

COUNTY COMMISSION OF LEWIS COUNTY

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COMMISSIONERS:
AGNES G. QUEEN
President
PATRICK D. BOYLE
Commissioner
THOMAS V. FEALY
Commissioner

**LEWIS COUNTY COMMISSION
MEETING AGENDA
110 CENTER AVENUE, 2ND FLOOR
WESTON, WV 26452
FEBRUARY 2, 2015
10:00 AM**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00 AM** Call Meeting to Order (*action required*)
- 2. 10:05 AM** T. Chad Kelley, Lewis County Assessor
RE: Exonerations, Consolidations, Apportionments (*action required*)

APPOINTMENTS

- 3. 10:15 AM** Gary Morris, President Lewis County Senior Center Board of Directors
RE: Funding request to assist with roof replacement at the Lewis County Senior Center. This property is owned by the Lewis County Commission. The Senior Center Board is requesting \$6,500.00 to match grant funds in the amount of \$9,000.00 (total project cost \$15,500.00). (*action required*)
- 4. 10:25 AM** Chris Richards, Director, Lewis County Convention and Visitor's Bureau
RE: Quarterly Report of Activities of the Lewis County Convention And Visitor's Bureau (*information only*)

CORRESPONDENCE

- 5. Upshur County Commission Meeting Agenda for January 22, 2015:** Copy of the Upshur County Commission Meeting Agenda for January 22, 2015. (*information only*)
- 6. West Virginia Public Service Commission Emergency 911 Wireless Subscriber Distribution:** West Virginia Public Service Commission has disbursed \$106,244.11 to Lewis County for Emergency Wireless Subscriber Fees for the months of October, November and December, 2014. (*information only*)
- 7. West Virginia Governor Earl Ray Tomblin Presents 14 Communities with Small Cities Block Grants:** January 22, 2015, West Virginia Governor Earl Ray Tomblin presented 14 West Virginia communities with Small Cities Block Grants. Lewis County was a recipient of \$250,000 for the first phase of the \$3.6 million North West Water Project. The full project will be funded over a series of cycles and is assured. (*information only*)
- 8. Lewis County Animal Control Monthly Report:** Lewis County Animal Control report for December, 2014 including: number of complaints, number of animals picked up, number of animals dropped off, number of animals adopted and number of animals euthanized. (*information only*)

9. **Lewis Upshur Animal Control Facility Monthly Report:** Report of activities during December, 2014 at the Lewis Upshur Animal Control Facility for both Lewis and Upshur County including: number of animals brought by entity, number of animals dropped off, number of animals adopted, number of animals returned to owner, number of animals euthanized. Report for cats and dogs included. *(information only)*
10. **Lewis County Animal Control Yearly Report:** Lewis County Animal Control report for the calendar year 2014 including: number of complaints, number of animals picked up, number of animals dropped off, number of animals adopted and number of animals euthanized. *(information only)*
11. **Sheriff's Amended Monthly Settlement:** Sheriff's Amended monthly settlement for December 2014 *(information only)*
12. **Lewis Upshur Local Emergency Planning Committee Meeting Minutes:** Meeting Minutes for the December 17, 2014 Lewis Upshur Local Emergency Planning Committee. *(information only)*
13. **Monitoring and Emergency Action Plans for the Polk Creek Watershed Dams:** The West Virginia Soil Conservation Agency Watershed Office has prepared and approved monitoring plans the Polk Creek Watershed Dams, Sites 1,4,5,6,7,8,9 and 13. These plans are for use by the county if a crisis or emergency situation pertaining to the structure should occur. A copy is kept in the Lewis County Commission Office and the Lewis County Office of Emergency Management. Large Mass – Available by request*(information only)*
14. **Fiscal Year 2015 Justice Assistance Grant Funding Available:** Notification that the West Virginia Division Justice and Community Services will be accepting applications for the 2015 Justice Assistance Grant Funding. This is used for the Prevention Resource Officer position and requires a 25% financial match by the applicant. *(information only)*
15. **Cequel III Cable Franchise Fee Payment:** Franchise fee payment from Cequel III Cable, LLC dba: Suddenlink - in the amount of \$ 1,364.36 for October, November and December 2014*(information only)*

