

# COUNTY COMMISSION OF LEWIS COUNTY

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**COMMISSIONERS:**  
**AGNES G. QUEEN**  
President  
**PATRICK D. BOYLE**  
Commissioner  
**THOMAS V. FEALY**  
Commissioner

**LEWIS COUNTY COMMISSION**  
**110 CENTER AVENUE, 2nd FLOOR**  
**WESTON, WV 26452**  
**AMENDED MEETING AGENDA**  
**Monday, November 16, 2015**

## SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM Call Meeting to Order** (*action required*)
- 2. 10:05 AM T. Chad Kelley, Lewis County Assessor**  
RE: Exonerations, Consolidations, Apportionments  
Draft copies will be available for review upon request  
Thursday, November 12, 2015. (*action required*)

## APPOINTMENTS

None

## CORRESPONDENCE

- 3. Upshur County Commission Meeting Agenda:** Upshur County Commission Meeting Agenda for Thursday, November 12, 2015. (*information only*)
- 4. Cequel III Communications II, LLC, dba Suddenlink Franchise Fee Remittance:** Cequel, III Communications, LLC dba Suddenlink Franchise fee remittance for the first quarter (July, August and September 2015) in the amount of \$1,400.24. (*information only*)
- 5. Fiscal Year 2015 Municipality of Jane Lew Balance Sheet:** The municipality of Jane Lew submits their Fiscal Year 2015 balance sheet for review. This shows the fund balances for the municipality at the close of the 2015 Fiscal Year. (*information only*)
- 6. Jane Lew Public Service District Meeting Agenda:** Agenda for the Board Meeting of the Jane Lew Public Service District for November 12, 2015 at 4 PM at the Public Service District Office (*information only*)

## BUSINESS

- 7. Board(s) and Committee(s) Reports:** Reports will be given by Commissioners for any Board(s) or committee(s) meeting attended including: Lewis County Park Board, Stonewall Foundation, Human Resources Connection, Fire Board, Vietnam Veteran's Memorial Dedication. (*information only*)

8. **Corridor H Highway Authority Board Appointment:** The Lewis County Commission accepted the resignation of Ron Henry as a representative on the Corridor H Highway Authority Board. Mr. Jay Hayes has been recommended to fill the vacancy. The commission will consider this recommendation (*action required*)
9. **Lewis County Economic Development Authority Report:** Report of activities of the Lewis County Economic Development Authority by Director Mike Herron (*information only*)
10. **Timesheets and Leave Requests** (*action required*)
  - A) Tom Alkire
 

November 23, 24, 25th 2015	Annual Leave
December 7, 8, 9, 10 and 11th, 2015	Annual Leave
December 21, 22, 23, 24th, 2015	Annual Leave
December 28, 29, 30 and 31st, 2015	Annual Leave
  - B) John Snyder
 

November 23, 24, 25, 2015	Annual leave
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11. **Acceptance of the Fiscal Year 2015-16 Victims of Crime Act Grant Award:** Lewis County was awarded \$35,865.00 to assist with costs for the Victims of Crime Advocate. Signature of grant acceptance is required. (*action required*)
12. **Lewis County Assessor, T. Chad Kelley, Certification of Substantial Completion:** The West Virginia State Tax Department has certified that Lewis County Assessor, T. Chad Kelley has substantially complied with “assessor’s additional duties” as delineated in West Virginia Code §7-7-6a and is entitled to additional compensation per West Virginia Code §7-7-6b. (*action required*)

**ACTIONS, ORDERS AND PAYMENT OF EXPENDITURES:**

13. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Thursday, November 12, 2015.
14. **Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.** Draft copies will be available for review upon request Thursday, November 12, 2015. (*action required*)
15. **Expenses for the current period presented for consideration of payment.** Draft copies will be available for review upon request Thursday, November 12, 2015. (*action required*)

**ADJOURNMENT:**

16. **With no further action being required by the Lewis County Commission, the meeting will be adjourned.** (*action required*)

**LEWIS COUNTY COMMISSION  
MEETING MANAGEMENT**

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

*Roberts Rules of Order is utilized as a guide only. The Commission controls meeting management, discussion and input.*

**NOTE:**

**THE LEWIS COUNTY COMMISSION MEETING SCHEDULED FOR  
NOVEMBER 23, 2015 HAS BEEN CANCELLED.  
THE LEWIS COUNTY COURTHOUSE WILL BE CLOSED THURSDAY,  
NOVEMBER 26 AND 27, 2015.**