

LEWIS COUNTY COMMISSION
AGENDA
MONDAY, JUNE 17, 2013 10:00AM

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. 10:00am Call Meeting to Order (*action required*)
2. 10:05am T. Chad Kelley, Lewis County Assessor Exonerations, Consolidations, Apportionments (*action required*)

Appointments:

3. 10:15am Chief Steve Byers: Presentation of New Fire Truck for Jackson's Mill Volunteer Fire Department
4. 10:30am Steve Moneypenny, Lewis County Addressing RE: Road Name Adjustment for Right Fork Sawmill Road and Left Fork Sawmill Road. Due to clerical error the word *Fork* was left out of road names when addresses were assigned. We are requesting the word *Fork* be omitted and the road names be changed to Right Sawmill Road and Left Sawmill Road so as not to create a burden on residents (*action required*).
5. 10:45am William Hinter, Resident, Lewis County: RE: Request to reopen South Entrance of Armory Road (CR 38/6) to US Highway 19 South(*action required*).
6. 11:00am William Rowan, Director, Office of Emergency Management: 2013 Towing Policy: Presentation of 2013 Wrecker/Towing Policy for Approval (*action required*).

Correspondence:

7. **Upshur County Agenda:** Copy of Upshur County Commission Agenda for June 13, 2013 (*information only*).
8. **Sheriff's Vehicle Report:** Report of mileage and maintenance for the Sheriff's Department Vehicles for May 2013 (*information only*).
9. **Sheriff's Monthly Settlement:** Sheriff's Settlement (reconciliation) of accounts for the month of May 2013
10. **Lewis Emergency 911 Addressing Report for May 2013:** Lewis County Emergency 911 Addressing Report for May 2013 includes road name packages requested, packages processed and meetings attended (*information only*).
11. **Gilmer Emergency 911 Addressing Report for May 2013:** Gilmer County Emergency 911 Addressing Report for May 2013 includes road name packages requested, packages processed and meetings attended (*information only*).
12. **Lewis-Gilmer 911 Advisory Board Minutes:** Lewis-Gilmer 911 Advisory Board Minutes of May 13, 2013 (*information only*).
13. **Lewis County Backpack Program and Summer Food Program:** 1) End of year report on the Lewis County School "Backpack" take home nutrition program. The program was successful with no issues. An average of 120 backpacks were distributed every weekend. 2) Lewis County Schools will once again be operating a summer nutrition program available to any person 18 and younger free of charge, beginning on June 24th, 2013 and running until August 2, 2013 (*information only*).

Business:

14. **Boards and Committee Reports:** Individual Commissioners will give reports on any board or committee meeting(s) they have attended. (*information only*).
15. **2013 Leadership Academy:** Registration and Schedule for 2013 Leadership Academy to be held October 3rd & 4th, 2013 in Morgantown, West Virginia(*action required*).
16. **Request Approval for John Snyder and Dwight Senter (Lewis County Animal Control) to Attend Training:** Request approval for John Snyder and Dwight Senter to attend training (Humane Issues and Animal Law in West Virginia) to take place in Harrison County on Wednesday, June 26, 2013-no fee required (*action required*).
17. **Request of Lewis County Fire Board for suggestions to appoint two seats on the board:** Request of Crystal Bragg, Fire Fee Clerk, for suggestions for names to appoint two seats on the Lewis County Fire Board (*action required*)
18. **Request for Reimbursement and Closure on Governor's Community Partnership Grant 10LEDA0608:**

The Lewis County Park received a Governor's Community Partnership Grant in the amount of \$4000.00, reimbursement amount is \$300.64 is requested for garbage cans and signature of grant closure (*action required*).

19. **Request of Approval of Wilma McKee for Part-time Administrative Assistant for Lewis County Sheriff's Department:** Sheriff Adam Gissy requests approval of Wilma McKee as Part-time Administrative Assistant for Lewis County Sheriff's Department (*action required*)
20. **Approval of County Depositories:** West Virginia Code 7-6-1 requires the County Commission on or before the thirtieth day of June, by order of record designate all of the banking institutions in the county as defined in West Virginia Code 31A-1-2 as depositories of public monies (*action required*)
21. **Lewis County Judicial Annex Update:** Update on construction. (*information only*).
22. **Lewis County Economic Development Authority Update:** Michael Herron, Lewis County Economic Development Director to give update on events (*information only*).
23. **Time Sheets and Leave Approval:** John Snyder-Request for Comp Time Leave – Friday, June 21, 2013 (*action required*).

ORDERS AND PAYMENT OF EXPENDITURES:

24. Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration. (*action required*)
25. Expenses for the current period presented for consideration of payment (*action required*)

ADJOURNMENT: With no further action being required by the Lewis County Commission, the meeting will be adjourned (*action required*)