RWA).

Absent:

1. **Call to Order:** The meeting was called to order by Chairman Bailey at 4:00 p.m. in the Conference Room of the new Jane Lew PSD Office, 70 Park Avenue, Jane Lew WV.

2. **Minutes: MOTION:** (Bailey/Flaxer) to approve attached Minutes of 10/08/15 regular meeting. [Carried Unanimously]

3. **General Manager's October Reports (Gee)**
 - a. **WATER:**
 1. Water Bills (Attached)
MOTION: (Bailey/Mills) to ratify payment of attached listed water invoices for October 2015. [Carried Unanimously]
 2. Water Treasury Report (Attached)
MOTION: (Mills/Flaxer) to approve attached Water Treasury Report for October 2015. [Carried Unanimously]
 3. Water Adjustments Report (Attached)
MOTION: (Bailey/Flaxer) to approve attached Water Adjustments Report for October 2015. [Carried Unanimously]
 4. Water Purchase, Sales & Loss Report (Attached) – 6% unaccounted loss.
MOTION: (Bailey/Flaxer) to approve attached Water Purchase, Sales & Loss Report for October 2015. [Carried Unanimously]
 5. Water Preventive Maintenance Report
 - a) Lines -
 - b) Fire hydrants [57] –
 - c) Flushing Hydrants [25] – hydrants flushed at ends of Jesse Run Road and Reed Road
 - d) Valves [148]
 - e) Meters [659] - 2 tested
 - f) Booster Stations [3] – switched out small portable generator with bigger mobile generator at Chesapeake Hill booster station; revised to make “quick connect” for automatic functioning in case of power failure.
 - g) Tanks [2] –
 - h) Office Heating Cooling Systems
 - i) Vehicles-[1.5]
 - j) Generators [2 portable] – exercised weekly
 - k) Critical Inventory --
 6. Water Repairs Report -- repaired leaks in Hall Addition and Park Avenue
 7. Water Leak Detection Program – entire system walked with listening device; several leaks found.
 8. Cross Connections/Backflow Prevention Program– ongoing
 9. New Non-Project Water Taps – none
 10. Other – See Correspondence #b. Report finished and sent.

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| <u>Assignments</u> |
| <ul style="list-style-type: none"> ✓ Install new touch-read meters. ✓ Post notice for Special Meeting. |

B. WASTEWATER:

- 1. Wastewater Bills (Attached)

MOTION: (Bailey/Flaxer) to ratify payment of listed sewer invoices for October 2015. [Carried Unanimously]

- 2. Wastewater Treasury Report (Attached)

MOTION: (Flaxer/Mills) to approve sewer Treasury Report for October 2015. [Carried Unanimously]

- 3. Wastewater Adjustments Report (Attached)

MOTION: (Bailey/Mills) to approve sewer Adjustments Report for October 2015. [Carried Unanimously]

- 4. Wastewater Volume & Treatment Cost Report (Attached) - *NOTE: The PSD received its first invoice this month from Weston Sanitary Board for treatment of wastewater. For over a year General Manager Gee has been estimating our bill based on metered usage without any confirmation from Weston Sanitary Board as to its accuracy.*

MOTION: (Bailey/Mills) to approve sewer Volume & Treatment Cost Report for October 2015. [Carried Unanimously]

- 5. Wastewater Preventive Maintenance Report (attached)

- a) Lines–
- b) Manholes [594]
- c) Grinder Pumps [46]
- d) Lift Stations [16 total] – pulled & cleaned Pump 1 at Station 1
- e) Bar Screen [1] – cleaned weekly
- f) Vehicles – [1.5] -
- g) Generators [5 total] – exercised weekly
- h) Classroom Heating & Cooling [1 system] --
- i) Critical Inventory

- 6. Wastewater Repairs Report (attached) –

- 7. I&I Loss & Prevention Report – 3.01 rainfall inches. At suggestion of engineer, dug up and checked several areas of new sewer system for I&I; no leaks found.

- 8. New Non-Project Sewer Taps – none

- 9. Other –

4. Announcements:

5. Correspondence:

- a. Letter 10-19-15 to Stephanie Kirkpatrick from Nancy Gee Re: The JLPD sent her 2 easements to be signed and returned, and the Board agreed to adjust her sewer bill to the minimum charge until she can get connected into the sewer system.
- b. Letter 10-22-15 to Nancy Gee from Meredith Vance of the Dep’t of Health and Human Resources Bureau for Public Health Re: Stage 2 Disinfection Byproducts Rule (DBPRE) notifying us that our water system has exceeded an OEL level in one or more locations in the distribution system and we are required to complete a report within 90 days.
- c. Affidavit dated 11-14-2015 from Eric Taylor President of Tri-State Pipeline, Inc. final pay estimate #20 [sic] application for payment under contract between JLPD and Tri-State Pipeline, Inv.

