

**LEWIS COUNTY COMMISSION**  
**LEWIS COUNTY COURTHOUSE – 2<sup>nd</sup> Floor**  
**Weston, West Virginia 26452**  
**Meeting Agenda**  
**Monday, January 12, 2015**  
**10:00 am**

**SILENT MEDITATION AND PLEDGE OF ALLEGIANCE**

1. **10:00am**            **Call Meeting to Order** (*action required*)
2. **10:05am**            **T. Chad Kelley, Lewis County Assessor**  
**Exonerations, Consolidations, Apportionments** (*action required*)

**APPOINTMENTS:**

3. **10:15 am**    **Adam Gissy, Lewis County Sheriff**  
**RE: Approval to hire Trent Butcher as Part-time Court Security Officer per WV Code §7-7-7**  
(*action needed*)
4. **10:25 am**    **Chris McCall, Director Lewis County Emergency Services**  
**Re: Approval of Fiscal Year 2015 participation in North Central Regional EMS, Inc. This provides training and valuable information to Lewis County Emergency Medical Service providers. This agency serves a 13 county area. Annual dues are \$818.60.** (*action required*)
5. **12:00 pm**    **Open Bids for Assessor Offices Renovation** (*action needed*)

**CORRESPONDENCE:**

6. **Upshur County Commission:** Copy of the Upshur County Commission Agenda for January 8, 2015(*information only*)
7. **Sheriff's Monthly Vehicle Report:** Sheriff's Monthly Vehicle Report including mileage and maintenance for the fleet during the month of December 2014(*information only*)

**BUSINESS:**

8. **Boards and Committees:** Report on any board or committee meeting(s) attended by the Commissioners (*information only*)
9. **Request for Support for Draft Legislation:** Request for support for 'Sarah Nott's Law' my her mother Brenda Mott. Sarah was a Mason County resident who was tragically killed due to an auto accident when attempting to merge onto a highway from a parking lot. Her path was obscured by by trucks. This law is similar to WV Code 17c-13-1 – but will be more specific. The draft language will state " No person shall stop, stand or park a vehicle, except when necessary to avoid conflict with other traffic or in compliance with law or directions of a police officer or traffic control device, in any of the following places; at any place on any highway where the safety and convenience of the traveling public is thereby endangered." (*action required*)
10. **Request to Advertise for Skilled Maintenance Employee** Request to advertise for Skilled Maintenance Employee. Priority will be given to those with certification in electrical, HVAC or plumbing(*action required*)
11. **Change of Meeting Date:** The Lewis County Commission is scheduled to attend the County Commissioners Association of West Virginia's Annual Legislative and Training Seminar in Charleston on January 26, 2015. The Commission will consider modification to their meeting date for January 26, 2015 (*action required*)
12. **Notification of Retirement of Sgt. JE Browning:** Sgt. JE Browning submits his letter of retirement effective April 1, 2015. His last day of work will be February 25, 2015. (*action required*)
13. **Request to Contact Lewis County Civil Service Commission for Law Enforcement position:** Lewis County Sheriff Adam Gissy requests consent to contact the Lewis County Civil Service Commission to receive recommendations, and if needed testing, to fill the vacancy in his department that will be created by the retirement of Sgt. JE Browning. He requests the new officer begin March 1, 2015. This will allow uninterrupted law enforcement staffing and, if needed, an expedited class at the West Virginia State Police Academy. (*action required*)
14. **Request to Advertise for Bids for Heating and Air Conditioning. :** Request to advertise for bids for Heating and Air Conditioning for the Tax Office and WVU Extension Office(*action required*)
15. **Lewis County Economic Development Authority:** Report of activities for the Lewis County Economic Development Authority by Director Mike Herron (*information only*)
16. **Timesheets and Leave Requests** (*action required*)

**ORDERS AND PAYMENT OF EXPENDITURES:**

17. **Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.** *(action required)*
18. **Expenses for the current period presented for consideration of payment.** *(action required)*

**ADJOURNMENT:**

19. **With no further action being required by the Lewis County Commission, the meeting will be adjourned.** *(action required)*

**1:00 PM WORK SESSION**

The Lewis County Commission will hold a 6 month budget review and goal session with County Elected Officials and Department Heads.