

Lewis County Commission
P O Box 466 - 110 Center Avenue
Lewis County Courthouse, 2nd Floor
Weston, WV 26452
Meeting Agenda- Tuesday, October 15, 2013
Monday-Holiday
10:00AM

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00am** **Call Meeting to Order** (*action required*)
- 2. 10:05am** **T. Chad Kelley, Lewis County Assessor**
Exonerations, Consolidations, Apportionments (*action required*)

APPOINTMENTS:

- 3. 10:15am** **Sheriff Adam Gissy, Re:** 1) Approval of hiring of two deputies for the Lewis County Sheriff's Department and oath of office for these individuals: 1) Joseph Moran 2) Zachary Lopez. The Sheriff will present certification of hiring from the Lewis County Civil Service Commission. (*action required*)
2) Alternative staffing of the Home Confinement program. The Sheriff proposes utilizing existing staff to assist in reactivating the home confinement program. This would be a shared position eliminating any fiscal impact to the county. (*action required*)
- 4. 10:30am** **Imogene Wimer and Family Resource Network Committee:**
RE: Proclamation for October as Breast Cancer Awareness (*action required*)

Correspondence:

- 5. Upshur County Commission Meeting Agenda:** Copy of Upshur County Commission Agenda dated October 10, 2013 (*information only*)
- 6. Sheriff's Vehicle Report:** Information on mileage and repairs on Sheriff Department fleet (*information only*)
- 7. Sheriff's Monthly Settlement:** Sheriff's Settlement (reconciliation) of accounts for the month September 2013 (*information only*)
- 8. Fiscal Year 2013-2014 Land and Water Conservation Grant Fund (LWCF) Application Notification :** Notification that applications for the 2013-2014 Land and Water Conservation Fund Grant will be accepted until December 30, 2013. (*Information only*)
- 9. State of West Virginia 2015-2019 Five-Year Consolidated Plan:** Notification of Public Hearings and comment period for the State of West Virginia needs assessment for a proposed five year plan. This plan will serve as a guide for housing and community development funds for fiscal years 2015 through 2019. (*information only*)

Business:

- 10. Board and Committee Reports:** Individual Commissioners will give reports on any board or committee meeting they have attended. (*information only*)
- 11. Lewis County Emergency Medical Service Insurance:** Insurance Proposal from Volunteer Fire Insurance Service for coverage of the Lewis County Emergency Medical Service buildings, vehicles and personnel. The change of insurance carriers is needed to provide adequate and complete coverage for all aspects of the Emergency Ambulance Service. Annual cost is \$22,088.00

(action required)

- 12. Approval of West Virginia Governor's Office Internal Control Questionnaire:** The Members of the Lewis County Commission are asked to approve the West Virginia Governor's Office Internal Control Questionnaire regarding policies and procedures followed by Lewis County in reference to the Broadband Grant. *(action required)*
- 13. Lewis County Judicial Annex:** Events for new annex. *(information only)*
- 14. Lewis County Economic Development Report:** Mike Herron, Executive Director's Report on actions of the Lewis County Development Authority. *(information only)*
- 15. Time Sheets and Leave Approval**

ORDERS AND PAYMENT OF EXPENDITURES:

16. Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration. *(action required)*
17. Expenses for the current period presented for consideration of payment. *(action required)*

ADJOURNMENT:

18. With no further action required by the Lewis County Commission, the meeting will adjourn. *(action required)*