

**LEWIS COUNTY COMMISSION
AGENDA
MONDAY, August 12, 2013 10:00AM**

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. **10:00am Call Meeting to Order** (*action required*)
2. **10:05am T. Chad Kelley, Lewis County Assessor**
Exonerations, Consolidations, Apportionments (*action required*)

APPOINTMENTS:

3. **10:15am Barb Winans RE: Executive Session-Personnel(6-9A-4)**
Issues of Custodial Service

CORRESPONDENCE:

4. **Upshur County Commission Meeting Agenda:** Copy of Upshur County Commission Meeting Agenda for August 1, 2013(*information only*)
5. **Sheriff Vehicle Report:** Report of mileage and maintenance for the Sheriff's Department Vehicles for July 2013(*information only*)
6. **Sheriff's Final Settlement:** Sheriff's Final Settlement(reconciliation) of accounts for the Fiscal Year Ending JUNE 2013(*information Only*)
7. **Assessor Valuation Fund Final Reconciliation:** Lewis County Final Reconciliation of the Assessor's Fund for Fiscal Year 2012-2013(*information only*)
8. **Lewis Gilmer Emergency 911 Call Report for July 2013:** Report of call activity by agency received and/or Report of call activity by agency received and/or processed by the Lewis-Gilmer Emergency 911 Center for July 2013(*information only*)
9. **Information from Humane Society of the United States:** Information to register commercial dog breeding kennels with municipalities and counties (*information only*)
10. **Information from the State Fire Marshal's Office :** Information from the State Fire Marshal's Office regarding adoption and enforcing state building codes(*information only*)
11. **Lewis County Convention and Visitor's Bureau Agenda and Minutes:** Copy of Minutes of July 9, 2013 Meeting and Meeting Agenda for August 6, 2013 Meeting(*information only*).
12. **WV Division of Justice and Community Services, RE: Extension of 2012-13 Victims of Crime Advocacy Grant:** Extension of Victims of Crime Advocacy Grant through August 31, 2013(*information only*)
13. **Louis Bennett Public Library Mini Grant Completion:** Final Mini Grant completion report for Louis Bennett Public Library Summer Reading Program(*information only*)
14. **Louis Bennett Public Library Meeting Minutes and Financial Report:** Louis Bennett Public Library Minutes of March 18, May 6 and June 17, 2013 including financial report for April, May and June 2013 (*information only*)

BUSINESS:

15. **Board and Committee Reports:** Individual commissioners will give reports on any board or committee meeting they have attended.(*information only*)
16. **Consideration of Request from Lewis/Upshur LEPC:** Annual request for contribution to Lewis/Upshur LEPC in the amount of \$2000.00(*action required*)
17. **Resignation of Deputy Sheriff:** Resignation of Deputy Sheriff R.C. Fisher from the Lewis County Sheriff's Office effective August 28, 2013(*action required*)
18. **Request from Sheriff Adam Gissy:** Request to hire one additional deputy for the Lewis County Sheriff's Office(*action required*)
19. **Resignation of Robert Wilt:** Resignation of Robert Wilt as Part-time Lewis County Court Security Officer (*action required*)
20. **Approval and Signature Required on Governor's Community Participation Grant Award:** Community Participation Grant Award for the Lewis County Park in the amount of \$1500.00 for Lewis County Park, approval and signature (*action required*)
21. **Approval and Signature Required on Governor's Community Participation Grant Award:** Community Participation Grant Award for The Jackson Memorial Community Association in the amount of \$1000.00 to assist in renovations to the restrooms at the community center, approval and signature (*action required*)

- 22. Approval and Signature on Governor's Community Participation Grant Award:**
Community Participation Grant Award for Jackson's Mill Volunteer Fire Department in the amount of \$1000.00 to purchase equipment and supplies, approval and signature *(action required)*
- 23. Lewis County Judicial Annex:** Updates for new annex. *(information only)*
- 24. Lewis County Economic Development Report:** Mike Herron, Executive Director will report on actions of the Lewis County Development Authority. *(information only)*
- 25. Time Sheets and Leave Approval:**
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| a. Rob Waugh | August 2 nd and August 23 rd , 2013 Annual Leave |
| b. Lucinda A. Whetsell: | July 2013 Monthly Time Sheet |
| c. JD Clevenger: | July 2013 Monthly Time Sheet |
| d. Barb Winans | August 8, 2013 Sick Leave |
| e. Mike Herron | July 2013 Monthly Time Sheet |
- (action required)*

ORDERS AND PAYMENT OF EXPENDITURES:

- 26. Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration.**
(action required)
- 27. Expenses for the current period presented for consideration of payment.**
(action required)

ADJOURNMENT:

- 28. With no further action required by the Lewis County Commission, the meeting will adjourn.***(action required)*