

**Lewis County Commission**  
**Lewis County Courthouse, 2<sup>nd</sup> Floor**  
**P O Box 466 - 110 Center Avenue**  
**Weston, WV 26452**  
**Meeting Agenda- Monday, November 4, 2013**  
**10:00 AM**

**SILENT MEDITATION AND PLEDGE OF ALLEGIANCE**

1. **10:00 AM** Call Meeting to Order (*action required*)
2. **10:05 AM** T. Chad Kelley, Lewis County Assessor Exonerations, Consolidations, Apportionments (*action required*)

**Appointments:**

3. **10:15 AM** Elaine Massey, Director, Mountain Lakes Convention and Visitor's Bureau Re: Mountain Lakes Convention and Visitor's Bureau Quarterly Report
4. **10:30 AM** Bruce Loyd, West Virginia Extension RE: Condition of Building Housing WVU Extension Offices and timeline for work to be done on building

**Correspondence:**

5. **Upshur County Commission Agenda:** Copy of Upshur County Agenda for October 31, 2013 (information only)
6. **Lewis County Board of Health:** Lewis County Board of Health Audit Report for the Fiscal Year Ending June 30, 2013(information only) Large mass, available by request.
7. **Suddenlink Communications:** Suddenlink Communications franchise fee remittance for the quarter ending September 2013(information only)
8. **NACo Prescription Drug Discount Card Program:** NACo Prescription Drug Discount Card Usage for Lewis County thru September 2013(information only)

**Business:**

9. **Board and Committee Reports:** Individual Commissioners will give reports on any board or committee meeting(s) they have attended (information only)
10. **American Legion, Weston Post Number 4** RE: American Legion, Weston Post Number 4 is requesting that the Week of November 10<sup>th</sup> thru 16<sup>th</sup>, 2013 be designated as **Veteran's Appreciation Week** (action required)
11. **West Virginia State Auditor's Contract for Audit:** West Virginia State Auditor's Office Contract for Audit of Lewis County Government Offices for year ending June 30, 2013(action required)
12. **Lewis County Judicial Annex:** Update on annex. (*information only*)
13. **Lewis County Economic Development Report:** Mike Herron, Executive Director's report on actions of the Lewis County Development Authority. (*information only*)
14. **Time Sheets and Leave Approval:** (*action required*)
  - 1) **Barb Winans** November 18 & 19 Annual Leave  
December 5 & 6 Annual Leave  
December 12 (1/2 Day) Annual Leave  
December 13 Annual Leave  
December 16, 17, 18, 19 and 20<sup>th</sup> Annual Leave
  - 2) **Tom Alkire** November 25, 26 & 27 Annual Leave  
December 9, 10, 11, 12 & 13 Annual Leave  
December 23 Annual Leave December 24 (1/2 Day) Annual Leave  
December 26 & 27 Annual Leave  
December 30 Annual Leave December 31 (1/2 day) Annual Leave

**ORDERS AND PAYMENT OF EXPENDITURES:**

15. **Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.**  
(*action required*)
16. **Expenses for the current period presented for consideration of payment.** (*action required*)

**ADJOURNMENT:**

17. **With no further action required by the Lewis County Commission, the meeting will adjourn.**  
(*action required*)