

LEWIS COUNTY COMMISSION
AGENDA FOR MONDAY, December 8, 2014, 10AM
LEWIS COUNTY COURTHOUSE-110 CENTER AVENUE, 2ND FLOOR

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. 10:00am Call Meeting to Order (action required)
2. 10:05am T. Chad Kelley, Lewis County Assessor
Exonerations, Consolidations, Apportionments (action required)

APPOINTMENTS:

None

CORRESPONDENCE:

3. **Upshur County Commission Agenda:** Copy of the Upshur County Commission Agenda for Thursday, December 4, 2014 (*information only*)
4. **Invitation for Retirement Celebration:** Invitation to Upshur County Commissioner Donnie Tenney's Retirement Celebration Thursday, December 11, 2014 1-2 PM (*information only*)
5. **Lewis County Convention and Visitor's Bureau Meeting Agenda and Minutes:** Agenda for December 2, 2014 Meeting and Minutes for October 7, 2014 Meeting(*information only*)
6. **West Virginia Division of Justice Victims of Crime Grant Adjustment Notice:** West Virginia Division of Justice and Community Services has made the following change for Victims of Crime Assistance(VOCA) grant: Project Director changed to Christina Flanigan, Lewis County Prosecuting Attorney. (*information only*)
7. **West Virginia Development Office Notification of Changes to the Plans for the Lewis County Park Land and Water Conservation Grant:** The National Park Service Land and Water Conservation Fund Project Agreements No. 54-0094 and 54-0489 on-site inspections findings. The following changes to meet American With Disabilities Act(ADA) were suggested: 1) bring pool shower floors level with existing floor, 2) check-in counter needs to be lowered to 35" above the floor, 3) stripe and add signage to additional handicapped parking areas, 4) the creek footbridge needs to be ramped on both sides, 5) water fountains need to be ADA compliant with an offset basin, 5) replace grill at Shelter #2, and 6) all bathroom sinks need lever or push-button spigots. (*information only*)
8. **Lewis County Sheriff's Department Monthly Vehicle Report:** Lewis County Sheriff's Department November 2014 vehicle report including mileage of vehicles and/or maintenance. (*information only*)
9. **Lewis County Animal Control Monthly Report:** Lewis County Animal Control Report for November 2014 including number of complaints, bounty collected and mileage driven. (*information only*)
10. **Lewis Gilmer Emergency 911 Monthly Report:** Lewis Gilmer Emergency 911 Report for November 2014 including: number of call, disposition of calls, agency totals. (*information only*)
11. **Invitation to the 2014 Lewis County Employee Annual Holiday Luncheon:** The Lewis County WVU Extension Service will be hosting the 2014 Lewis County Employee Annual Holiday Luncheon on Friday, December 19, 2014 from 11 AM-1 PM at the Extension Office. The cost for the meal is \$5.00 per employee. RSVP and payment is requested before Noon, December 15, 2014. (*action required*)

BUSINESS:

12. **Boards and Committee Reports:** Report on any board or committee meeting(s) attended by the Commissioners (*information only*)
13. **West Virginia Courthouse Facilities Improvement Authority 2015 Grant Approval:** Approval and Signature on Contract for WV Courthouse Facilities Improvement Authority 2015 Grant in the amount of \$80,000. This grant will be used to replace lighting with LED; rewire the former Jail for use by the Lewis County Assessor's Office (*action required*)
14. **Request for Retiree and Off Site Employees to Utilize the Courthouse Parking Lot During the Annual Holiday Luncheon:** The WVU Extension staff will be hosting the annual Lewis County Employee Holiday Luncheon on December 15, 2014 from 11AM-1PM. Extension Agent Bruce Lloyd requests that retirees and off site employees be allowed to park in the courthouse lot for this event. (*action required*)

15. **Lewis County Economic Development Authority:** Report of activities for the Lewis County Economic Development Authority by Director Mike Herron (*information only*)
16. **Timesheets and Leave Requests** (*action required*)
17. **ORDERS AND PAYMENT OF EXPENDITURES:**
18. **Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.** (*action required*)
19. **Expenses for the current period presented for consideration of payment.** (*action required*)

ADJOURNMENT:

20. **With no further action being required by the Lewis County Commission, the meeting will be adjourned.** (*action required*)