

COUNTY COMMISSION OF LEWIS COUNTY

110 Center Avenue
Weston, WV 26452

Phone: (304)269-8200
Fax: (304)269-2416
Email: @lewiscountywv.org
Website: lewiscountywv.org

QUEEN



COMMISSIONERS:
AGNES G.

President
PATRICK D. BOYLE
Commissioner
THOMAS V. FEALY
Commissioner

**LEWIS COUNTY COMMISSION
110 CENTER AVENUE, 2nd FLOOR
WESTON, WV 26452
AMENDED
MEETING AGENDA
Monday, October 26, 2015**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM Call Meeting to Order** (*action required*)
- 2. 10:05 AM T. Chad Kelley, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments
Draft copies will be available for review upon request
Thursday, October 22, 2015. (*action required*)

APPOINTMENTS:

- 3. 10:10 AM Debbie Anderson, Human Resource Development Foundation**
RE: Approval and Signature for participation on Human Resource Development Foundation Storm Clean-up Program. This program will provide employment for the unemployed to clean up streams in Lewis County.
(*action required*)
- 4. 10:20 AM Chief Deputy Randy Hyre, Lewis County Sheriff's Department**
RE: Hiring of Jason Scott Carey as Deputy to fill vacancy. This hiring was approved by the Lewis County Civil Service Commission. Per WV State Code § 7-7-7 the advice and consent of the county commission is requested.(*action required*)
- 5. 10:30 AM Amanda Pane**
RE: The State of West Virginia has hired a consultant to explore the feasibility of Central West Virginia All-Terrain Vehicle multi-county trail. Ms. Pane will explain details of the project and the steps that will be taken during the study for public comment. (*information only*)

CORRESPONDENCE:

6. **Upshur County Commission Meeting Agenda:** Upshur County Commission meeting agenda for Thursday, October 22, 2015 (*information only*)
7. **Lewis County Animal Control Monthly Report:** Lewis County Animal Control Report for September 2015 including: number of animals picked up, dropped at facility, adopted, bounty collected and vehicle mileage (*information only*)
8. **Lewis Upshur Animal Control Facility Report for September 2015:** Facility report for September 2015 for both Lewis and Upshur Counties including: number of animals brought to facility by officer and resident, number animals adopted number of animals rescued, and number of animals euthanized (*information only*)
9. **Lewis County Vietnam War Memorial Unveiling:** Invitation to attend the unveiling of the Lewis County Vietnam War Memorial on Veteran's Day, November 11, 2015 at 11:30am at the Mountaineer Military Museum(*information only*)

BUSINESS:

10. **Boards and Committee Reports:** Reports by Commissioners of any board or committee attended since previous meeting including: Board of Equalization and Review for CNX Energy(*information only*)
11. **West Virginia Records Management and Preservation Grant Application for the Lewis County Clerk's Record Imaging:** Approval and Signature of application for a Records Management and Preservation Grant in the amount of \$10,000.00 for scanning records. This work will be done after normal business hours by employees of the County Clerk's Office. (*action required*)
12. **Lewis/Upshur Emergency Planning Committee Annual Contribution:** Request for the annual contribution of \$2,000.00 to the Lewis/Upshur Emergency Planning Committee to assist in hazard planning efforts for Lewis County(*action required*)
13. **Resignation:** Acceptance of Resignation of Shawn Carlton from part-time security position; asks to remain only as on-call basis(*action required*)
14. **Coalition for Safe and Affordable Food:** Approval and Signature on Statement of Support by the Coalition for Safe and Affordable Food to be forwarded to Senator Manchin(*action required*)
15. **Lewis County Economic Development Authority Report:** Report of activities of the Lewis County Economic Development Authority by Director Mike Herron (*information only*)
16. **Timesheets and Leave Requests** (*action required*)

ORDERS AND PAYMENT OF EXPENDITURES:

17. **Actions of the Clerk:** County Clerk Cynthia S. Rowan presents actions of the clerk in recess of the county commission for approval. Draft copies will be available for review upon request Thursday, October 22, 2015.
18. **Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.** Draft copies will be available for review upon request Thursday, October 22, 2015.(*action required*)
19. **Expenses for the current period presented for consideration of payment.** Draft copies will be available for review upon request Thursday, October 22, 2015. (*action required*)

ADJOURNMENT:

20. **With no further action being required by the Lewis County Commission, the meeting will be adjourned.** (*action required*)

The Lewis County Commission will conduct work sessions with Elected Officials and Department Heads today, October 25, 2015 beginning at 1:00 PM. The purpose of this session is to review the Fiscal Year 2016 budget after one quarter of collections and expenditures.

**LEWIS COUNTY COMMISSION
MEETING MANAGEMENT**

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

Roberts Rules of Order is utilized as a guide only. The Commission controls meeting management, discussion and input.