

COUNTY COMMISSION OF LEWIS COUNTY

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COMMISSIONERS:
AGNES G. QUEEN
President
PATRICK D. BOYLE
Commissioner
THOMAS V. FEALY
Commissioner

**LEWIS COUNTY COMMISSION
MEETING AGENDA
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
FEBRUARY 10, 2015
1:30 PM**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 1:30 pm** Call Meeting to Order (*action required*)
- 2. 1:35 pm** T. Chad Kelley, Lewis County Assessor
RE: Exonerations, Consolidations, Apportionments (*action required*)

APPOINTMENTS

- 3. NONE**

CORRESPONDENCE

- 4. Upshur County Commission Meeting Agendas:** Copy of the Upshur County Commission Agendas for January 29, 2015 and February 5, 2015. (*information only*)
- 5. West Virginia Division of Culture and History Records Management and Preservation Grant Award:** Notification of a 2015 Records Management and Preservation Grant Award in the amount \$10,000.00 for the Circuit Clerk's Office to be used for personnel costs to scan and index criminal case files. (*information only*)
- 6. West Virginia University Extension Service Committee Annual Meeting:** Agenda for the WVU Extension Service Committee Annual Meeting for Thursday, February 19, 2015 at 7pm. (*information only*)
- 7. Region VII Planning and Development Council Meeting Minutes and Agenda:** Minutes of the Quarterly Meeting held on October 27, 2014 and the Region VII Planning and Development Council Agenda for January 27, 2015, including: Cash and Investment Progression for quarter ending December 31, 2014, Fiscal Year 2014-15 Budget and Summary and Projects for Review. (*information only*)
- 8. West Virginia Development Office Small Cities Block Grant Announcement:** Fiscal Year 2015 CDBG-Small Cities Block Grant Application and Guidelines are currently available for review. Submission date must be by May 21, 2015. (*information only*)
- 9. State of West Virginia Department of Tax and Revenue Tax Calculation Administrative Notices:** Administrative Notices defining the calculation used for mineral or industrial property appraisal/assessment by the West Virginia Department of Tax and Revenue (*information only*)

- 10. West Virginia Department of Environmental Protection Changes to Water Use Reporting:** Notification of the West Virginia Department of Environmental Protection Agency regulatory changes related to large water withdrawals from surface or groundwater sources. Effective January 1, 2015, the reporting threshold will be 300,000 gallons from service or groundwater sources in a 30 day period (*information only*)
- 11. Weston Police Department Notification of Coverage Change:** Correspondence from Weston Police Chief Randall Posey regarding a special session of the Weston City Council to vote on the hiring of two police officers to replace two recently vacated officer positions. The Weston City Council opted not to hire any new officers at this time due to lack of funds. The Weston Police Department will be eliminating the midnight shift (11pm-7am) three nights a week. This hiring freeze is temporary but the duration is unknown. Continued assistance from the Lewis County Sheriff's Department is appreciated. (*information only*)

BUSINESS

- 12. Board and Committee Reports:** Commissioners will give reports on Board/Committee they have attended. (*information only*)
- 13. Lewis County Fair Board Request for Funding:** Request for \$2,500.00 to assist the 2015 Lewis County Fair with entertainment costs. (*action required*)
- 14. Tax Office and West Virginia University Extension Office Heating and Cooling System Bids:** The Lewis County Commission advertised for bids to install heating and cooling systems in the WVU Extension Office and the Tax Office. Two bids were received. The Commission will open bids, review and consider approval. (*action required*)
- 15. West Virginia Development Office Approval and Signature of 2014 Small Cities Block Grant:** Approval and Signature on Small Cities Block Grant Program-Design and Administration for the Northwest Lewis County Water Line Extension Project # 14SCBG0001 for \$250,000.00 (*action required*)
- 16. Lewis County Economic Development Authority Report:** Mike Herron, Lewis County Economic Development Authority Executive Director will report on activities/actions of the authority. (*information only*)
- 17. Time Sheets and Leave Approval:** (*action required*)

ORDERS AND PAYMENT OF EXPENDITURES

- 18. Presentation by the County Clerk of Orders for the Prior Meeting(s) for Consideration** (*action required*)
- 19. Expenses for the current period presented for consideration and payment** (*action required*)

ADJOURNMENT

- 20. With no further action being required by the Lewis County Commission, the meeting will be Adjourned.** (*action required*)

MEETINGS/EVENTS

Thursday	Board of Review	February 5	9:00am	Commission Mtg Room
Friday	Early Voting Begins	February 6		Voter Registration
Sun-Tues	WVACo Annual Meeting	February 8, 9, 10		Charleston, WV
Monday	Mountain Lakes CVB	February 9	12:00pm	Mt Lakes Office
Monday	911 Advisory Meeting	February 9	6:00pm	Gilmer County
Tuesday	Board of Review(Minerals) Lewis County Commission	February 10	1:00pm	Commission Mtg Room
Tuesday	Meeting	February 10	1:30pm	
Wednesday	Lewis County Fire Board	February 11	6:00pm	Commission Mtg Room
Friday	Board of Review	February 13	9:00am	Commission Mtg Room
Friday	Exit Interview w/Auditor	February 13	9:30am	
Monday	HOLIDAY	February 16		Presidents Day
Monday	LC Firefighters Association Lewis County Commission	February 16	7:00pm	Jane Lew VFD
Tuesday	Meeting	February 17	10:00am	
Wednesday	Board of Review	February 18	9:00am	Commission Mtg Room
Wednesday	LEPC	February 18	Noon	Upshur County 911/OEM
Wednesday	Planning Commission	February 18	3:30pm	Commission Office
Thursday	WVU Ext Ser Committee Ballots to be Placed in	February 19	7:00pm	Extension Office
Friday	Boxes	February 20	8:30am	Voter Registration
Saturday	School Levy Election	February 21	7:00pm	Voters Registration
Monday	Board of Review	February 23	9:00am	Commission Mtg Room
Monday	County Commission Mtg. LC Economic Dev.	February 23	10:00am	Commission Mtg Room
Wednesday	Authority	February 25	5:00pm	Commission Mtg Room
Thursday	Board of Review	February 26	9:00am	Commisison Mtg. Room
Thursday	Auditor's Budget Review	February 26	9:00am	Bridgeport, WV
Friday	Canvass	February 27	6:00pm	Voter Registration