

Lewis County Commission
Lewis County Courthouse-110 Center Avenue-2nd Floor
Weston, WV 26452
Monday, May 26, MEMORIAL DAY
Agenda for Tuesday, May 27, 2014

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. 10:00am **Call Meeting to Order** (*action required*)
2. 10:05am **T. Chad Kelley, Lewis County Assessor**
Exonerations, Consolidations, Apportionments (*action required*)

APPOINTMENTS

3. 10:15am **Approval and Oath of Office for Part-time Court Security Officer:** Lewis County Sheriff Adam Gissy requests approval to hire Shawn Carlton as a part-time security officer for Lewis County. (*action required*)
4. 10:30am **Approval and Oath of Office for Lewis County Sheriff's Deputy:** Lewis County Sheriff Adam Gissy requests approval to hire Edward Clark as a Lewis County Deputy Sheriff (*action required*)
5. 10:45am **William Rowan, Director Office of Emergency Management/E911:** (*action required*)
 - 1) Mr. Rowan requests signature of an application for grant funds to replace expended supplies, improve mobility, response and fill missing capabilities through deployment and exercises with the Mass Care Shelter, Pet Comfort and Special Needs Trailers in the amount of \$8,500.00
 - 2) Mr. Rowan requests permanent increase in Purchasing Card Limits from \$1,000.00 to \$2,000.00 for Leslie Slaughter, Eric Rogucki and Patricia Moran
6. 11:00am **Robert Orndorff, Dominion Transmission:** Dominion Transmission will be doing survey work for the potential construction of a pipeline in Lewis County. Mr. Orndorff will provide preliminary information regarding this project. (*information only*)

CORRESPONDENCE

7. **Upshur County Commission Agenda:** Copy of Upshur County Commission Agenda for Thursday, May 22, 2014 (*information only*)
8. **Commonsense Connection Meetings:** United States Senator Joe Manchin's Representatives will be holding a meeting to hear citizens concerns, priorities and feedback on Friday, May 30, 2014 from 2pm to 3pm in the County Commissioners Meeting Room at the Lewis County Courthouse. (*information only*)
9. **Louis Bennett Public Library:** Minutes of March 4, 2014 Meeting, Financial Report for 3rd Quarter of 2013-2014(*information only*)
10. **Lewis County Parks and Recreation Board:** Lewis County Parks and Recreation Board Agenda for May 19, 2014 and Minutes of April 28, 2014 Meeting (*information only*)
11. **Sheriff's Amended Monthly Settlement for April 2014:** Sheriff's Amended Monthly Settlement (reconciliation of accounts) for April 2014 (*information only*)
12. **NACo(National Association of Counties):** NACo(National Association of Counties) Prescription Drug Discount Card Program use by Lewis County constituents for April 2014. A total of 56 residents used the card for a total savings of \$1,751.89. The average savings per prescription was 33.64% (*information only*)
13. **Lewis County Planning Commission:** Agenda for Lewis County Planning Commission for May 21, 2014 at 3:30pm(*information only*)
14. **Lewis County Hazardous Material Response Team:** Minutes of Lewis County Hazardous Material Response Business Meeting of April 21, 2014(*information only*)
15. **Lewis County Parks and Recreation Board:** Agenda for Lewis County Parks and Recreation Meeting for May 19th, 2014 and Minutes of Meeting of April 28th, 2014(*information only*)

BUSINESS

16. **Boards and Committee Reports:** Report on any board(s) and/or committee(s) meetings attended by the County Commission (*information only*)
17. **Approval and Signature on Contract:** Approval and Signature of Contract between Lewis County Health Department and Lewis County Commission for health services for Lewis County for Fiscal Year 2015, in two equal payments of \$25,000: 1st by August 2014, 2nd by February 2015 (*action required*)
18. **Approval and Signature Lewis County Economic Development Resolution:** Approval and Signature on Resolution naming the Lewis County Economic Development Authority as the 'lead' development Organization to obtain funds under the West Virginia Chamber of Commerce, West Virginia Economic Council and the West Virginia Development Office as a Certified Development Community. (*action required*)
19. **Approval for Hiring:** Approve to hire Cassandra Johnston as Part-time Temp at WVU Extension Office (*action required*)
20. **Governor's Community Participation Grant Change of Scope, Request for Payment and Grant Closure for Lewis County Honor Guard:** The Lewis County Honor Guard was awarded a Governor's Community Partnership Grant in the amount of \$1,000.00 (12LEDA0443). They request the project scope be changed from military supplies to decaling for their van. Approval for this change of scope, payment and grant closure are requested. (*action required*)
21. **Governor's Community Participation Request for Payment and Grant Closure for American Legion Post 166:** American Legion Post 166 was awarded Governor's Community Partnership Grants in the amounts of \$3,000.00 (13LEDA0131), \$2,000.00 (14CPGP008NR), \$3,00.00 (13LEDA0483) for preparation and paving of their parking lot. Approval for payment and grant closure are requested. (*action required*)
22. **Governor's Community Participation Grant Change of Scope, Request for Payment and Grant Closure for Lewis County Park:** The Lewis County Park was awarded Governor's Community Partnership Grants in the amounts of \$1,500.00 (11LEDA0149), \$3,500.00 (11LEDA0557), \$2,500.00 (12LEDA0106). These funds were used to purchase insulation, a sound board and a garage door in the park stage. A change of scope for Governor's Community Partnership Grant 13LEDA0490 is requested to allow installation of the garage door for the stage. Acceptance of change, approval of payment and grant closure are requested. (*action required*)
23. **Lewis County Economic Development Report:** Mike Herron, Executive Director, will provide an update on activities of the Lewis activities of the Lewis County Economic Development Authority. (*information only*)
24. **Timesheets and Leave Requests**(*action required*)
 1. Rick Stout Annual Leave July 7,-11 2014

ORDERS AND PAYMENT OF EXPENDITURES:

25. **Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.** (*action required*)
26. **Expenses for the current period presented for consideration of payment.** (*action required*)

ADJOURNMENT:

27. **With no further action being required by the Lewis County Commission, the meeting will be adjourned.** (*action required*)