~ ~ OLD BUSINESS ~ ~

6. Update: Phase II Sewer Upgrade [09-1043-PSD-42T-PC-PW-CN] (Gee; Forni and Guests)

- A. New Customer Hookups – No change (204 to date; circa89 left.)
- B. Final Cleanup – completed
- C. Final Closeout – Tri-State has provided required closing documents; we are awaiting final pay requisition.

MOTION: (Flaxer/Bailey) to authorize a Special Meeting to be held on Thursday, 11/19/15 at 4 p.m. in the Conference Room of the new JLPSD Office for the sole purpose of closing out the contract between Tri-State Pipeline, Inc. and Jane Lew Public Service District. [Carried Unanimously]

- D. Change Order – none
- E. Pay Requisition #23 (an earlier #23 was denied in August 2015)

MOTION: (Flaxer/Mills) to authorize Thomas E. Bailey as Chairman to sign indicating Board approval of attached Sewer Requisition #23 dated 11/12/15 in the total amount of \$13,922.93 for the following payees:

- Linger Excavating, LLC 4,100.00
 - Mt. State Foam Insulation5,194.00
 - Central Supply Co.1,599.01
 - The Nail Barn, Inc.....3,029.92
- [Carried Unanimously!]

- F. Financial Report - attached
- G. New Customer Issues – air quality problem still not fixed. The Board advised Engineer Forni to carry out a smoke test to identify the source of the odor. Forni agreed.
- H. Lift Station Issues – pulled pumps at Lifts 5 and 10 and sent for repair. Both under warranty.

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| <p><i>Assignment</i></p> <ul style="list-style-type: none"> ✓ <i>Forni to expedite final closeout;</i> ✓ <i>Forni to organize smoke testing of odor area of new sewer lines, and fix problem.</i> |
|---|

7. Update: Pending Non-Project Extensions and Road Bores (Gee)

- ✓ Irene & Nelson Bean applied for water service and paid a tap fee to be connected to public water at the end of Price Avenue. The connection would require an extension of circa 200 feet from the Price Avenue line. According to the Rule 5.5 Estimate (attached) the PSD would bear the full cost for the extension, less the tap fee. Gee has ordered the parts to proceed.
- ✓ Received request to provide water service to apartment and mobile home behind Morris Funeral Home. Matter on hold pending clarification of property ownership, which appears to be in transition.

8. Update: Board Review of PSD Policies and Job Descriptions (Flaxer) – nothing

- A. Private Fire Protection Policy
- B. Professional Incentives Policy
- C. Revise Water Job Descriptions to be consistent with a water PURCHASE entity
- D. Other

9. Update: Personnel Matters (Gee) – nothing new

- A. Office Staff
- B. Water Staff
- C. Sewer Staff

10. Update: Lease of Sewer Ground (Gee) - no news.

11. Update: New Office Building (Gee) –

- Moved into new office on October 9th;
- Notice to public posted on old office door and Lewis County Courthouse door on 10/07/15 and printed on current bills;
- Accountant recommended payment of \$500/month mortgage payment from Wastewater Division to Water Division;
- Board agreed to hold public Open House for the new office building sometime in the next 45 days. No public funds will be used. No action required.

~ NEW BUSINESS ~

12. Working Capital Mandate (Flaxer) – Flaxer explained that the 2015 session of the WV Legislature resulted in a mandate that all PSDs must establish a Working Capital Fund (in our case one for water and one for sewer) consisting of 12.5 % of their O&M budgets for the previous year. She recommended that Gee work with Attorney Kelsh and our accountant and set up designated Working Capital accounts as soon as possible. No action required.

13. Late Received Agenda Items (Gee) - none.

14. Adjournment: The meeting was adjourned by Chairman Bailey at 5:30 p.m.


Thomas E. Bailey, Chairman


Elaine B. Flaxer, Secretary

Attachments:

- October '15 Bills Paid (Water/Wastewater)
- October '15 Treasury Reports (Water/Wastewater)
- October '15 Adjustments Reports (Water/Wastewater)
- October '15 Purchase & Sales Reports (Water/Wastewater)
- All correspondence listed on page 2
- Sewer Requisition #23 dated 11/12/15
- Sewer Project Financial Report dated 11/12/15
- Water 5.5 Rule Estimate
- Copy of current bill with Notice of Move to new office

E-Copies of Unapproved Minutes Sent to:

