

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston, WV 26452
Phone: (304)269-8200
Fax: (304)269-2416
Email: @lewiscountywv.org
Website: lewiscountywv.org



COMMISSIONERS:
AGNES G. QUEEN
President
PATRICK D. BOYLE
Commissioner
THOMAS V. FEALY
Commissioner

LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2nd FLOOR
WESTON, WV 26452
AMENDED MEETING AGENDA
MONDAY, December 7, 2015

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM Call Meeting to Order** (*action required*)
- 2. 10:05 AM T. Chad Kelley, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review upon request
Thursday, December 3, 2015. (*action required*)

APPOINTMENTS

- 3. 10:10 AM John (Jay) Hayes RE: Oath of Office for Corridor H Highway Authority**
The Lewis County Commission appointed Mr. John (Jay) Hayes at the November 16, 2015 meeting to fill an unexpired term representing Lewis County on the Corridor H Highway Authority. Oath of office will be administered.
(*action required*)
- 4. 10:15 AM Leonard T. Mick, Estate RE: Lewis County Clerk, Cynthia S. Rowan**
requests the Lewis County Commission review the qualification and will for the estate of Leonard Mick. Della E. Mick, spouse of the decedent, presented and was qualified as administratrix on April 20, 2015. Since this time three wills have been presented to the county clerk's office. The originals dated 1985 and 1987 and what appears to be a copy dated 2003. The Lewis County Clerk has declined the copy. The Lewis County Commission is requested to review the matter.
(*action required*)

CORRESPONDENCE

- 5. Upshur County Commission Meeting Agenda:** Upshur County Commission Meeting Agenda for Thursday, December 3, 2015 (*information only*)
- 6. Lewis County Convention and Visitor's Bureau Meeting Agenda and Minutes:** Agenda for December 1, 2015 meeting and minutes of the October 6, 2015 Lewis County Convention and Visitor's Bureau Meeting (*information only*)
- 7. Lewis-Gilmer Emergency 911 Monthly Addressing Reports:** Lewis Gilmer Emergency 911 Addressing Emergency 911 addressing report including: walk-ins, addresses issued & reissued, mileage and proof of address requests for July, August, September and October, 2015.
(*information only*)

- 8. Lewis Gilmer Emergency 911 Monthly Call Report:** November 2015 call report for the Lewis Gilmer Emergency 911 Center including: number of calls, call totals by agency, disposition of calls. *(information only)*

BUSINESS

- 9. Board(s) and Committee(s) Reports:** Reports from Commissioners from any board(s) or Committee(s) meetings attended including: Point and Pay Training. *(information only)*
- 10. Lewis County Economic Development Authority Report:** Report of activities of the Lewis County Economic Development Authority by Director Mike Herron *(information only)*
- 11. Timesheets and Leave Requests** *(action required)*
- a) Michael Herron November Monthly Time Sheet

ACTIONS ORDERS AND PAYMENT OF EXPENDITURES:

- 12. Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Thursday, December 3, 2015. *(action required)*
- 13. Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.** Draft copies will be available for review upon request Thursday, December 3, 2015. *(action required)*
- 14. Expenses for the current period presented for consideration of payment.** Draft copies will be available for review upon request Thursday, December 3, 2015. *(action required)*

ADJOURNMENT:

- 15. With no further action being required by the Lewis County Commission, the meeting will be adjourned.** *(action required)*

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

*Roberts Rules of Order is utilized as a guide only.
The Commission controls meeting management, discussion and
input.*