COUNTY COMMISSION OF LEWIS COUNTY

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COMMISSIONERS:
AGNES G. QUEEN
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PATRICK D. BOYLE
Commissioner
THOMAS V. FEALY

Commissioner

LEWIS COUNTY COMMISSION 110 CENTER AVENUE, 2nd FLOOR WESTON, WV 26452 MEETING AGENDA October 5, 2015

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM Call Meeting to Order (action required)
- 2. 10:05 AM T. Chad Kelley, Lewis County Assessor

RE: Exonerations, Consolidations, Apportionments
Draft copy will be available for review upon request Thursday,
October 1, 2015. (action required)

APPOINTMENTS

3. 10:10 AM John Hinzman, Lewis County Circuit Clerk

RE: Mr. Hinzman requests the addition of a deputy clerk to his office due to increased case load. (*action required*)

4. 10:20 AM Lewis County Community Educational Outreach Services

RE: The Lewis County Commission is requested to issue a Proclamation declaring October, 2015 as Breast Cancer Awareness Month in Lewis County. (*action required*)

5. 10:30 AM Carv Smith, Region VII Planning and Development Council

RE:Region VII Planning and Development Council presents expenditures for the North West Water Project funded by the West Virginia Small Cities Block Grant. (action required)

6. 10:40 AM Eric Spelsberg

RE: Mini Grant Request for \$500 for the West Virginia Jazz Society. (action required)

CORRESPONDENCE

- 7. Lewis County Convention and Visitor's Bureau Meeting Agenda and Minutes: October 6, 2015 Lewis County Convention and Visitor's Bureau meeting agenda and minutes from the August 10, 2015 meeting. (information only)
- **8.** West Virginia Statewide Transportation Improvement Program Project Amendments for Fiscal Year 2014-2019: Project that have been amended into the West Virginia Statewide Transportation Improvement Program for Fiscal Years 2014-2019. There are no additions for Lewis County. (*information only*)
- 9. West Virginia Public Employee's Retirement Board Notification of Implementation of the Governmental Accounting Standards Board (GASB) number 67 and 68: The Governmental Accounting Standards Board (GASB) statements number 67 and 68 require government agencies to recognize the proportionate share of the West Virginia Public Employee's Retirement System pension plan's unfunded liability as well as related deferred outflows of resources, deferred inflows of resources and pension expense. These statements

must be implemented for the fiscal year ending June 30, 2015. The West Virginia Public Employee's Retirement System has created allocations schedules that are available online at www.wvretirement.com (copy attached) (information only)

BUSINESS

- **10. Board(s) and Committee(s) Reports:** Commissioners will give a report on any board(s) or Committee(s) meetings they have attended, including: Lewis County Convention and Visitor's Bureau, Community Leadership Academy, Drug Court Reception, Economic Development Authority. (information only)
- 11. West Virginia Commissioner of Agriculture Certification of Compliance for Lewis County Assessor, T. Chad Kelley: Honorable West Virginia Agriculture Commissioner Walt Helmick has certified that Lewis County Assessor, T. Chad Kelley has satisfactorily completed the 2015 Farm Census and complied with the Farm Statistics Law. He is eligible for compensation in an amount not to exceed 10% of his salary per WV Code §7-7-6C. (action required)
- **12.** Lewis County Economic Development Authority Report: Report of activities of the Lewis County Economic Development Authority by Director Michael Herron. (*information only*)
- 13. Timesheets and Leave Requests (action required)

a.	Rob Waugh Annual Leave	September 30, 2015		
	Annual Leave	October 1, 2015		
b.	Lucinda A. Whetsell	September, 2015 Monthly Time Sheet		
c.	Michael Herron	September, 2015 Monthly Time Sheet		

ACTIONS OF THE CLERK, ORDERS AND PAYMENT OF EXPENDITURES:

- **14.** Lewis County Clerk, Cynthia S. Rowans Presents the Actions of the County Clerk During Recess of the County Commission. Draft copy will be available for review upon request Thursday, October 1, 2015. (action required)
- **15.** Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration. Draft copy will be available for review upon request Thursday, October 1, 2015. (action required)
- **16.** Expenses for the current period presented for consideration of payment. Draft copy will be available for review upon request Thursday, October 1, 2015. (action required)

ADJOURNMENT:

17. With no further action being required by the Lewis County Commission, the meeting will be adjourned. (action required)

LEWIS COUNTY COMMISSION MEETING MANAGEMENT

- Regular meeting agendas will be posted and available to the public before closure two (2) business days prior to the meeting date.
- Agenda matters to be reviewed and/or considered during the meeting are at the discretion of the Lewis County Commission.
- Appointments to speak with the county commission must be scheduled before 10 AM three (3) business days prior to the meeting. Appointments will be given a ten (10) minute time allowance.
- Open discussion by Commission unless executive session is motioned per WV Code §6-9A-4.
- Input or recommendation from constitutional officers, staff or public that is not listed by name on the agenda will only be allowed if requested by the commission or required by statute.
- Those not scheduled on the agenda may sign up for public comment at a minimum fifteen (15) minutes prior to the start of the meeting. Public comment is limited to five (5) minutes per speaker.
- Motion required for consideration of vote.
- All votes unanimous unless otherwise stated.

Roberts Rules of Order is utilized as a guide only. The Commission controls meeting management, discussion and input.