- James V. Kelsh, Attorney
- Dan Ferrell, Phase II Sewer Project Engineer, Thrasher Engineering
- Doug Forni, Thrasher Engineering
- Shane Whitehair, Region VII
- PSD Office
- Board Members

Minutes of Jane Lew Public Service District

Special Meeting

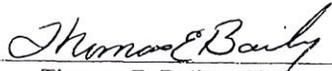
November 19, 2015

Present: Thomas E. Bailey (Chairman); Elaine B. Flaxer (Secretary);
Guests:

Call to Order: Chairman Bailey called the specially scheduled meeting to order at the Jane Lew PSD PSD Office located at 70 Park Avenue at 4:00 p.m. for the sole purpose of closing out the District's Phase II Sewer Project.

MOTION: (Flaxer/Bailey) To authorize Thomas E Bailey as Chairman to sign the attached [final] Requisition #24 dated 11-19-15 in the amount of \$60,000 for Tri-State Pipeline, Inc. indicating Board approval of same.
(Carried)

Adjournment: Chairman Bailey adjourned the meeting at 4:05 p.m.



Thomas E. Bailey, Chairman



Elaine B. Flaxer, Secretary

Attachments –

- Signed copy of Sewer Pay Requisition #24 dated 11-19-15

E-Drafts Mailed to: James V. Kelsh, Bowles-Rice Project Attorney
Doug Forni, Thrasher Engineer Project Engineer
Dan Ferrell, Thrasher Engineer Project Engineer
Shane Whitehair, Region VII Project Administrator
PSD Office
Board Members

LEWIS COUNTY FIRE BOARD – FIRE SERVICE LEVY 2016

The members of the Lewis County Fire Board have created this page to inform you about the Fire Service Levy that will be up for vote in May 2016.

In May 2016 we are asking for your vote to help the **VOLUNTEER** firefighters of Lewis County achieve our goal in passing the Fire Levy. Not only will all 6 fire departments benefit from the levy, **ALL** Lewis County residents will benefit from it also.

The annual Fire Service Levy fee will be added to your real estate tax and will eliminate any fire fees that you send in to the LC Sheriffs Office currently. The estimated cost will be on average \$32.00 per year*. By obtaining these funds, we will collect \$3 million dollars over a 5-year period. The monies gathered will be divided up equally between the 6 fire departments. Each department will receive \$100,000 per year for 5 years.

The LC Sheriff's office will handle all funds. This will be placed on your yearly tax ticket and will be collected when taxes are due.

The expenditures allowed from these funds include: fire station construction, buildings and grounds, maintenance of buildings and grounds, utilities, telephones, television/internet service, insurance of all types, vehicle and maintenance expenses of all types, office equipment (copiers, computer systems, fax machines and supplies), accounting expenses, training expenses (dues, mileage, meals and lodging), and the construction and maintenance of training areas, purchase of firefighting equipment (gear, SCBA units purchase and maintenance), vehicle acquisitions/replacements or repairs, repair of communication equipment to help the department's strive for NFPA standards.

Being able to maintain the stations, fire trucks, gear, etc., will lower each station's ISO rating. Once the ISO rating lowers, so will your homeowner's insurance. Many departments are struggling to keep their doors open due to outrageous utilities, worker's compensation rates, and insurance rates. Most departments are using equipment that no longer meets the national standards and is no longer considered safe.

If the Fire Service Levy does not pass, departments could be forced to shut their doors. This will result in Homeowner's Insurance Premiums skyrocketing. If an emergency arises after a department is shut down, a neighboring department will have to respond doubling their response time.

Please note: THE CURRENT FIRE FEE RESIDENTS PAY, AS WELL AS, THE POOL LEVY TAX WILL **NO LONGER** BE CHARGED TO YOU WHEN THIS WOULD GO IN AFFECT.

We need as much support as possible to keep our men and women safe as they risk their lives to protect you, your family, and your personal belongings. Please help support your Lewis County Firefighters by voting YES in May 2016 for the Fire Service Levy.

Any questions or concerns can be posted on the Lewis County Fire Levy 2016's Facebook wall or submitted in an email:

Favorite Answered Question's

What is a Fire Levy?

A fire levy is a tax that is paid yearly that will benefit all the fire departments in Lewis County as well as the residents. This amount will be added into your real estate taxes.

How much will it cost me? The estimated cost would be on average \$32.00 per year*. By obtaining this amount, we will be able to afford to buy gear and equipment that meets the national requirements that is set up by the National Fire Protection Agency (N.F.P.A.).

What all can this money be used for?

