

COUNTY COMMISSION OF LEWIS COUNTY

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COMMISSIONERS:
AGNES G. QUEEN
President
PATRICK D. BOYLE
Commissioner
THOMAS V. FEALY
Commissioner

LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2nd FLOOR
WESTON, WV 26452
MEETING AGENDA
MONDAY, December 14, 2015

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM Call Meeting to Order** (*action required*)
- 2. 10:05 AM T. Chad Kelley, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review upon request
Thursday, December 10, 2015. (*action required*)

APPOINTMENTS

- 3. 10:10 AM Fleet Maintenance Bids for the Lewis County Sheriff And Office of Emergency Management:** The Lewis County Sheriff and Office of Emergency Management advertised for two weeks in the Weston Democrat for bids for fleet maintenance. This is for a one year period beginning January 1, 2016 and expiring December 31, 2016. Bids will be opened, reviewed and awarded. (*action required*)

CORRESPONDENCE

- 4. Upshur County Commission Meeting Agenda:** Upshur County Commission Meeting Agenda for Thursday, December 3, 2015. (*information only*)
- 5. Sheriff's Monthly Settlement :** Sheriff's monthly settlement (reconciliation) of Lewis County financial accounts for November 2015. (*information only*)
- 6. Jane Lew Public Service District Meeting Agenda:** Jane Lew Public Service District Regular Meeting Agenda for December 10, 2015 (*information only*)
- 7. Lewis County Animal Control Monthly Report:** Lewis County Animal Control Report for November 2015 including: number of animals picked up, dropped at facility, adopted, bounty collections and vehicle mileage (*information only*)
- 8. Lewis Upshur Animal Control Facility Monthly Report:** Facility report for November 2015 for both Lewis and Upshur Counties including: number of animals brought to facility by officer and resident, number animals adopted, number of animals rescued, and number of animals euthanized (*information only*)
- 9. Sheriff's Monthly Vehicle Report:** Sheriff's Monthly Vehicle report for November 2015 including mileage and maintenance for the fleet (*information only*)
- 10. SHENTEL Cable Changes:** SHENTEL Cable notification of cable television line-up and pricing Changes for all systems effective January 1, 2016. (*information only*)

11. Lewis County Monthly Regional Jail and Correctional Facility Invoice: Invoice for November 2015 from the Regional Jail and Correctional Authority to Lewis County in the amount of 1,597 inmate days X \$48.25 per diem= \$77,055.25. (*information only*)

BUSINESS

- 12. Board(s) and Committee(s) Reports:** Reports from Commissioners from any board(s) or Committee(s) meetings attended including: Region & Planning and Development Council, Sharpe Tree Lighting, Economic Development Authority, Lewis County Emergency Medical Service Dinner. (*information only*)
- 13. Lewis County Commission Meeting Date Amendment:** Discussion of cancellation of December 21st Lewis County Commission Meeting due the question of a quorum being present. (*action required*)
- 14. Frontier Communications Quote for Purchase and Installation of a Switch for the Future Assessor's Office:** Frontier Communications has issued a quote in the amount of \$3,768.02 to purchase and install a switch to allow telephone service to be networked from current offices to the space being renovated for used by the Assessor. (*action required*)
- 15. Consideration of Carpet and Air Conditioning Units for the 2nd Floor of the Future Assessor's Office:** The second floor of the former jail is being renovated for use by the Lewis County Assessor's Office. The commission is asked to consider replacement of carpet tile in two room and installation of HVAC units in these same rooms. Cost estimate for all work is estimated to be \$5,000.00. (*action required*)
- 16. Lewis County Economic Development Authority Report:** Report of activities of the Lewis County Economic Development Authority by Director Mike Herron. (*information only*)
- 17. Timesheets and Leave Requests** (*action required*)

ORDERS AND PAYMENT OF EXPENDITURES:

- 18. Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.**
Draft copies will be available for review upon request Thursday, December 10, 2015.
(*action required*)
- 19. Expenses for the current period presented for consideration of payment.**
Draft copies will be available for review upon request Thursday, December 10, 2015.
(*action required*)

ADJOURNMENT:

- 20. With no further action being required by the Lewis County Commission, the meeting will be adjourned.** (*action required*)

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

*Roberts Rules of Order is utilized as a guide only.
The Commission controls meeting management, discussion and
input.*

