

**Lewis County Commission**  
**Agenda for Tuesday, October 14, 2014 at 10 AM**  
**110 Center Avenue, 2<sup>nd</sup> Floor**  
**Weston, WV 26452**

**SILENT MEDITATION AND PLEDGE OF ALLEGIANCE**

1. 10:00am **Call Meeting to Order** (*action required*)
2. 10:05am **T. Chad Kelley, Lewis County Assessor**  
**Exonerations, Consolidations, Apportionments** (*action required*)

**APPOINTMENTS:**

3. 10:15am **Wayne Harman, West Virginia Division of Rehabilitation Services**  
**RE:** Resources that the West Virginia Division of Rehabilitation Services can offer for training and employment (*information only*)
4. 10:30am **Marion Russell** **RE:** United Mine Workers Association Proclamation regarding the Environmental Protection Agency's Proposed Clean Power Plan (*action required*)
5. 10:45am **Garry Lynn Shearer** **RE:** Resolution in support of caregivers of older adults presented by American Association of Retired Persons (AARP) *action required*)

**CORRESPONDENCE:**

6. **Upshur County Commission Meeting Agendas:** Copy of the Upshur County Commission Agenda for Thursday, October 9, 2014 and October 14, 2014 (*Information only*)
7. **John Perdue, West Virginia State Treasurer Notification of Coalbed Methane Tax Distribution:** Treasurer John Perdue notifies that coalbed methane severance tax was direct deposited on October 7, 2014. Lewis County received \$7,923.05. These funds are restricted for economic development. (*information only*)
8. **Sheriff's Monthly Vehicle Report:** Sheriff's Monthly Vehicle Report including mileage and maintenance for the fleet in September 2014 (*information only*)
9. **Lewis County Animal Control Monthly Report:** Lewis County Animal Control Report for August and September 2014, includes number of complaints, animals picked up, bounty money, mileage (*information only*)
10. **Lewis Upshur Animal Control Facility Monthly Report:** Report of animals brought to the facility by county, animals dropped off, animals returned to owner, animals rescued, and animals euthanized for August 2014. (*information only*)
11. **John Perdue, West Virginia State Treasurer Notification of Oil and Gas Severance Tax Distribution:** Distribution of Oil and Gas Severance Tax was direct deposited on October 6, 2014. Lewis County received the following: 75% tax for producing counties-\$126,462.68; 25% tax as distributed to all counties by the State \$21, 542.91 totaling \$148,005.59. SPECIAL NOTE: Current legislation requires oil and gas severance be distributed in July but this year a new accounting system delayed the transfer. The West Virginia State Tax Department is requesting legislation to allow the disbursement of oil and gas severance tax be moved to October permanently (*information only*)
12. **Notification of West Virginia Division of Transportation Public Meeting to Update the Public Transportation Plan:** A public meeting will be held October 15, 2014 from 1:00 pm to 3:00 pm at the Randolph County Senior Center, 1 Fifth Street, Elkins, WV. The purpose of this meeting is to allow the public an opportunity to have input in the priority of goals and strategies for coordinated transportation needs in the state. (*information only*)

**BUSINESS:**

13. **Boards and Committees:** Report on any board or committee meeting(s) attended by the Commissioners (*information only*)
14. **West Virginia State Fire Marshal Report for Lewis County Buildings:** The West Virginia State Fire Marshal's Office has submitted the Fire Safety Inspection Reports for the Lewis County Courthouse, Annex, Health Department, Community Corrections Building, Extension Office and Louis Bennett Public Library. Reports and the mandated county response are presented for signature. (*action required*)

15. **Full-time Maintenance Employee:** Approval of Lateral Transfer from Part-time Maintenance to Full-time Maintenance for David Reed to fill the vacancy left by the retirement of Homer Parsons. This position will work "swing shift" hours to allow after hours work to continue. *(action required)*
16. **Mini-Grant Application Lewis County Community Educational Outreach Service:** Lewis County Community Educational Outreach Service (CEOS) Mini Grant Application for \$1,000.00 to be used to provide educational opportunities and other programming information to CEOS members for a nine county regional meeting to be held in Lewis County*(action required)*
17. **Mini-Grant Application Mountain Community Action Program (CAP) –Child Advocacy Center:** Mini grant application for \$1,000.00 from Mountain CAP-Child Advocacy Center to be used to assist in paying rent on the Mountain CAP facility located in Upshur County but serving Upshur and Lewis Counties. This is a child friendly facility used to record forensic interviews of abused children.*(action required)*
18. **Sheriff's Department Draft Request for Proposal for Vehicle Fleet Service:** Lewis County Sheriff Adam M. Gissy submits a draft request for proposal for vehicle fleet service. The sheriff would like to bid vehicle maintenance for a one year term. This item was tabled for further review at the October 6, 2014 Lewis County Commission meeting. *(action required)*
19. **Request for Payment/Grant Closure of Governor's Community Participation Grant #07LEDA0556N for Lewis County Baseball:** Request for payment and grant closure of the Governor's Community Participation Grant # 07LEDA0556N for Lewis County Baseball in the amount \$4,500.00. This funding was used for paving. *(action required)*
20. **Request for Payment/Grant Closure 10<sup>th</sup> Cycle West Virginia Courthouse Facilities Improvement Authority Grant:** Lewis County was awarded a 10<sup>th</sup> Cycle West Virginia Courthouse Facilities Improvement Authority Grant in the amount of \$38,629.00 for roof and gutter replacement on the former jail and tax office. This is an 80% grant. K&Z Construction was the low bidder and awarded the contract. They have finished the work. Request for Payment and Closure of Grant is submitted for signature. Total project was \$40,624.00. The grant will reimburse \$32,499.20. This amount is lower than the original grant award because the project bid was less than estimated on the grant application. *(action required)*
21. **Lewis County Community Educational Outreach Service Invitation to Breast Cancer Awareness Luncheon:** The Lewis County Breast Cancer Awareness Day Luncheon and Ceremony will be held October 22, 2014 at Noon. RSVP is required *(action required)*
22. **West Virginia University Extension Service Preparation of a County Market Study:** Lewis County contacted the West Virginia University Extension Service regarding the creation of a county market study that is needed to entice developers to build housing in our county. WVU Extension is able to prepare this report for the cost of \$500.00. *(action required)*
23. **Cabinets for the Lewis County Probation Department:** The Lewis County Probation Department is requesting cabinets be installed over the sink area in their office. This was articulated during construction but was inadvertently left out of the plan. The cost for these cabinets is \$860.00. *(action require)*
24. **Lewis County Economic Development Authority:** Report of activities of the Lewis County Economic Development Authority by Director Mike Herron *(information only)*
25. **Timesheets and Leave Requests** *(action required)*

**ORDERS AND PAYMENT OF EXPENDITURES:**

26. **Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.** *(action required)*
27. **Expenses for the current period presented for consideration of payment.** *(action required)*

**ADJOURNMENT:**

28. **With no further action being required by the Lewis County Commission, the meeting will be adjourned.** *(action required)*

**NOTE: THE LEWIS COUNTY COMMISSION WILL MEET  
OCTOBER 16, 2014 (THURSDAY) AT 8:30 AM TO TEST THE AUTOMARKS.**