

**Lewis County Commission**  
**110 Center Avenue**  
**Lewis County Courthouse-2<sup>nd</sup> floor**  
**Weston, WV 26452**  
**Meeting Agenda**  
**January 13, 2014**  
**10:00 AM**

**SILENT MEDITATION AND PLEDGE OF ALLEGIANCE**

1. **10:00 AM**      **Call Meeting to Order** (*action required*)
2. **10:05 AM**      **T. Chad Kelley, Lewis County Assessor**  
**Exonerations, Consolidations, Apportionments** (*action required*)

**APPOINTMENTS:**

3. **10:15 AM**      **Commander William Cayton, American Legion Post 166:** Removal of dam behind American Legion Post 166, Jane Lew that is causing flooding at the legion hall and surrounding areas. (*information only*).
4. **10:30 AM**      **Oath of Office, Leslie Slaughter, Administrative Assistant Lewis Gilmer Emergency 911 Center:** The Lewis County Commission approved the hiring of Leslie Slaughter as administrative assistant for the Lewis Gilmer Emergency 911 Center. The Oath of Office will be administered. (*action required*)
5. **10:35 AM**      **William Rowan, Director Lewis-Gilmer Emergency 911 Center and Lewis County Office of Emergency Services:** The Lewis County Commission requested Mr. Rowan provide an update on the Geographic Information System (GIS) project under contract with Landmark Forestry. (*Information only*)

**CORRESPONDENCE:**

6. **Upshur County Commission Agenda:** Agenda for the January 9, 2014 Upshur County Commission Meeting (*information only*)
7. **December 2013 Sheriff's Vehicle Mileage Report:** December 2013 ending mileage and maintenance logs for vehicles in the Sheriff's Department Fleet (*information only*)
8. **Notification of Lewis Braxton Upshur Community Corrections Board Meeting:** The Lewis Braxton Upshur Community Corrections Board will be meeting January 13, 2014 at 6:00 PM in the Lewis County Commission Meeting Room. (*information only*)
9. **Notification of West Fork Conservation District Public Meeting:** The West Fork Conservation District will be holding a public meeting Thursday, January 16, 2014 at 6:00 PM at the Pricetown Fire Department. This meeting is for landowners, sponsors, monitors and Office of Emergency Management personnel to provide updates on easements, operation and maintenance, and emergency action plans. (*information only*)
10. **Notification from the West Virginia Office of the Insurance Commissioner regarding the possible availability of low-cost, federally subsidized flood insurance for government entities and non-profit agencies:** The West Virginia Office of the Insurance Commissioner issued a notification to all West Virginia state and local governmental agencies and non-profit organizations that low-cost, federally-subsidized flood insurance may be available through the National Flood Insurance Program (NFIP). If the agency has property that would qualify for this program and opts not to participate it may jeopardize any future public assistance available for that structure. This information has been forwarded to the Lewis-Gilmer Addressing Office. (*information only*)
11. **Lewis Gilmer Emergency 911 Monthly Report for December 2013:** Report of call activities and dispositions processed by the Lewis Gilmer Emergency 911 Center for the month of December 2013. Calls are categorized by agency, as well as, overall monthly totals (*information only*)
12. **Notification that Mahoning Hydropower, LLC has filed a Notice of Intent for Pre-application for a proposed project at Stonewall Jackson Hydropower Plant:** Mahoning Hydropower, LLC has filed a notice of intent for pre-application with the Federal Energy Regulatory Commission for the proposed Stonewall Jackson Hydropower Project. Information about the project can be viewed at <http://elibrary.ferc.gov/idmws/search/fercgensearch.asp> or by calling 1-440-804-6627. Comments may be submitted to the Office of the Secretary of the Federal Energy Regulatory Commission. (*information only*)
13. **Lewis County Animal Control December 2013 Monthly Report:** Report of activities by Lewis County Animal Control for the month of December 2013 including: number of complaints, number of pick-ups, number of surrendered animals to the animal control facility, fees collected and monthly mileage for the Animal Control vehicle. (*information only*)