The expenditures allowed from these funds include: fire station construction, buildings and grounds, maintenance of buildings and grounds, utilities, telephones, television/internet service, insurance of all types, vehicle and maintenance expenses of all types, office equipment, accounting expenses, training expenses, and the construction and maintenance of training areas, purchase of firefighting equipment, repair of communication equipment.

Will I still pay a fire fee in addition to this levy?

The levy would replace the current fire fee. Residents are currently paying a tax on a levy for the newly constructed pool. This levy would not coincide with that tax. The pool levy tax will be completed in 2017, which is when the fire levy would take affect. In conclusion, if this fire service levy passes it will go in affect and the current fire fee and pool levy would NO LONGER be on your tax ticket. **ONLY THE FIRE SERVICE LEVY.**

Why do we need the levy?

The constantly rising cost of workers compensation, insurance, utilities, and fuel, most departments do not have enough money in their yearly budget to afford proper equipment for their firefighters. Without the levy, fire departments could be forced to close their doors. If this happens, it will take twice as long for the next closest fire department to respond to an emergency and it will make Homeowner's Insurance Premiums skyrocket.

Who will benefit from the levy?

All residents of Lewis County and the 6 fire departments will benefit from the levy.

When will we be able to vote? May 2016

How will the Fire Levy benefit me? Being able to maintain the stations, fire trucks, gear, etc., will lower each station's ISO rating. Once the ISO rating lowers, so will your homeowner's insurance premiums.

Where can I direct further questions regarding the fire levy? Further questions regarding the fire levy can be sent via the "Contact" page above.

*Average cost per year is estimated for someone in a residential home with an appraised value of \$100,000 and a vehicle that is appraised at \$25,000.

WHAT IS THE INSURANCE SERVICE OFFICE (ISO)?

- ISO stands for "Insurance Services Office."
- ISO rates local jurisdictions throughout West Virginia, with their capacity to handle a fire, and to minimize its damage to property. WHAT DOES THIS MEAN FOR WEST VIRGINIA CITIZENS?
- Every 15 years, ISO rates geographical areas by three areas and assigns that area a number from 1-10, with 1 being the best rating.
- ISO then turns this information over to insurance companies.
- Insurance companies use this information to determine statistically the amount of damage a fire will do before being brought under control.
- ISO rates an area by the communications or 911 system, the water supply (including fire hydrants), and lastly the fire department. ✓ The 911 system makes up 10% of this rating. The water supply 40%. The capabilities of the fire department 50%
 - Fire department call volumes continue to increase. Most fire departments across the country have experienced a steady increase in calls over the past two decades. This is a major source of the increased time demands on volunteer firefighters. The increase in calls, coupled with the decline in the number of volunteer firefighters, means that fire departments have to do more with less.

The cost to train and equip a firefighter is approximately **\$27,095**. Below are average expenses associated with firefighting:

- Helmet: \$300 Gloves: \$95 Coat: \$1,200 SCBA: \$6,300 Pants: \$875
- Radio: \$3,700 Boots: \$300 Thermal Imager: \$1,200 Hood: \$40
- Training: \$7,800

Firefighting and emergency medical equipment is very expensive. The cost of firefighting equipment is listed below. Equipment can range in cost depending on features and specifications.

- Fire pumper: \$150,000 - \$400,000
- Ladder truck: \$400,000 - \$750,000
- Tanker: \$150,000 - \$300,000

Subject: [wvaco_comm] Fwd: PEIA Update

From: Patti Hamilton patti@wvaco.org [WVACO Listserv - Commissioners]
(commissioners@listserv.wvaco.org)

To: commissioners@listserv.wvaco.org;

Date: Tuesday, December 15, 2015 12:37 AM

Information for counties with PEIA Coverage is below. Many thanks to Brian, our Non-State Representative on the PEIA Finance Board:

Hi Patti,

The PEIA Finance Board met last week to vote on the benefit structures for the State Plan, Non-State Plan and Retirees Plan. A lot has been mentioned in the news, but as usual only about the State Plan. I will explain where we stand with Non-States below.

Nothing has changed regarding the Non-State plan since my last update. We are in much better shape financially than the State Plan, and thus will not be subject to the “draconian” benefit cuts they are going to see. There will be increases in employee costs, but very minor compared to the other plans. This is what to expect for Non-States:

- A premium increase of 3%.
- The medical home copay will rise to \$20.
- Elimination of the living will discount.
- Diabetic Face-2-Face Program will become a two year program.
- Plan B moves to 70/30 co-insurance for all services.
- Urgent care copay will rise to \$50.

As you can see, we don't have the prescription benefit decreases, deductible increases or maximum out of pocket increases state employees will see. Hopefully this helps everyone plan for the 2017 fiscal year.

