

**Lewis County Commission**  
**Lewis County Courthouse, 2<sup>nd</sup> Floor**  
**P O Box 466 - 110 Center Avenue**  
**Weston, WV 26452**  
**Meeting Agenda-Monday, March 17, 2014**  
**10:00am**

**SILENT MEDITATION AND PLEDGE OF ALLEGIANCE**

1. 10:00am                    **Call Meeting to Order** (*action required*)
2. 10:05am                    **T. Chad Kelley, Lewis County Assessor**  
Exonerations, Consolidations, Apportionments (*action required*)

**APPOINTMENTS**

3. 10:15am                    **William Rowan, Director of Lewis County Office of Emergency Services/  
Director of Lewis County Emergency 911, RE:** Introduction of New Employees hired by the Lewis County Commission on March 6, 2014. Oath of Office will be administered to: Robert Corathers, James Lewis, Juliet Wong and Diana Curry. (*action required*)
4. 10:30am                    **Joyce Harris Thacker, Tri County Visitation, RE:** A report of operations for the Tri-County Visitation for the past year will be provided. The center's budget for 2014-2015 is \$8000.00(*action required*)

**CORRESPONDENCE**

5. **Upshur County Commission Agenda:** Copy of the Upshur County Commission Agenda for Thursday, March 13, 2014 (*information only*)
6. **Sheriff's Vehicle Report:** Sheriff's Vehicle Report for February 2014 includes mileage and maintenance for the fleet during February 2014 (*information only*)
7. **Lewis-Gilmer Emergency 911 Monthly Report:** Lewis Gilmer Emergency 911 report of calls and activities for February 2014 including: number of calls, disposition of calls and department contacts. (*information only*)
8. **Lewis-Gilmer Emergency 911 Addressing Monthly Report:** Lewis-Gilmer Emergency 911 Addressing Report for February 2014 for Lewis and Gilmer Counties including: telephone calls, walk-ins, addressed issued, mileage and proof of address requests. (*information only*)
9. **Lewis-Gilmer Emergency 911 Advisory Board Meeting Minutes:** Minutes of Lewis-Gilmer Emergency 911 Advisory Meeting of February 2014 and the Directors Report (*information only*)
10. **West Virginia Regional Jail Invoice for Lewis County:** West Virginia Regional Jail Invoice for Lewis County for February, 2014: 1173 inmate days X \$48.25 per day= \$56,597.25(*information only*)
11. **West Virginia State Tax Department 2014 Sales Ratio Analysis for the Lewis County Assessor's Office:** The West Virginia State Tax Department conducted a final sales ratio analysis for appraisals done by the Lewis County Assessor's Office for tax year 2014. The Assessor's Office had 100% compliance in all areas: residential improvement, residential value and commercial. (*information only*)
12. **West Virginia State Auditors Office notification of fund distribution for Federal Flood Control Act Lands:** Distribution of funds allocated to the Lewis County Board of Education as a result of leasing lands for flood control, navigation and allied purposes from the United States Department of the Interior, pursuant to West Virginia Code Chapter 20, Article 3, Section 18. Amount received for Fiscal Year 2014 is \$1,884.95. (*information only*)
13. **Lewis County Sheriff's Monthly Settlement:** Lewis County Sheriff's Monthly Settlement (reconciliation) of accounts for the month of February 2014(*information only*)

**BUSINESS**

14. **Boards and Committee Reports:** Individual Commissioners will give reports on any board or committee meeting(s) they have attended. (*information only*)
15. **Lewis County Clerk Purchase of Scanner:** The Lewis County Clerk is requesting an additional scanner be purchased for her office to allow a greater number of documents and indexes to be converted to electronic media. The quote for this scanner is \$4,899.00(*action required*)

16. **Approval of Poll Workers for Primary Election:** List of Poll Workers Submitted for approval for the May 13, 2014 Primary Election *(action required)*
17. **Resignation of Deputy Frank Turansky:** Deputy Frank Turansky is resigning his position effective as of March 23, 2014. *(action required)*
18. **Brewer Fire Protection Inspection Maintenance Agreement:** Approval and Signature on Brewer Fire Protection Agreement for Lewis County Park, Annex and Courthouse for Fire Protection Equipment installed in these Premises. The county currently pays \$1,600 for the historic courthouse only. The annual cost for all building under this agreement is \$2,000.00.*(action required)*
19. **Change of Scope for Governors Community Participation Grant #12LEDA0102 :** Hackers Creek Pioneer Descendants was awarded a \$4,000 grant for heating and air conditioning repairs. These repairs are not needed. Request to change the grant scope to allow work on the parking lot of the facility. *(action required)*
20. **Change of Scope for Governors Community Participation Grant #13LEDA0491:** Lewis Baseball Association was awarded a \$5,000 for the construction of a batting cage. Land issues prohibit this construction. Request to change the grant scope to allow the purchase of scoreboards. *(action required)*
- 21 **Change of Scope for Governors Community Participation Grant #13LEDA0494 and 13LEDA0119 :** The Pricetown Volunteer Fire Department was awarded grants in the amount of \$1,000.00 and \$2,000.00 respectively for the purchase of turn out gear. The need for radios that are compatible with the newly required interoperable system has become a priority issue. Request to change the grant scope to allow purchase of interoperable radios. *(action required)*
22. **Lewis County Sheriff Adam Gissy, Request for Surplus Declaration:** Lewis County Sheriff requests a surplus declaration for a 2000 Dodge Durango. This vehicle is a court ordered forfeiture. The Sheriff requests sale at public auction and the proceeds to be deposited in the Law Enforcement Investigation Account *(action required)*
23. **Lewis County Economic Development Authority Update:** Mike Herron, Lewis County Economic Development Director will give a report on correspondence, contacts and/or actions of the Lewis County Economic Development Authority. *(information only)*
24. **Time Sheets and Leave Approval.** *(action required)*
  - Barb Winans Sick Leave March 11, 2014

**ORDERS AND PAYMENT OF EXPENDITURES:**

25. **Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.** *(action required)*
26. **Expenses for the current period presented for consideration of payment.** *(action required)*

**ADJOURNMENT:**

27. **With no further action being required by the Lewis County Commission, the meeting will be adjourned.** *(action required)*