

**LEWIS COUNTY COMMISSION  
AGENDA  
MONDAY, JUNE 3, 2013 10:00AM**

**SILENT MEDITATION AND PLEDGE OF ALLEGIANCE**

1. 10:00am Call Meeting to Order (*action required*)
2. 10:05am T. Chad Kelley, Lewis County Assessor  
Exonerations, Consolidations, Apportionments (*action required*)

**Appointments:**

3. 10:15am Erin Renzelli RE: Oath of Office Lewis County Court Security (*action required*).
4. 10:30am JD Clevenger, Chief Security Officer RE: Recommendations for Hiring of Part-Time Security Officers(*action required*).
5. 10:45am Steve Moneypenny, Lewis Gilmer E-911 Addressing Office  
RE: Road Names for Wildlife Management Area: Approval needed from Lewis County Commission for Gordon Hall Trail, Strip Road and Friendship Trails *action required*).

**Correspondence:**

6. **Upshur County Agenda:** Copy of the Upshur County Agenda for May 30, 2013(*information*)
7. **Lewis County Health Department:** Newly Amended Lewis County Clean Indoor Air Regulation, to take effect July 1, 2013. This newly amended regulation eliminates indoor smoking in all enclosed places of employment and public places in Lewis County(*information*).
8. **Lewis County Convention and Visitor's Bureau:** Minutes of April 2, 2013 and Meeting Agenda for June 4, 2013(*information*).

**Business:**

9. **Boards and Committees:** Individual Commissioners will give reports on any board or committee meeting(s) they have attended(*information*).
10. **Lewis County Commission Request for Janitorial Service:** The Lewis County Commission advertised for janitorial services for the Lewis County Judicial Services for the Lewis County Annex : Two proposals were received: 1) Varsity 2) Sunshine Commercial Cleaning Services, LLC(*action required*).
12. **Rental/ Lease Agreement for Weston Storage:** Yearly lease for a 10ft x20ft storage unit at \$840.00 per year(*action required*).
13. **Mini Grant Application-Jamboree at the Mill:** The Jamboree at the Mill requests a mini grant in the amount of \$2500.00 for premiums for the 2013 Event(*action required*).
14. **Mini Grant Application-Lewis County 4-H Camp:** The Lewis County 4-H Leaders request a mini grant in the amount of \$1000.00 to purchase T-Shirts to celebrate the WV Sesquicentennial (*action required*)
15. **Lewis County Sheriff's Office Ride Along Request:** Ride along request Clara Nicole Wymer-College Intern, has been approved by Sheriff Gissy and submitted for approval to the Lewis County Commission(*action required*).
16. **Lewis County Judicial Annex Update:** Update on construction. (*information*)
17. **Lewis County Economic Development Authority Update:** Lewis County Economic Director, Mike Herron, will give update on activity and upcoming events (*information*).
18. **Timesheets and/or Leave:** (1) Leave Request- Tom Alkire(annual leave) June 7<sup>th</sup>, June 11<sup>th</sup>(*action required*).  
**Timesheet Approval:** JD Clevenger-May Timesheet(*action required*)  
**Timesheet Approval:** Lucinda Whetsell-May Timesheet (*action required*).

**ORDERS AND PAYMENT OF EXPENDITURES:**

19. Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration. (*action required*)
19. Expenses for the current period presented for consideration of payment (*action required*)

**ADJOURNMENT:** With no further action being required by the Lewis County Commission, the meeting will be adjourned (*action required*)