

Lewis County Commission
Lewis County Courthouse-110 Center Avenue-2nd Floor
Weston, WV 26452
Monday, July 7, 2014

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. 10:00am **Call Meeting to Order** (*action required*)
2. 10:05am **T. Chad Kelley, Lewis County Assessor**
Exonerations, Consolidations, Apportionments (*action required*)

APPOINTMENTS:

3. 10:15am **William Rowan, 911 Director RE:** Request to hire dispatcher off current roster-David Moran
(*action required*)
4. 2pm **Mike Posey , Executive Session/Personel § 6-9A-4 RE:** Discussion regarding compensation for K-9 Handlers
(*action required*)

CORRESPONDENCE:

5. **Upshur County Commission Meeting Agenda:** A copy of the agenda for Thursday, June 26, 2014 for the Upshur County Commission Meeting (*information only*)
6. **Lewis Upshur Planning Committee(LEPC):** Meeting agenda for the Lewis Upshur Planning Committee for June 18, 2014, Minutes for May 21, 2014 Regular Meeting and Financial Statement as of May 2014(*information only*)
7. **Lewis County 2013-14 Payments in Lieu of Taxes(PILT):** United States Department of the Interior Payments in lieu of taxes for federal Lands located the county; Lewis County will receive \$52,595.00 for fiscal year 2014 (*information only*)
8. **West Virginia Department of Justice Grant #13-JAG-22 Adjustment Notice:** Division Justice and Community Services Grant Adjustment Notice for Project Number 13-JAG-22 (PRO) Grant Closure (*information only*)
9. **West Virginia Department of Transportation Statewide Transportation Improvement Program Update:** Updates to the Statewide Transportation Improvement Program projects for Federal fiscal years 2014-2019. None for Lewis County(*information only*)
10. **Lewis County Convention and Visitor's Bureau:** Lewis County Convention and Visitor's Bureau Minutes of May 5, 2014 Meeting and Agenda for July 1, 2014 Meeting(*Information only*)
11. **Lewis County Parks and Recreation:** Minutes of May, 19, 2014 Meeting and Agenda for Monday, June 30, 2014 (*information only*)
12. **National Associations of Counties Prescription Drug Discount Card Program:** May 2014 Monthly National Prescription Drug Discount Card by Citizens of Lewis County; citizens saved an average of 25.42%^ for a total of \$1,484.12.(*information only*)
13. **Division of Justice & Community Services Victims of Crime Act Grant:** The Office of Victims of Crimes has been recommended for funding in the amount of \$35,865.00 for fiscal year 2014-15. Official awards will be made at a later date contingent upon federal funds received by the State of West Virginia.(*information only*)
14. **Jane Lew Public Service District Meeting Minutes:** Minutes of Jane Lew Public Service District May 8, 2014 Meeting(*information only*)

BUSINESS:

15. **Boards and Committee Meetings:** Report on any board or committee meeting(s) attended by the Commissioners (*information only*)
16. **Approval of Bid for Sheriff's Tax and Former Jail Roof:** Approval on roof replacement bid on the Sheriff's Tax Office Building and former Law Enforcement Building. This project is 80% funded by the Courthouse Facilities Improvement Authority (*action required*)
17. **Annual Leave Accrual Adjustment:** Approval and Signature on Letter of Annual leave accrual for Lucinda Whetsell to 12 hours per month effective July 1, 2014 (*action required*)
18. **Reappointment to Lewis County Board of Health:** Request for Reappointment of Dan Mick to the Lewis County Board of Health. Term will expire June 30, 2014(*action required*)
19. **Homeland Security Grant:** Approval and Signature on Homeland Security Grant #11-SHS-78 in the amount of \$8,500.00 for cots, linens, ramps, portable signs and carts to be used in the Lewis County Homeland Security

Trailers(*action required*)

20. **Court Security Grant Contract:** Approval and Signature on Court Security Grant Contract and Resolution in the amount of \$35,973.00 , Project Number 14-CS-12, to be used to enhance the security of the county court facilities(*action required*)
21. **West Virginia Association of Counties Dental Vision Program:** Approval and Signature on letter terminating Dental and Vision Program for Lewis County through the West Virginia Association of Counties effective September 1, 2014. The commission previously approved enrollment in Guardian Vision Dental plan for employees(*action required*)
22. **Approval and Signature on Governors Community Participation Grant:** Request for Payment and Closure of Grant #11LEDA0560 and Grant #11LEDA0151 (Lewis County Baseball) for bleachers for baseball field(*action required*)
23. **Approval and Signature Governors Community Participation Grant:** Request for Payment and Closure of Grant #11LEDA0555 and Grant #13LEDA0487 for Jackson Mill Volunteer Fire Department rescue equipment (*action required*)
24. **Approval and Signature on Governors Community Participation Grant:** Change of Scope for 13LEDA0493 (Mountaineer Military Museum) from outdoor gate to storage building, mannequins and plexiglass for displays (*action required*)
25. **Addition of Employee Mailboxes to Web Address:** GoDaddy can add 100 employee mailboxes for \$750 per year to the county web address. This will provide employees with lewiscountywv.org email addresses(*action required*)
26. **Approval of Board Member to Lewis County Safe Structures and Sites Enforcement Agency:** Approval of Chief of Midway Volunteer Fire Department to Lewis County Safe Structures and Sites Enforcement Agency per ordinance for a two year term(*action required*)
27. **West Virginia Association of Counties Dues for Fiscal Year 2015:** Lewis County's Fiscal Year 2015 invoice for dues to the West Virginia Association of Counties has been received. The amount is \$5,000.00 (*action required*)
28. **Lewis County Economic Development Authority:** Report of activities of the Lewis County Economic Development Authority by Director Mike Herron (*information only*)
29. **Timesheets and Leave Requests** (*action required*)
 - a) Homer Parsons Friday, July 18, 2014 Sick Leave
 - b) Mike Herron June 2014 Timesheet
 - c) Lucinda Whetsell June 2014 Timesheet

ORDERS AND PAYMENT OF EXPENDITURES:

30. **Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.** (*action required*)
31. **Expenses for the current period presented for consideration of payment.** (*action required*)

ADJOURNMENT:

32. **With no further action being required by the Lewis County Commission, the meeting will be adjourned.** (*action required*)