

**LEWIS COUNTY COMMISSION  
AGENDA  
MONDAY, JUNE 24, 2013 10:00AM**

**SILENT MEDITATION AND PLEDGE OF ALLEGIANCE**

1. **10:00am** Call Meeting to Order (*action required*)
2. **10:05am** T. Chad Kelley, Lewis County Assessor  
Exonerations, Consolidations, Apportionments (*action required*)

**Appointments:**

3. **10: 15am** Michael Herron, Lewis County Economic Development Director  
**RE:** Execution of Bloody Run Water Extension Construction(*action required*)
4. **10:30am** Christopher Heater, GJ Garton Insurance **RE:** Insurance Renewal for Lewis County Government and Properties(*action required*)
5. **10:45am** Chris Richards, Director, Lewis County Convention and Visitor's Bureau:  
Report on Activities for Lewis County Convention and Visitor's Bureau(*information only*)
6. **11:00 am** Oath of Office for Wilma McKee, Part-time Administrative Assistant  
for Lewis County Sheriff's Department(*action required*)
7. **11:05am** Oath of Office for Frank Lydon, Appointment by Lewis County Commission to  
Lewis County Fire Board(*action required*)

**Correspondence:**

8. **Upshur County Special Meeting Agenda:** Copy of the Special Meeting Agenda for Upshur County Commission on June 19, 2013(*information only*).
9. **Lewis Gilmer Emergency 911 Call Report:** Report of activities for May 2013 for the Lewis Gilmer Emergency 911 Center(*information only*).
10. **Lewis County Parks and Recreation Board Agenda and Minutes:** Agenda of Monday, June 17, 2013 and Minutes of May 20, 2013 for Lewis County Parks and Recreation Board (*information only*).
11. **Lewis County Central Regional Jail Invoice for May 2013:** Central Regional Jail Invoice for May 2013 Inmate Days 953 X \$48.50, total \$46506.40(*information only*)
12. **Division of Justice and Community Services Site Monitoring Summary – On Site Visit for Grant Number 12-VA-024:** Routine site visit for Victim of Crime Act Grant(VOCA) program Recommendations for Grant Noted: 1)Late Reports for October & February 2) Revise goals & objectives 3) Report Federal Certificate 4) EEOP Report Certificate 5) Annual Staff Evaluation 6) Confidentiality policy Submission 7) Hold Victims Public Awareness to client survey (*information only*).

**Business:**

13. **Board and Committee Reports:** Individual Commissioners will give reports on any board or committee meeting(s) they have attended (*information only*).
14. **Lewis County Board of Health:** Notification of Steve Casto's resignation from Lewis County Board of Health. Recommendation to appoint Linda Fox as Mr. Casto's replacement(*action Required*).
15. **Approval of Homeland Security Grant Application:** The Lewis County Office of Emergency

Management is submitting a Homeland Security Grant Application in the amount of \$23,400.00 for 24 Kenwood UHF Portables for Office of Emergency Services and Emergency Medical Services. Signature required for grant submission(*action required*)

16. **Lewis County Firefighter's Association Request for Appointment to the Lewis County Fire Board:** In the regular meeting of June 17, 2013 the Lewis County Firefighter's Association approved Bobby Stewart III to take Gary Hall's place on the Lewis County Fire Board(*action required*).
17. **Community Work Experience Program(CWEP) Contract:** 2013-2014 Community Work Experience Program (CWEP) Contract between West Virginia Department of Health and Human Resources and Lewis County Commission . This agreement allows the county to use program workers if needed(*action required*).
18. **Lewis Gilmer Emergency 911Quality Assurance Review Guidelines:** Approval of Guidelines for Quality Assurance Review for Lewis-Gilmer E911. This is required to provide a continuous improvement and overall operation for the E-911 Center and its Emergency Medical Dispatch Program(EMD)(*action required*)
19. **Lewis County Judicial Annex Update:** Update on construction. (*information only*).
20. **Lewis County Economic Development Authority Update:** Michael Herron, Lewis County Economic Development Director to give update on actions of the Lewis County Economic Development Authority(*information only*).

**ORDERS AND PAYMENT OF EXPENDITURES:**

21. Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration. (*action required*)
22. Expenses for the current period presented for consideration of payment (*action required*)

**ADJOURNMENT:** With no further action being required by the Lewis County Commission, the meeting will be adjourned (*action required*)