BUSINESS

16. **Board and Committee Reports:** Individual Commissioners will give reports on any board or committee meetings they have attended. *(information only)*
17. **Request from the Lewis County Building Commission to reappoint Leland Kesner:** The Lewis County Building Commission requests the Lewis County Commission reappoint Leland Kesner as a member. *(action required)*
18. **Quote for Replacement of Internet Switch:** During recent computer work, it was discovered that one of the main internet switches for the county is very old and if it would fail would disrupt all county operations. Global Communications has quoted \$1,224.00 to replace this switch. The commission is asked to consider this upgrade *(action required)*
19. **Lewis County Economic Development Authority Report:** Mike Herron, Executive Director of the Lewis County Economic Development Authority will report on activities/actions of the authority. *(information only)*
20. **Time Sheets and Leave Approval:** *(action required)*
 - a. Erin Godwin Transfer 9 hrs annual leave to sick leave
 - b. Richard Snyder Transfer 8 hrs annual leave to sick leave
 - c. Joyce Helmick Transfer 8 hrs annual leave to sick leave
 - d. Randall Bush Transfer 48 hrs of annual leave to sick leave
Transfer 53.5 hrs compensatory time to sick leave
 - e. Cynthia Allman Transfer 44 hrs annual leave to sick leave
 - f. Annie Brown Transfer 55.5 hrs annual leave to sick leave
 - g. Kim Heater Transfer 34 hrs annual leave to sick leave

ORDERS AND PAYMENT OF EXPENDITURES

21. Presentation by the County Clerk of Orders for the Prior Meeting(s) for consideration (action required)

22. Expenses for the current period presented for consideration and payment (action required)

ADJOURNMENT

23. With no further action being required by the Lewis County Commission, the meeting will be adjourned. (action required)

MEETING/EVENTS

| | | | | |
|---|-------------------------------|--|--------|-----------------------|
| • | Test Automarks | Wednesday, January 28 | 6pm | Voter Registration |
| • | FIRST BOARD OF REVIEW | Friday, January 30 | 9am | Commission Mtg Room |
| • | Lewis County CVB | Tuesday, February 3 | 5:30pm | |
| • | WVACo Annual Meetings | Sunday, Monday, Tuesday (Feb 8, 9, 10) | | Charleston, WV |
| • | Early Voting Begins | Friday, February 6 | | Voter Registration |
| • | Mountain Lakes CVB | Monday, February 9 | 12pm | |
| • | 911 Advisory Meeting | Monday, February 9 | 6pm | Gilmer County |
| • | Lewis County Fire Board | Wednesday, February 11 | 6pm | Commission Mtg Room |
| • | HOLIDAY | Monday, February 16 | | Presidents Day |
| • | LC Firefighters Association | Monday, February 16 | 7pm | Jane Lew VFD |
| • | LEPC | Wednesday, February 18 | Noon | Upshur County 911/OEM |
| • | Ballots to be Placed in Boxes | Friday, February 20 | 8:30am | Voter Registration |
| • | School Levy Election | Saturday, February 21 | | |
| • | LC Economic Dev. Authority | Wednesday, February 25 | 5pm | Commission Mtg Room |
| • | Auditor's Budget Review | Thursday, February 26 | 9am | Bridgeport, WV |
| • | Canvass | Friday, February 27 | 6pm | Voter Registration |

BOARD OF REVIEW & EQUALIZATION

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| Friday | January 30, 9am | |
| Monday | February 2, 9am | |
| Thursday | February 5, 9am | |
| Tuesday | February 10, 1pm | Minerals Only |
| Friday | February 13, 9am | |
| Wednesda | February 18, 9am | |
| Monday | February 23, 9am | |
| Thursday | February 26, 9am | SINE DI |