Thank you,

Brian Donat

County Manager

Putnam County Commission

304.586.0201

fax 304.586.0200

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Patricia L. Hamilton, CAE
Executive Director, WV Association of Counties
2026 Kanawha Blvd., E.
Charleston, WV 25311
Ph: 304-346-0591 Fax: 304-346-0592
Email: patti@wvaco.org
www.wvcounties.org
"State Strength Through County Cooperation"



STATE OF WEST VIRGINIA
OFFICE OF THE ATTORNEY GENERAL
CHARLESTON, WEST VIRGINIA 25305

PATRICK MORRISEY
ATTORNEY GENERAL

(304) 558-2021
FAX (304) 558-0140

NEWS RELEASE
FOR RELEASE: Thursday, Dec. 10, 2015
Contact: Curtis Johnson
Curtis.M.Johnson@wvago.gov

Attorney General Morrisey Reaches Landmark \$160M Settlement with Frontier Communications

Largest, independently negotiated consumer protection settlement in state history

CHARLESTON — West Virginia Attorney General Patrick Morrisey announced today an estimated \$160 million settlement with Frontier Communications to resolve complaints involving Internet speeds provided to consumers.

The multi-faceted settlement requires Frontier to invest at least \$150 million in capital expenditures to increase Internet speeds across West Virginia and provide access to areas currently without high-speed service. It also lowers monthly rates for affected consumers and contributes \$500,000 to the state's Consumer Protection Fund.

The agreement is the largest, independently negotiated consumer protection settlement in West Virginia history.

Attorney General Morrisey believes the Frontier settlement, over a three-year period, will help provide high-speed Internet coverage to most remaining parts of unconnected, rural West Virginia.

"This agreement is a game changer for the Mountain State," he said. "The settlement helps consumers receive the high-speed service they expected, while directing significant monies to help fix connectivity issues that consistently keep our state from achieving economic success."

Attorney General Morrisey's office, between 2013 and 2015, received multiple complaints from customers paying for Frontier's high-speed service, which advertised Internet speeds up to 6 megabits per second.

Subject: possible dates for meetings
From: Julia Spelsberg (jspelsberg@stonewallhospital.net)
To: cindywhetsell@yahoo.com;
Date: Wednesday, December 16, 2015 9:14 AM

March 30, June 29, August 31, and November 30 are the fifth Wednesday of 2016. Perhaps it would be best if we had it at 6 p.m. to accommodate everyone...where would you like to meet? do you want to create the agenda, or us, or we could alternate?

it would be a work session, correct?

look forward to this...thanks a bunch cindy!

julia

Julia Spelsberg
Stonewall Jackson Memorial Hospital
230 Hospital Plaza
Weston, WV 26452
Phone 304-269-8167
Fax 304-269-8090

Stay Happy and Healthy
jspelsberg@stonewallhospital.net

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This message has been scanned for viruses and dangerous content by **MailScanner**, and is believed to be clean.

David Moran
543 Court Ave
Weston WV 26452
December 12, 2015

Agnes Queen
Lewis County Commission
110 Center Ave
Weston WV 26452

Dear Bill,

I would like to resign from position as Telecommunicator with Lewis-Gilmer E-911 with final employment date being December 31, 2015.

I would like to say that this is a decision that I have put off for as long as possible and it has been difficult. Although working for Lewis- Gilmer E-911 has been a less than positive experience, I am still grateful, and have gained several skills and knowledge from working here. I have enjoyed working with you, the administrative staff, and few of my colleagues.

However, I am more than excited to be returning to Giovanni's full time as an Assistant Manager; where I will be able to peruse a college education.

I am aware that I am in need to provide full support to the Lewis- Gilmer E-911 Center until my final employment date and will give you my full commitment until then. However, if the opportunity is available I would like to be considered for a position as a part time/ fill in.

I wish The Lewis- Gilmer E-911 Center every bit of success in the future and would like to thank you for all the opportunities I have been given during my employment here.

Yours Sincerely,



David Moran

CC: Bill Rowan

Lewis County Commission
Commission Employee Vacation/Sick Leave Request Form

I, John Snyder hereby request the following day(s) off:

List day and date (Ex: Monday, May 2, 2005) for each day off. Please indicate if leave involves any
Courtroom holidays.

- Thursday Jan 7 2016
- Friday Jan 8 2016
- Monday Jan 11 2016
- _____
- _____
- _____
- _____
- _____

Time off is to be taken from (circle one): Annual Leave Sick Leave Comp Time

[Signature] 12-21-15
Employee signature date

Supervisor signature date

Commission approval date