

**LEWIS COUNTY COMMISSION  
ORGANIZATIONAL MEETING  
JANUARY 6, 2014**

1. Call to Order at 10:00am (*action required*)
2. Election of President for the 2014 Year (in accordance with WV Code Chapter 7, Article 1, Section 1) (*action required*)
3. Schedule of County Commission Meetings for 2014 (*action required*)
  - Meeting times are presently 10:00 am every Monday
  - Dates Attached
4. Schedule of Board of Equalization Meetings  
*Designate January 31, 2014, February 5, 7, 12<sup>th</sup>-Minerals Only as set by State, February 18, 21 and 26<sup>th</sup> respectively at 9:00am in the Lewis County Commission Meeting Room, 2<sup>nd</sup> Floor, Lewis County Courthouse, 110 Center Avenue, Weston, West Virginia (action required)*
5. Date to Lay Levy (*set by WV Code*)
  - 3<sup>rd</sup> Tuesday in April (*April 15, 2014*) 9:00am (*action required*)
6. Appointments of Lewis County Commissioners to Boards/Commissioners for 2014 (list attached) (*action required*)
7. Approval of 2014 Holiday Schedule (list attached) (*action required*)

The Lewis County Commission will now continue with the  
January 6, 2014 Regular Meeting Agenda

# OATH OF OFFICE AND CERTIFICATE

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STATE OF WEST VIRGINIA

COUNTY OF LEWIS TO-WIT

I, \_\_\_\_\_ do

solemnly swear that I will support the Constitution of the United States and the Constitution of the State of West Virginia, and that I will faithfully discharge the duties of serving as a President of the Lewis County Commission to the best of my skill and judgment,

SO HELP ME GOD.

Signature of affiant:

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Subscribed and sworn to before me, in said County and State, this

6th day of January , 2014.

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Mary Lou Myers  
Lewis County Clerk



## LEWIS COUNTY COMMISSION

Patrick Boyle, President  
Agnes Queen, Commissioner  
Thomas Fealy, Commissioner  
Phone: 304-269-8200  
Fax: 304-269-2416

Email: [lccommission@yahoo.com](mailto:lccommission@yahoo.com)

110 Center Avenue, 2<sup>nd</sup> Floor  
P O Box 466  
Weston, WV 26452  
Website: [lewiscountywv.org](http://lewiscountywv.org)

### Notice of Regular Meetings for 2014

The Commissioners of the County Commission of Lewis County hold regular meetings every Monday (unless a State or Federal Holiday) from 10:00a.m., prevailing time, until the close of business or adjournment sine die, at the Lewis County Commission Meeting Room located at the Lewis County Courthouse, 2<sup>nd</sup> Floor, 110 Center Avenue, Weston, West Virginia. This will be the location for all Commission Meetings, unless specified by special notice. All meetings are open to the press and public and any person interested in such are encouraged to attend.

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President, Lewis County Commission

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Date

**LEWIS COUNTY COMMISSION MEETING(s) FOR 2014**

**January**

Monday January 6<sup>th</sup> Commission  
Monday January 13 Commission  
Tuesday January 21 Commission

**February**

Monday February 3 Commission  
Tuesday February 18 Commission  
Monday February 24 Commission

**March**

Monday March 3 Commission  
Monday March 10 Commission  
Monday March 17 Commission  
Monday March 24 Commission  
Monday March 31 Commission

**April**

Monday April 7 Commission  
Monday April 14 Commission  
Monday April 21 Commission  
Monday April 28 Commission

**May**

Monday May 5 Commission  
Monday May 12 Commission  
Tuesday May 20 Commission  
Tuesday May 27 Commission

**June**

Monday June 2 Commission  
Monday June 9 Commission  
Monday June 16 Commission  
Monday June 23 Commission  
Monday June 30 Commission

**July**

Monday July 7 Commission  
Monday July 14 Commission  
Monday July 21 Commission  
Monday July 28 Commission

**August**

Monday August 4 Commission  
Monday August 11 Commission  
Monday August 18 Commission  
Monday August 25 Commission

**September**

Tuesday September 2 Commission  
Monday September 8 Commission  
Monday September 15 Commission  
Monday September 22 Commission  
Monday September 29 Commission

**October**

Monday October 6 Commission  
Tuesday October 14 Commission  
  
Monday October 20 Commission  
Monday October 27 Commission

**November**

Monday November 3 Commission  
Monday November 10 Commission  
Monday November 17 Commission  
Monday November 24 Commission

**December**

Monday December 1 Commission  
Monday December 8 Commission  
Monday December 15 Commission  
Monday December 22 Commission  
Monday December 29 Commission

Date: \_\_\_\_\_

\_\_\_\_\_  
President

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

The Lewis County Commission sitting as the Board of Equalization and Review at the Lewis County Courthouse, Lewis County Commission Meeting Room, 2<sup>nd</sup> Floor, 110 Center Avenue, Weston, West Virginia on the following dates at 9am unless otherwise noted:

Friday                    January 31, 2014

Wednesday            February 5, 2014

Friday                    February 7, 2014

Wednesday, February 12, 2014-Mineral Date set by the State of West Virginia

Tuesday                February 18, 2014

Friday                    February 21, 2014

Wednesday            February 26, 2014

The Board of Equalization and Review will recess at end of each of the above dates, reconvening on this schedule and will adjourn as a Board of Equalization and Review, Sine Di, upon completion of all meetings above.

