

Lewis County Commission
110 Center Avenue-P O Box 466
Lewis County Courthouse-2nd Floor
Weston, West Virginia 26452
Meeting Agenda –Monday, May 5, 2014

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. **10:00am** **Call Meeting to Order** (*action required*)
2. **10:05am** **T. Chad Kelley, Lewis County Assessor**
Exonerations, Consolidations, Apportionments (*action required*)
3. **10:15am** **Greg Cunningham RE: Oath of Office for Lewis County Economic Development Authority** (*action required*)
4. **10: 30am** **Barb Saur, Central West Virginia Aging RE: Information on Senior Community Serving as Employees** (*action required*)

Correspondence

5. **Upshur County Commission Agenda:** Copy of Upshur County Commission Agenda for Thursday, May 1, 2014 (*information only*)
6. **SHENTEL (Shenandoah Cable Television, LLC):** Shentel franchise payment of \$9,305.09 for January February and March 2014 (*information only*)
7. **Correspondence for Division of Justice and Community Service for Project # 13-VA-018:** Change of Project Director on Project # 13-VA-018 from Michael Smith, who retired, to Lea Anne Hawkins, Prosecuting Attorney and approval for Prosecutor Hawkins to attend the upcoming training. (*information only*)
8. **Lewis County Parks and Recreation Board Agenda and Minutes:** Minutes of March 24, 2014 Meeting of Lewis County Parks and Recreation Board and Agenda April 28, 2014(*information only*)
9. **Statewide Transportation Improvement Program(STIP):** Amended plan for Federal Highway Administration and Federal Transit Administration expenditures on West Virginia Highways for fiscal years 2014-2019 (no new additions for Lewis County). (*information only*)
10. **National Association of Counties (NACO) Prescription Drug Discount Card Program:** Usage of Prescription Drug Discount by Lewis County Citizens .In March 2014 this saved 50 utilizers \$1,984.50 or an average of 30%.
Cards are available at the Lewis County Commission Office.(*information only*)
11. **Lewis Upshur Braxton Community Corrections:** Agenda for the Lewis Upshur Braxton Community Corrections Board Meeting on Monday, May 5, 2014 at 6pm in the Lewis County Commission Meeting Room(*information only*)
12. **SuddenLink Communications Franchise Fee:** Cequel III Communication II, LLC, dba-SuddenLink Communications Franchise Fee for Lewis County for January, February, March 2014 Quarter submitted in the amount of \$1,397.32 (*information only*)
13. **West Virginia Ethics Commission:** Response from the West Virginia Ethics Commission reference the Lewis County Commission’s request for an opinion regarding the West Virginia Oil and Natural Gas Association’s request to digitize Lewis County Records. As submitted, the West Virginia Ethics Commission has determined there is no problem with the proposal. Responses from the West Virginia Auditor’s Office and West Virginia Attorney General have not yet been received. (*information only*)

Business

14. **Boards and Committee Reports:** Reports and/or discussion on all board or committees attended by Commissioners or their designees (*information only*)
15. **Guardian Insurance Vision/Dental Quote:** Lewis County has received a quote for employee dental and vision Insurance –cost would be \$22.98 per single and \$61.00 per family a month. This is less expensive than current policy & offers increased benefits(*action required*)
16. **Lewis County Community Educational Outreach Service (CEOS) Salad Luncheon:** The County Commission is invited to the 2014 Lewis County Community Educational Outreach Service (CEOS) Salad Luncheon to honor our county clubs Monday, May 19, 2014 at 12:10 PM at the Broad Street United Methodist Church. RSVP requested by May 14, 2014. (*action required*)
17. **Lewis County Sheriff's Department Request for Deactivation of Canine Officer:** Request for deactivation of the Lewis County Sheriff Department Canine Officer; Sergeant Michael Posey resigned his position effective May 3, 2014; he is the Lewis County Sheriff Department Canine Handler. The Canine Officer is nearing completion of his career and Deputy Posey requests upon deactivation to purchase the canine for \$100.00. (*action required*)
18. **Request and Approval of Change of Scope:** Lewis County Park requests the change of scope to provide insulation, drywall and a door for stage for the following grants: 11LEDA 0557 -\$3500; 11LEDA 0149- \$1500; 12LEDA 0106- \$2500.
19. **Region VI Workforce Investment Board Notification of Constituent Services Available:** Region VI Workforce Investment Board will be conducting tour of the facility and information regarding services available to constituents on May 9, 2014 from 11 AM- 2PM at their Clarksburg Office. An RSVP is requested. (*action required*)
20. **Dashbard Compliance Software and Intranet Servcie:** County Commissioners Association of West Virginia(CCAWV) has endorsed the Dashboard Compliance Software and Intranet Services. The Lewis County Commission held a work session on April 28, 2014 at 1:30pm to review the Dashboard compliance human resource and Affordable Care Act support program and an intranet component for employee email. Cost for the dashboard compliance is \$300 annually and the intranet and support is \$6 per month per employee (*action*)
21. **Lewis County Emergency 911 Resignations:** Approval of Lewis County Emergency 911 Resignations
1) Juliet Wong 2) Sheena Horner (*actions required*)
22. **Lewis County Economic Development Authority:** Report of activities of the Lewis County Economic Development Economic Development Authority by Director Mike Herron(*information only*)
23. **Timesheets and Leave Requests** (*action required*)
Lucinda Whetsell April 2014 Time Sheet
Michael Herron April 2014 Time Sheet

ORDERS AND PAYMENT OF EXPENDITURES:

24. Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration. (*action required*)
25. Expenses for the current period presented for consideration of payment. (*action required*)

ADJOURNMENT:

26. With no further action being required by the Lewis County Commission, the meeting will be adjourned. (*action required*)