**BUSINESS:**

14. **Board and Committee Reports:** Individual Commissioners will give reports on any board or committee meeting(s) they have attended. *(information only)*
15. **West Virginia State Auditor's Office Budget Preparation and Employment Tax Issue Regional Workshop Registration:** The West Virginia State Auditor's Office will be hold regional budget preparation workshops for county and municipal governments at five locations throughout the State. These workshops will include a discussion concerning taxable fringe benefits and the difference between contracted labor and employee status. Meeting places, dates and times are attached. Registration is required by January 23, 2013. *(action required)*
16. **Acceptance of Governor's Community Partnership Grant #13LEDA0485 for Ireland Community Corporation:** The Ireland Community Corporation Grant Application for \$1,500.00 has been approved by the Governor. The Lewis County Commission is asked to execute the contract for the acceptance of this grant. The funds will be used for playground updates. *(action required)*
17. **Sheriff's Department Ride-Along Request:** Krista Jackson, an employee of the Lewis Upshur Braxton Community Corrections Program requests permission to ride-along with Lewis County Law Enforcement to check on community corrections offenders. This request has been approved by Sheriff Adam Gissy. The approval will be valid for one year. *(action required)*
18. **Resignation of Executor in the Estate of Ada Madeline Adams:** The executor in the estate of Ada Madeline Adams has issued a letter of resignation to the Lewis County Clerk. *(action required)*
19. **Request for Surplus Vehicle Designation:** Sheriff Adam Gissy requests a surplus designation from the Lewis County Commission for a 2007 Ford Crown Victoria (last 4 digits of Vehicle Identification Number 0619) . This vehicle is no longer in service. The vehicle disposition/future use would be at the will and pleasure of the County Commission. *(action required)*
20. **County Commissioner appointment to the Lewis County Extension Service Committee:** A County Commissioner must be appointed annually to serve as a member of the Lewis County Extension Service Committee. The Commission is asked to make this appointment from their membership. *(action required)*
21. **Lewis County Judicial Annex Update:** Update on construction. *(information only)*
22. **Lewis County Economic Development Authority Update:** Mike Herron, Lewis County Economic Development Director will give a report on correspondence, contacts and/or actions of the Lewis County Economic Development Authority. *(information only)*
23. **Time Sheets and Leave Approval.** *(action required)* The following request leave transfer to sick leave:
  - a. Randall Bush 31 hours
  - b. Richard Snyder 16 hours
  - c. Joyce Helmick 40 hours
  - d. Gary B. Foster 24 hours
  - e. JD Clevenger 2 hours
  - f. Debra Stark 3 hours
  - g. Steven Moneypenny 4 hours
  - h. Jann Whitehair 20.5 hours
  - i. Kimberly Heater 80 hours
  - j. Pat Moran 7 hours
  - k. Eric Rogucki 8 hours
  - l. Diana Posey 92 hours
  - m. Joan Riffle 24 hours
  - n. Amy Simmons 8 hours
  - o. Sandra Smith 40 hours
  - p. James Gum 35 hours
  - q. Sheena Horner 7 hours
  - r. Martha Tatman 12 hours
  - s. Cynthia Allman 52 hours

**ORDERS AND PAYMENT OF EXPENDITURES:**

24. **Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.** *(action required)*
25. **Expenses for the current period presented for consideration of payment.** *(action required)*

**ADJOURNMENT:**

26. **With no further action being required by the Lewis County Commission, the meeting will be adjourned.** *(action required)*

**REMINDER: THE LEWIS COUNTY COMMISSION WILL BE HOLDING A WORK SESSION WITH COUNTY PERSONNEL TODAY (JANUARY 13, 2014) AT 1:30 PM TO DISCUSS ANY ISSUES OR SUGGESTIONS FOR BETTER OPERATION OF OUR COUNTY GOVERNMENT. EMPLOYEE SUBMISSIONS ARE TO BE SUBMITTED TO THE COUNTY COMMISSION OFFICE NO LATER THAN NOON FRIDAY, JANUARY 9, 2014.**