

**LEWIS COUNTY COMMISSION**  
**AGENDA FOR MONDAY, December 15, 2014, 10 AM**  
**LEWIS COUNTY COURTHOUSE-110 CENTER AVENUE, 2<sup>ND</sup> FLOOR**  
**SILENT MEDITATION AND PLEDGE OF ALLEGIANCE**

1. **10:00am**      **Call Meeting to Order (action required)**
2. **10:05am**      **T. Chad Kelley, Lewis County Assessor**  
                         **Exonerations, Consolidations, Apportionments (action required)**

**APPOINTMENTS:**

3. **Christy Flanigan, Lewis County Prosecuting Attorney RE: Hiring of Full Time Assistant Prosecutor**  
Christy Flanigan, Lewis County Prosecuting advertised and interviewed for a full time assistant. She submits Kurt Hall for approval per WV Code §7-7-7 (*action required*)
4. **Mountain Lakes Convention & Visitor's Bureau RE: Quarterly Report**  
Quarterly Report of the activities of the Mountain Lakes Convention & Visitor's Bureau (*action required*)
5. **Daniel Germaine, Complete Title Solution RE: More Rapid Process for Copies of Deeds and Leases**  
Discussion of potential options to speed the process for photocopying documents requested in the County Clerk's Office (*action required*)

**CORRESPONDENCE:**

6. **Upshur County Commission Meeting Agenda:** Copy of the Upshur County Commission Agenda for Thursday, December 11, 2014(*information only*)
7. **Jane Lew Public Service District Meeting Minutes:** Minutes of the Jane Lew Public Service District's Regular Meeting of October 9, 2014(*information only*)
8. **Lewis County Economic Development Authority Meeting Minutes:** Minutes of October 22, 2014 Lewis County Economic Development Authority Meeting(*information only*)
9. **Glenville State College(Department of Public Safety) After Hours Telephone Service:** Notification from the Glenville State College Department of Public Safety advising that voicemail on their patrol phone has been disabled. After hours calls will be forwarded to (304)452-7306 a non-emergency number answered by the Lewis Gilmer Emergency 911 Communications Center(*information only*)
10. **Shentel Notification of Channel Line Up and Price Adjustment for 2015:** Shentel 2015 Price Adjustment and Channel Line-up Notification(*information only*)

**BUSINESS:**

11. **Boards and Committee Reports:** Report on any board or committee meeting(s) attended by the Commissioners (*information only*)
12. **Town of Jane Lew:** Approval and Signature on Town of Jane Lew's Emergency Memorandum of Understanding with the Lewis County Commission and Lewis County Office of Emergency Management as it relates to emergency preparedness (*action required*)
13. **Lewis County Economic Development Authority:** Report of activities for the Lewis County Economic Development Authority by Director Mike Herron (*information only*)
14. **Timesheets and Leave Requests** (*action required*)

**ORDERS AND PAYMENT OF EXPENDITURES:**

15. **Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.** (*action required*)
16. **Expenses for the current period presented for consideration of payment.** (*action required*)

**ADJOURNMENT:**

17. **With no further action being required by the Lewis County Commission, the meeting will be adjourned.** (*action required*)

○ **NOTICE: 1:30pm Work Session with West Virginia 511: Interfacing with Lewis Gilmer 911 Emergency Management to provide information on regarding traffic and select emergency situations on the WV 511 website.**