

Lewis County Commission  
18 Garton Plaza, Weston, WV 26452  
Agenda, Monday, April 29, 2013, 10:00am

**SILENT MEDITATION AND PLEDGE OF ALLEGIANCE**

1. 10:00am Call Meeting to Order (*action required*)
2. 10:05am T. Chad Kelley, Lewis County Assessor  
Exonerations, Consolidations, Apportionments (*action required*)

**Appointments:**

3. 10:15am Brian Kisamore, Weston Postmaster RE: Parking congestion concerns at Weston Post Office. Request for Lewis County Commission to meet with the City of Weston to investigate alternatives to alleviate issues (*action required*).
4. 10:30am Sheriff Adam Gissy RE: Hiring of new deputy for Lewis County; The Civil Service Board will have completed all phases of testing. The Sheriff is requesting the Lewis County Commission to approve the hiring of a Deputy Sheriff to fill the open position; Policy regarding noncertified deputies repay the County for costs incurred with certification if the employee resigns within two years on a prorated basis (*action required*).
5. 10:45am Randy Bush, Lewis County Fair-Funding Request: RE: The Lewis County Fair recently lost a corporate sponsor causing a financial hardship for the organization. The Lewis County Fair Board is requesting funding from the Lewis County Commission (*action required*).

**Correspondence:**

6. Upshur County Agenda: Copy of the Upshur County "Special Meeting" Agenda for April 23, 2013 and Agenda for Regular Meeting of April 25, 2013 (*information only*).
7. Lewis County Parks and Recreation Board Report: Copy of Lewis County Parks and Recreation Agenda for Monday, April 22, 2013 and Minutes of Meeting for March 25, 2013 (*information only*).
8. Lewis/Upshur LEPC Report: Copy of Agenda for Lewis/Upshur LEPC for April 17, 2013 and Minutes of Meeting, including Financial Report for February 20, 2013 and Financial Report for March 2013 (*information only*).

**Business:**

9. Boards and Committee Reports: Individual Commissioners will give reports on any board or committee meeting(s) they have attended (*information only*).
10. Approval of Bid for Janitorial Services: A sample bid for janitorial services is presented for review (*action required*).
11. Lewis County Building Commission Appointment: The Lewis County Building Commission submits Ron Henry and Kim Gum as options for Commission approval to fill the unexpired term of Richard Hiserman (*action required*).
12. Lewis County Building Commission Reappointment: Reappointment of Tracey Weber, III to the Lewis County Building Commission for a five year term (*action required*).
13. Request for Reimbursement – Governor's Community Partnership Grant 12LEDA0444: The Mountaineer Military Museum received a Governor's Community Partnership Grant in the amount of \$1000.00 for museum upgrades. Signature required for reimbursement of \$367.16 for mannequins (*action required*).
14. West Virginia State Historic Preservation Office 106 Review: The Lewis County Commission received a Courthouse Facilities Improvement Grant to replace the roof downspouts and gutter on the Tax and Law Enforcement Office areas of the Courthouse. Because the Courthouse is on the National Registry of Historic Places the approval of the project and materials is required from the West Virginia State Historic Preservation Office via submission of a 106 Review. Approval and Signature of 106 Review (*action required*).
15. Records Management and Preservation Grant Agreement: The Lewis County Circuit Clerk received the 2013-2014 Records Management and Preservation Grant in the amount of \$10,000.00 for equipment and expense to scan deed books. Signature of Grant Agreement required (*action required*).
16. Lewis County Health Department Funding Contract: The Lewis County Health Department requests the Lewis County Commission execute the Fiscal Year 2013-2014 Funding Agreement in the amount of \$25,000.00 (*action required*).
17. Request from Jackson's Mill Volunteer Fire Department for Distribution of County Truck Fund: Lewis County budgets \$60,000.00 every two years to assist the county volunteer fire departments with the purchase of a truck. Jackson's Mill Volunteer Fire Department is the next recipient. They are requesting \$30,000.00 be paid to the vendor now and the remaining \$30,000.00 in July. This will enable the company to receive a substantial discount (*action required*).

**18. Lewis County Judicial Annex Update:** Update on construction. *(information only)*.

**19. Lewis County Economic Development Authority Update:** New Economic Development Director, Mike Herron, will give a report on the activities of the Lewis County Economic Development Authority *(information only)*.

**ORDERS AND PAYMENT OF EXPENDITURES:**

**20.** Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration. *(action required)*

**21.** Expenses for the current period presented for consideration of payment *(action required)*

**22. ADJOURNMENT:** With no further action being required by the Lewis County Commission, the meeting will be adjourned *(action required)*