

COUNTY COMMISSION OF LEWIS COUNTY

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COMMISSIONERS:
AGNES G. QUEEN
President
PATRICK D. BOYLE
Commission
THOMAS V. FEALY
Commissioner

**LEWIS COUNTY COMMISSION
MEETING AGENDA
110 CENTER AVENUE, 2nd FLOOR
WESTON, WV 26452
MONDAY, APRIL 6, 2015
10:00 AM**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM** **Call Meeting to Order** (*action required*)
- 2. 10:05 AM** **T. Chad Kelley, Lewis County Assessor**
RE: Exonerations, Consolidations, Apportionments (*action required*)

APPOINTMENTS

- 3. 10:10 AM Michelle Posey RE: Oath of Office Deputy Circuit Clerk**
March 30, 2015 the Lewis County Commission approved the hiring of Michelle Posey as a Deputy Circuit Clerk. The oath of office will be administered.
(*action required*)
- 4. 10:20 AM William Rowan, Director, Office of Emergency Services**
RE: Proclamation for Telecommunicator's Week
The Lewis County Commission will issue a Proclamation declaring April 13 through April 17, 2015 as Telecommunicator's Appreciation Week to honor Lewis Gilmer Emergency 911 Dispatchers.
(*action required*)

CORRESPONDENCE

- 5. Upshur County Commission Meeting Agenda:** Copy of the Upshur County Commission Meeting Agenda for Thursday, April 2, 2015 (*information only*)
- 6. Travelers Insurance:** Larry Atwood, Risk Control Consultant, visited the Lewis County Courthouse Complex to perform a Risk Assessment Evaluation. He toured the buildings, reviewed the personnel policy and law enforcement policies. All were satisfactory and there are no recommendations for improvement offered at this time. (*information only*)

7. **Lewis County Board of Health Fiscal Year 2014 Audit Report:** Audit Report for the Lewis County Board of Health for the fiscal year ending June 30, 2014. The West Virginia State Auditor's Office reported the following findings: 1) Segregation of Duties
2) Timely Deposit of Revenues (*information only*)
8. **Lewis County Convention and Visitor's Bureau Meeting Minutes and Agenda:** Minutes of March 3, 2015 Lewis County Convention and Visitors Bureau Meeting and Agenda for their April 7, 2015 Meeting. (*information only*)
9. **Letter to Governor Tomblin from the Lewis County Legislative Delegation Regarding Longstanding Issues at William R. Sharpe Hospital:** Senator Michael Romano, Senator Douglas Facemire and Delegate Peggy Donaldson Smith submit a copy of a letter written to Governor Tomblin regarding several longstanding issues at William R. Sharpe Hospital. These issues include: lack of staff; staff compensation; overtime required by current staff; patient-on-patient and patient-on-staff assaults; confusion of policy and procedures for staff self defense; and turnover of upper level management. The Lewis County Legislative Delegation respectfully requests assistance from the Governor's Office to correct these issues. (*information only*)

BUSINESS

10. **Boards and Committee Reports:** Commissioners will give a report on any board or committee they have attended(*information only*)
11. **Jane Lew Lions Club Mini Grant Application:** Jane Lew Lions Club submits a mini-grant application for \$1,000.00 to be used for service projects in Lewis County :
5K Run/Walk at Stonewall Resort, Safety Fair, Arbor Day and Career Day Programs.
(*action required*)
12. **Approval for Lewis-Gilmer Emergency 911 Employees to Attend Classes in Kanawha County:** William Rowan, Director of Lewis-Gilmer E-911 requests that Roberta Stalnaker, Martha Tatman, Eric Rogucki, Pat Moran and Lesley Slaughter attend the West Virginia Public Safety Expo, May 5th -May 8th, 2015 in Charleston, West Virginia. Course agenda and daily training hours attached. (*action required*)
13. **Lewis County Economic Development Authority:** Report of activities for the Lewis County Economic Development Authority by Director Mike Herron (*information only*)
14. **Timesheets and Leave Requests** (*action required*)
 - a) Lucinda A Whetsell March 2015 Monthly Time Sheet
 - b) Michael Herron March 2015 Monthly Time Sheet

ORDERS AND PAYMENT OF EXPENDITURES:

16. **Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.**
(*action required*)
17. **Expenses for the current period presented for consideration of payment.**
(*action required*)

ADJOURNMENT:

18. **With no further action being required by the Lewis County Commission, the meeting will be adjourned.** (*action required*)

MEETING/EVENTS

- Lewis County CVB 5:30pm Tuesday, April 7
- Deputy Sheriff's Association Dinner 5pm Thursday, April 9 Broad St UMC
- AIA Award Presentation Saturday, April 11 Embassy Suites Charleston
- Lewis-Gilmer 911 Advisory 6pm Monday, April 13 Lewis 911
- Fair Board 6pm Tuesday, April 14
- Fire Board 7pm Tuesday, April 14 Commission Mtg Rm
- Animal Control Facility Bingo 12:30pm, Sunday April 19 Buckhannon Moose
- Fire Fighters Association 7pm Monday, April 20 Pricetown VFD
- LAY LEVY 9am Tuesday, April 21
- Chamber Meeting 5:15pm Tuesday, April 21 Chamber Office
- LEPC Noon, Wed., April 22 Upshur Co. OEM
- EDA 5pm, Wed., April 22 Commission Mtg Rm
- Building Commission 11 AM, Thursday, April 23 Upshur Co. OEM
- Park Board 6pm, Monday, April 27 Park