

Lewis County Commission
Lewis County Courthouse-110 Center Avenue-2nd Floor
Weston, WV 26452
Monday, July 28, 2014

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. 10:00am **Call Meeting to Order (action required)**
2. 10:05am **T. Chad Kelley, Lewis County Assessor**
Exonerations, Consolidations, Apportionments (action required)

APPOINTMENTS: NONE

CORRESPONDENCE:

3. **Upshur County Commission Meeting Agenda:** Copy of the Upshur County Commission Meeting Agenda for July 24, 2014 (*information only*)
4. **Lewis/Upshur Local Emergency Planning Committee(LEPC)Meeting :** Financial Report, Agenda and Minutes of the Lewis/Upshur Local Emergency Planning Committee for July 16, 2014(*information Only*)
5. **Lewis-Gilmer Emergency 911 Advisory Board Meeting Minutes:** Lewis-Gilmer Emergency 911 Advisory Board Minutes for June 2014(*information only*)
6. **Lewis-Gilmer Emergency 911 Addressing Monthly Report:** Lewis-Gilmer Emergency 911 Addressing Report for June 2014 including : number of calls, department activities, disposition of calls (*information only*)
7. **West Virginia Department of Transportation updates to Coordinated Public Transit-Human Services**
Plan: The West Virginia Department of Transportation “Moving Ahead for Progress in the 21st Century (MAP-21) Program is conducting public workshops to identify transportation needs. The local workshop is scheduled for Wednesday, August 13, 2014 from 2-4:00 PM at the Upshur County Senior Center. (*information only*)
8. **West Virginia Public Service Commission Disbursement of Wireless Emergency 911 Fees:** Disbursement of Wireless E-911 Subscriber Fees-\$109,696.91 to Lewis County Emergency 911 Services for the 2nd quarter of 2014 (months of April, May and June)(*information only*)
9. **Resignation from Lewis County Planning Commission:** Steve Hannah has resigned from the Lewis County Planning Commission. The Planning Commission is attempting to find a person interested in filling the agricultural interest seat that Mr. Hannah held on the commission.(*information only*)
10. **Lewis County Hazardous Material Response Team Meeting Minutes:** Lewis County Hazardous Material Response Team Minutes of June 16, 2014 Meeting(*information only*)
11. **Lewis County Animal Control Monthly Report:** June 2014 Lewis County Animal Control Report including: number of complaints, animals picked up, bounty collected, and vehicle mileage. (*information only*)
12. **Sheriff’s Annual Settlement for the Fiscal Year Ending June 30, 2014:** Sheriff Adam M. Gissy submits the Sheriff’s Annual Settlement (reconciliation of accounts) for Fiscal Year 2013-14. This statement the annual reconciliation of all county accounts. (*information only*)

BUSINESS:

13. **Boards and Committee Reports:** Report on any board or committee meeting(s) attended by the

Commissioners (*information only*)

14. **Distribution of 2014 Unencumbered Funds:** The Lewis County Commission had an unencumbered fund balance for fiscal year 2013-14 of \$4, 183,488.94. Already budgeted is \$2,500,000.00. Distribution \$1,683,488.94 is required. (*action required*)
15. **Hazardous Materials Response Team Declaration of Surplus Property:** Approval to declare property used by former Lewis County Hazardous Material Response team as surplus and approval to conduct public auction for disposal of this equipment. (*action required*)
16. **Fiscal Year 2013-14 Lewis County Sheriff's Commission:** Approval of payment of the 2014 Sheriff's Tax Commission as governed by WV Code §11A-1-17 :. "After the sheriff has collected eighty-five percent of the combined total of all taxes assessed on real and personal property, he shall, in addition to the salary and compensation now authorized by law, be allowed a commission as follows: Two and one-half percent on the remainder of the taxes actually collected up to ninety percent of the combined total of all taxes assessed on real and personal property, three and one-half percent of the remainder collected above ninety percent and up to ninety-five percent of the combined total of all taxes assessed on real and personal property, and five percent on the remainder of taxes collected above ninety-five percent of the combined total of all taxes assessed on real and personal property. In all cases the taxes collected on which any commission shall be paid will be exclusive of interest and charges thereon, if the collection be made before the delinquent list has been approved by the county commission: *Provided*, That the total amount of commissions paid to any sheriff shall not exceed the sum of fifteen thousand dollars in any one year. The commission so allowed shall be determined by the county commission and charged against the various funds for which the taxes are collected." (*action required*)
17. **Approval of Fiscal Year 2014-15 Justice Assistance Grant(JAG):** Approval and Signature on Justice Assistance Grant for Project Number 14-JAG-20 for funding of \$20,000.00 for one(1) Prevention Resource Officer. This is a joint venture between the Lewis County Commission and Lewis County Board of Education(*action required*)
18. **Governor's Participation Grant Request for Payment and Grant Completion for the Mountaineer Military Museum Project #13LEDA0493:** The Mountaineer Military Museum was awarded a materials. Governor's Participation Grant in the amount of \$2,500.00 for a storage building and display. Request for reimbursement and grant closure are requested. (*action required*)
19. **Fiscal Year 2014-15 Division of Justice & Community Services Victims of Crime Grant Approval:** Approval and Signature for the Fiscal Year 2014-15 Victims of Crime Acts(VOCA) grant (14-VA-014) in the amount of \$35,865.00. Funding will be used to subsidize the salary for a VOCA coordinator working under the direction of the Lewis County Prosecuting Attorney (*action required*)
20. **Lewis County Economic Development Authority:** Report of activities for the Lewis County Economic Development Authority by Director Mike Herron (*information only*)
21. **Timesheets and Leave Requests** (*action required*)
 - a) John Snyder Comp time July 23, 24, 25 2014
 - b) Joseph Frazier Annual Leave July 24, 25, 28 and 29th 2014
 - c) Lester Bleigh Annual Leave August 18th, 19th, 20, 21, 22, 23, 2014

ORDERS AND PAYMENT OF EXPENDITURES:

22. **Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.** (*action required*)

23. Expenses for the current period presented for consideration of payment. (*action required*)

ADJOURNMENT:

24. With no further action being required by the Lewis County Commission, the meeting will be adjourned. (*action required*)

NOTE: THERE WILL BE NO LEWIS COUNTY COMMISSION MEETING ON AUGUST 4, 2014.

THE NEXT MEETING WILL BE AUGUST 11, 2014 AT 10 AM.