

**LEWIS COUNTY COMMISSION
AGENDA
MONDAY, August 19, 2013 10:00AM**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. **10:00am Call Meeting to Order** (*action required*)
2. **10:05am T. Chad Kelley, Lewis County Assessor**
Exonerations, Consolidations, Apportionments (*action required*)

APPOINTMENTS:

3. **10:15am Lawrence Skinner Estate:** Mr. Charles Hathaway, Fiduciary has turned this estate over to the Lewis County Commission for failure to provide a final settlement within five years from appointment (WV Code §44-4-15).

CORRESPONDENCE:

4. **Upshur County Agenda:** Copy of Upshur County Commission Agenda for August 15, 2013.
5. **Sheriff's Monthly Settlement:** Sheriff's Settlement (reconciliation) of accounts for the month of July 2013(*information only*)
6. **Lewis Animal Control Report:** Monthly report for July 2013 for Lewis County Animal Control: number of complaints, animals picked up, adoptions, euthanasia and bounty collected. (*information only*)
7. **West Virginia Regional Jail Invoice for July 2013:** Invoice for 1467 inmate days at a rate of \$48.25 per day totaling \$70,782.75. (*information only*)
8. **2013 Annual Report of Mountain Lakes Convention and Visitor's Bureau-**Annual report of activities and finances for the Mountain Lakes Convention and Visitor's Bureau. Large mass available by request(*information only*)
9. **2013 Annual Report of Lewis County Convention and Visitor's Bureau-** Annual report of activities and finances for the Lewis County Convention and Visitor's Bureau. Large mass available by request (*information only*)
10. **Minutes of Mountain Lakes Convention and Visitor's Bureau:** Minutes of Monday, July 8, 2013 meeting for Mountain Lakes Convention and Visitor's Bureau.(*information only*)
11. **Lewis Gilmer Emergency 911 Addressing July 2013 Report for Lewis County:** Addressing Report for Lewis County for July 2013 includes contacts, road names and signage(*information only*).
12. **Lewis Gilmer Emergency 911 Addressing July 2013 Report for Gilmer County:** Addressing Report for Gilmer County for July 2013 includes contacts, road names and signage(*information only*).
13. **Lewis Gilmer Emergency 911 Advisory Board Minutes for Meeting of July 8, 2013:** Lewis Gilmer E-911 Advisory Board Minutes of Meeting of July 8, 2013 including Director's Report(*information only*)
14. **Lewis County Board of Parks and Recreation Commission Fiscal Year 2011-2012 Audit:** Lewis County Board of Parks and Recreation Commission Fiscal Year 2011-2012 Financial Statement Audit. Findings-1) Segregation of Duties – large mass available (*information only*)
15. **Shenandoah Cable Television Franchise Fee:** Shenandoah Cable Television, LLC remits the April-June, 2013 cable franchise fee in the amount of \$296,319.63. (*information only*)
16. **Lewis, Upshur, Braxton County Day Report Center Meeting Agenda:** Lewis, Upshur, Braxton County Community Corrections August 12, 2013 meeting agenda. (*information only*)

BUSINESS:

- 17. Board and Committee Reports:** Individual Commissioners will give reports on any board or committee meeting(s) they have attended. *(information only)*
- 18. Mini Grant Application from Lewis County Community Educational Outreach Service (CEOS)-Families and Health Committee for \$1,000.00:** Mini Grant Application from the Lewis County Community Educational Outreach Service(CEOS) for \$1000.00 for Lewis County Annual Breast Cancer Awareness Event *(action required)*.
- 19. Operating hours for Lewis County Judicial Annex and Courthouse:** 26th Judicial Circuit Judge Kurt Hall has requested the operating hours for the Lewis County Judicial Annex be 8:00 AM to 4:00 PM. Commission is asked to approve and consider hours for the courthouse and other county offices. *(action required)*
- 20. Resolution declaring the Lewis County Economic Development Authority is the Economic Development entity for Lewis County:** A resolution declaring the Lewis County Economic Development Authority as the entity responsible for economic development in Lewis County. This is required for the Certified Development Community grant funding. *(action required)*
- 21. Lewis County Judicial Annex:** Updates for new annex. *(information only)*
- 22. Lewis County Economic Development Report:** Mike Herron, Executive Director will report on actions of the Lewis County Development Authority. *(information only)*
- 23. Time Sheets and Leave Approval:**
 - a. Tom Alkire Annual Leave August 19, 2013
 - b. Ricky E. Stout Annual Leave August 23 & August 26, 2013

ORDERS AND PAYMENT OF EXPENDITURES:

- 24. Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.** *(action required)*
- 25. Expenses for the current period presented for consideration of payment.** *(action required)*

ADJOURNMENT:

- 26. With no further action required by the Lewis County Commission, the meeting will adjourn.** *(action required)*