

**LEWIS COUNTY COMMISSION**  
**LEWIS COUNTY COURTHOUSE – 2<sup>nd</sup> Floor**  
**Weston, West Virginia 26452**  
**10:00am, Monday, December 2, 2013**  
**MEETING AGENDA**

***SILENT MEDITATION AND PLEDGE OF ALLEGIANCE***

1. 10:00am Call Meeting to Order (*action required*)
2. 10:05am T. Chad Kelley, Lewis County Assessor  
Exonerations, Consolidations, Apportionments (*action required*)

**Appointments:**

3. 10:15am **Julia Spelsberg , Mayor, City of Weston, on behalf of Weston Sanitary Board**  
**RE:** The West Virginia Department of Highways is planning to construct a new district headquarters along US Highway 19 South. In order to accommodate the sanitary sewer needs of the facility, an extension of the current sewer system will be required. The Weston Sanitary Board is requesting assistance from the Lewis County Commission with this project. (*action required*)

**Correspondence:**

4. **Upshur County Commission Agenda:** Copy of the Upshur County Commission Agenda for November 21, 2013 (*information only*)
5. **Sheriff's Monthly Settlement:** Sheriff's Settlement (reconciliation) of accounts for the month of October 2013(*information only*)
6. **Louis Bennett Public Library Meeting Minutes, Financial Reports and Utilization Report:** Louis Bennett Public Library September 9, 2013 meeting minutes; July, August, September, 2013 Financial Reports; September and October, 2013 Library Statistics; July, August, September, 2013 report of Hotel/Motel Tax Expenditures. (*information only*)
7. **Jane Lew Public Service District Meeting Minutes:** Minutes of the Jane Lew Public Service District Regular Meeting of October 10, 2013(*information only*)
8. **Notification of Consolidated Public Retirement Board Employer Contribution Rate for Fiscal Year 2015:** The West Virginia Consolidated Public Retirement Board will lower the employer contribution rate from 14.5% to 14% effective July 1, 2014 (*information only*)
9. **Lewis/ Upshur Local Emergency Planning Committee Meeting Agenda, Minutes and Treasurer's Report:** Agenda and Treasurer's Report for the November 20, 2013 Lewis Upshur Emergency Planning Committee and October 16, 2013 Meeting Minutes. (*information only*)
10. **National Association of Counties Prescription Drug Discount Card Utilization Report for Lewis County:** Summary of Lewis County utilization of the National Association of Counties Prescription Drug Discount Program for October, 2013. Sixty-three citizens used the card for an average saving of 25.51%. Cards are available for any resident of Lewis County without prescription insurance or who have prescriptions not covered by their insurance provider. (*information only*)
11. **Suddenlink Cable Channel Lineup Change:** Notification that effective December 17, 2013 there will be channel changes to the Suddenlink Cable lineup.: Esquire Network High Definition will be added to channel 541; FXX will move from channel 507 to channel 329; FXX HD will be moving from channel 557 to channel 429; SoapNet will no longer be available on the Digital Family Tier; G4 and G4 HD will be discontinued. (*information only*)
12. **Invitation to the annual Christmas Tree Lighting Ceremony at William R. Sharpe Hospital:** The Annual Christmas Tree Lighting Ceremony in honor of Senator William R. Sharpe, Jr. will be held Wednesday, December 4, 2013 at 6:00 PM in the hospital's main lobby. (*information only*)
13. **Lewis County Hazardous Material Response Team Meeting Minutes:** Minutes of the October 2, 2013 Lewis County Hazardous Materials Response Team (*information only*)

14. **Notification of a Land and Water Conservation Grant in the amount of \$60,000 for upgrades and Americans with Disabilities Act improvements to the Lewis County Park:** Lewis County is the recipient of a Land and Water Conservation Grant in the amount of \$60,000 for upgrades and Americans with Disabilities Act improvements to the Lewis County Park. Improvements include: ADA access walks, new playground equipment with ADA equipment as well as stand playground equipment. This grant is extremely competitive and Lewis County has been waiting for over a year for this award. The Land and Water Conservation grant is a 50% match grant. The total project cost will be in excess of \$120,000.00  
*(information only)*

**Business:**

15. **Boards and Committee Meetings:** Individual Commissioners will give reports on any board or committee meeting(s) they have attended.*(information only)*
16. **Request for Reappointment to Lewis County Planning Commission:** Charlie Straley has requested to be reappointed to the Lewis County Planning Commission ( action required)
17. **Lewis County Judicial Annex:** Update on annex. *(information only)*
18. **Lewis County Economic Development Report:** Mike Herron, Executive Director's report on actions of the Lewis County Development Authority. ( *information only*)
19. **Time Sheets and Leave Approval:** *(action required)*
- a. Rick Stout                      Annual Leave                      December 2, 2013

**ORDERS AND PAYMENT OF EXPENDITURES:**

20. **Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.**  
*(action required)*
21. **Expenses for the current period presented for consideration of payment.** *(action required)*

**ADJOURNMENT:**

22. **Having no further action required by the Lewis County Commission, the meeting will adjourn.**  
*(action required)*