

Lewis County Commission
P O Box 466 - 18 Garton Plaza
Weston, WV 26452
Meeting Agenda
July 22, 2013
10:00AM

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:00am Call Meeting to Order** (*action required*)
- 2. 10:05am T. Chad Kelley, Lewis County Assessor**
Exonerations, Consolidations, Apportionments (*action required*)

APPOINTMENTS:

- 3. 10:15 AM Mike Oldaker, Mini Grant Jane Lew Volunteer Fire Auxiliary:** The Jane Lew Volunteer Fire Auxiliary requests a mini grant in the amount of \$1,000.00 to purchase porta-pots for the Jane Lew Fireman's Festival. (*action required*)
- 4. 10:30 AM Mike Herron, Executive Director Lewis County Economic Development Authority:** Mr. Herron, Region 7 Planning and Development Council and Thrasher Engineering will present the contract for construction and notice proceed on the Bloody Run Water Project to the Commission for execution. (*action required*)

CORRESPONDENCE:

- 5. Upshur County Agenda:** Copy of Upshur County Commission Agenda for July 18, 2013 (*information only*)
- 6. Lewis County Parks and Recreation Board Agenda and Meeting Minutes:** Agenda for the July 15, 2013 Lewis County Park Board meeting and minutes of the June 17, 2013 meeting. (*information only*)
- 7. County Commissioners Association of West Virginia Annual Meeting and West Virginia State Auditor's Mandatory Training Agendas:** The County Commissioner Association of West Virginia Annual Meeting and the West Virginia State Auditor's Mandatory Training will be held August 4-August 7, 2013 at Stonewall Resort. Agendas for both are provided. (*information only*)
- 8. Lewis County Hazardous Material Response Team Procedures and By-Laws as amended July 15, 2013:** Copies of the Lewis County Hazardous Material Response Team Procedures and By-Laws as amended July 15, 2013 are provided for review (*information only*)
- 9. Lewis County Fire Board Treasurer's Report:** July 1, 2013 Lewis County Fire Board Treasurer's Report is provided for review. (*information only*)
- 10. Lewis County Regional Jail Invoice for January, 2013:** Lewis County Regional Jail Invoice for June, 2013 -\$62,854.40 (9421288 inmate dates at \$48.80 per day) Has been sent to the Prosecuting Attorney for review(*information only*)
- 11. Sheriff's Monthly Settlement for June 2013:** The Sheriff's Monthly Settlement, reconciliation of accounts, is presented for review. (*information only*)

BUSINESS:

- 12. Board and Committee Reports:** Individual Commissioners will give reports on any board or committee meeting(s) they have attended. *(information only)*
- 13. Request for distribution of Fiscal Year Cash Match for the 26th Judicial Community Correction Day Report Center:** The Lewis/Upshur/Braxton Counties 26th Judicial Community Corrections and Day Report Center is requesting \$19,242.85 for Lewis County's cash match for the program to be distributed. The total match for Lewis County is \$35,003.00 but \$15,670.15 is in-kind match *(action required)*
- 14. Animal Control Officers Firearm Replacement:** The Lewis County Sheriff's Department will be replacing service weapons that have exceeded their useful life. The weapons for the Animal Control Officers have previously been purchased at the same time as the weapons the Sheriff is replacing. The estimated total to replace two firearms and holsters will not exceed \$1,250.00 *(action required)*
- 15. Review of Sample Leave Donation Program Guidelines:** Sample guidelines for creating a leave donation program for Lewis County Employees is presented for review. Consider adoption and inclusion to the County Personnel and Policy Manual. Item tabled from July 15, 2013 meeting. *(action required)*
- 16. Update on New Annex:** *(information only)*
- 17. Lewis County Economic Development Report:** Member of the Lewis County Economic Development Authority will give a report on correspondence, contacts and/or the hiring process for a new Economic Development director. *(information only)*
- 18. Time Sheets and Leave Approval** *(action required)*
 - Joe Frazier Annual Leave July 29, 30 and 31

ORDERS AND PAYMENT OF EXPENDITURES:

- 19.** Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration. *(action required)*
- 20.** Expenses for the current period presented for consideration of payment *(action required)*

ADJOURNMENT:

- 21.** With no further action being required by the Lewis County Commission, the meeting will be adjourned. *(action required)*