As always the public and all interested parties are encouraged to attend.

\_\_\_\_\_Date\_\_\_\_\_

President, Lewis County Commission



# LEWIS COUNTY COMMISSION

## 2014 Holiday/Dates of Courthouse Closure

<u>MONTH</u>	<u>Date</u>	<u>Day</u>	<u>HOLIDAY</u>
January	1	Wednesday	New Year's Day
January	20	Monday	Martin Luther King Day
February	17	Monday	President's Day
May	13	Tuesday	Primary Election
May	26	Monday	Memorial Day
June	20	Friday	West Virginia Day
July	4	Friday	Independence Day
September	1	Monday	Labor Day
October	13	Monday	Columbus Day
November	4	Tuesday	Election Day
November	11	Tuesday	Veteran's Day
November	27	Thursday	Thanksgiving
November	28	Friday	Lincolns Day
December	24	Wednesday	Christmas Eve (1/2 Day)
December	25	Thursday	Christmas Day
December	31	Wednesday	New Years Eve (1/2 Day)

Plus any other days declared by the President and/or the Governor.

Date: \_\_\_\_\_

\_\_\_\_\_  
President

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

### 2014 Holiday / Pay Day Calendar

H - Holiday P - Pay Day p - Pay Period Ends at ½ Day

Numbers in month headings indicate the number of workdays in the 1st and 2nd pay periods.

<b>11.5 January 11.5</b>						
Su	Mo	Tu	We	Th	Fr	Sa
			1H	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16p	17	18
19	20H	21	22	23	24	25
26	27	28	29	30	31P	
1-New Years Day, 20-Martin Luther King						

<b>10 February 10</b>						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14P	15
16	17H	18	19	20	21	22
23	24	25	26	27	28P	
17-Presidents' Day						

<b>10 March 11</b>						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14P	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31P					

<b>11 April 11</b>						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15P	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30P			

<b>11.5 May 10.5</b>						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13H	14	15	16p	17
18	19	20	21	22	23	24
25	26H	27	28	29	30P	31
13- Primary Election, 26-Memorial Day						

<b>10 June 11</b>						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13P	14
15	16	17	18	19	20H	21
22	23	24	25	26	27	28
29	30P					
20-West Virginia Day						

<b>11.5 July 11.5</b>						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4H	5
6	7	8	9	10	11	12
13	14	15	16p	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31P		
4-Independence Day						

<b>11 August 10</b>						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15P	16
17	18	19	20	21	22	23
24	25	26	27	28	29P	30
31						

<b>11 September 11</b>						
Su	Mo	Tu	We	Th	Fr	Sa
	1H	2	3	4	5	6
7	8	9	10	11	12	13
14	15P	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30P				
1-Labor Day						

<b>11.5 October 11.5</b>						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13H	14	15	16p	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31P	
13-Columbus Day						

<b>10 November 10</b>						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4H	5	6	7	8
9	10	11H	12	13	14P	15
16	17	18	19	20	21	22
23	24	25	26P	27H	28H	29
30	4 - Election Day, 11 - Veterans' Day, 27 - Thanksgiving, 28 - Lincoln's Day					

<b>11.5 December 11.5</b>						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16p	17	18	19	20
21	22	23	24	25H	26	27
			H1/2			
28	29	30	31P	1H Jan 1 2015		
			H1/2			
24&25-Christmas, 31-New Years Eve						

**LEWIS COUNTY COMMISSION**  
**LEWIS COUNTY COURTHOUSE – 2<sup>nd</sup> Floor**  
**Weston, West Virginia 26452**  
**10:00 am, Monday, January 6, 2014**  
**Meeting Agenda**

**SILENT MEDITATION AND PLEDGE OF ALLEGIANCE**

1. 10:00am Call Meeting to Order (*action required*)
2. 10:05am Organization meeting (separate agenda attached) (*action required*)
3. 10:15 am T. Chad Kelley, Lewis County Assessor  
Exonerations, Consolidations, Apportionments (*action required*)

**Appointments:** NONE

**Correspondence:**

4. **Upshur County Commission Meeting Agenda:** Copy of January 2, 2014 Agenda for the Upshur County Commission Meeting (*Information only*)

**Business:**

5. **Boards and Committee Reports:** Reports from Commissioner of any meeting board attended (*information only*)
6. **Governor's Community Participation Grant Award for Lewis County Baseball Association:** A Governor's Community Participation Grant Award in the amount of \$5,000.00 has been awarded to the Lewis County Baseball Association for purchase of equipment. Acceptance of the grant is requested )(*action required*)
7. **Lewis County Judicial Annex:** Update on annex. (*information only*)
8. **Lewis County Economic Development Report:** Mike Herron, Lewis County Economic Development Executive Director's update and report on projects and actions of the Lewis County Development Authority. (*information only*)
9. **Time Sheets and Leave Approval :** (*action required*)
  - a. Lucinda Whetsell December, 2013
  - b. Lucinda A. Whetsell Request for transfer of annual and compensatory time to sick leave
  - c. Michael Herron December, 2013

**ORDERS AND PAYMENT OF EXPENDITURES:**

10. Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration. (*action required*)
11. Expenses for the current period presented for consideration of payment. (*action required*)

**ADJOURNMENT:**

12. With no further action required by the Lewis County Commission, the meeting will adjourn. (*action required*)