

Lewis County Commission

P O Box 466 - 18 Garton Plaza

Weston, WV 26452

AMENDED Meeting Agenda - March 18, 2013

10:00AM

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

1. 10:00am Call Meeting to Order (*action required*)

2. 10:05am T. Chad Kelley, Lewis County Assessor

Exonerations, Consolidations, Apportionments (*action required*)

APPOINTMENTS:

3. **10:15 AM Micah Harris, Lewis/Upshur/Braxton Community Corrections Director:** Signature and Acceptance of 2013-14 Fiscal Year grant. Total amount requested for funding from the grant is \$379,140.00. Lewis County's match will be \$54,163.00 with \$19,642.75 being the cash portion. (*action required*)

4. **10:30 AM Oath of Office for Garnet Rose Robinson** : Garnet Robinson was appointed on February 18, 2013 by the Lewis County Commission to the Louis Bennett Library Board. The oath of office will be administered. (*action required*)

5. **10:45AM Joyce Harris Thacker, Director, Tri-County Visitation:** Annual Request for funding for Tri-County Visitation Program for 2013-2014 Year. Funding requested is \$7,500.00 (*action required*).

6. **11:00AM Mary Hendricks and Reverend Carolyn Nettles:** Proclamation for Annual Crop Walk(*action required*).

7. **11:15AM Lt. David Parks & Sgt. Ed Browning, Application for the 2013-2014 (PRO)Prevention Resource Grant:** Submission of Prevention Resource Grant for 2013-14 to place Law Enforcement in Robert L. Bland Middle School and Lewis County High School(*action required*).

CORRESPONDENCE:

8. **Upshur County Agenda:** Copy of Upshur County Commission Agenda for March 7th, 2013 (*information only*).

9. **Sheriff's Vehicle Report:** Report for Sheriff's Cruisers Repair and Mileage for February 2013(*information only*).

10. **Sheriff's Monthly Settlement for February 2013:** Sheriff's Settlement (reconciliation) of accounts for the month of February 2013 (*information only*).

11. **West Virginia Regional Jail and Correctional Facility Authority Invoice:** WV Regional jail Invoice for Inmates housed during February 2013(*information only*).

12. **Lewis /Upshur Lewis Emergency Planning Commission** : Lewis /Upshur LEPC Meeting Agenda and Minutes for January 16th, 2013 and February 20th, 2013 including Financial Report(*information only*).

13. **Lewis Gilmer E-911 Advisory Board Report:** Advisory Board Meeting Minutes of February 11, 2013(*information only*).

14. **Lewis County 911 Addressing Report:** Lewis County Addressing Report for February 2013. Information includes Road Name Packages, Citizen Contacts, Proof of Address Requests, etc (*information only*).

15. **Gilmer County 911 Addressing Report:** Gilmer County Addressing Report for February 2013. Information includes Road Name Packages, Citizen Contacts, Proof of Address Requests, etc (*information only*).

16. **Lewis County Certificate of Values-2013 Taxation Year:** The Certificate of Values for the 2013 taxation year was submitted March 1, 2013 to the Lewis County Commission by Lewis County Assessor, T. Chad Kelley. This information is used for budget purposes (*information only*).

17. **Louis Bennett Library Board Minutes and Financial Statements:** Minutes of the October 12, 2012 and January 28, 2013 Louis Bennett Library Board including financial reports for October, November and December 2012 (*information only*).

18. **Louis Bennett Library Audit Report ending June 30, 2012:** Audit Report for Fiscal Year ending June 30, 2012 for the Louis Bennett Library. No significant findings: 1) Segregation of Duties,

2) Petty Cash Receipt implementation *(information only)*.

19. Animal Control Report for February 2013: Animal Control Report for February 2013 includes number of complaints, animals picked up and dropped at Upshur Lewis Animal Pound, money collected and animals adopted*(information only)*.

20. West Virginia State Auditors Office Property Tax Levy Rates for 2013-2014: The West Virginia State Auditor's Office has calculated the property tax rates for Lewis County per West Virginia Code 11-8- 6e. These calculations are used to identify the rates the county can impose without a public hearing*(information only)*.

BUSINESS:

21. Board and Committee Reports: Individual Commissioners will give reports on any board or committee meeting(s) they have attended. *(information only)*.

22. Dispatch Agreement between Lewis County Commission and Gilmer County Commission: The Gilmer County Commission has executed the 2013-2014 Dispatch Service Agreement. The agreement is presented to the Lewis County Commission for signature *(action required)*.

23. West Virginia State Auditor's Office Request for Revision to 2012-2013 County Budget: Transfer of \$218,558 from Revenue Account to appropriate grant line items, net change \$0.00(zero)*(action required)*.

24. Lewis County Health Board of Health: The Lewis County Board of Health requests Carolyn Williams or Patricia Van Kirk is appointed to the unexpired term of Kathy Stover on Lewis County Board of Health *(action required)*.

25. Part Time Tax Deputy: Ms Shannon Williams resigned February 26, 2013 as a part time Tax Deputy. Sheriff Adam Gissy requests permission to post the job vacancy *(action required)*.

26. All-Hazards Training Notification and Funding Requests: Tucker County will host the Fourth Annual All-Hazards Conference in Canaan Valley April 26th-28th, 2013. They no longer have a corporate sponsor and are asking area counties to contribute to offset this loss *(action required)*.

27. 2013 Community Economic Development Strategies-Region VII Planning and Development Council: Request Lewis County reviews the economic development strategies priority listing for FY 2013-2014. This will be used for funding assistance by the council. Last year funding priorities were (in no particular order): 1) Courthouse Expansion/Renovations, 2) Turnertown-Butchersville Sewer Extension, 3) Lewis County Park Improvements, 4) North/West Water Project. New list is due April 15, 2013 *(action required)*.

28. Maintenance Employee: Hiring of an employee for the County Maintenance Department*(action required)*

29. Lewis County Judicial Annex Update: Update on construction. *(information only)*.

30. Lewis County Economic Development Authority Update: Member of the Lewis County Economic Development Authority will give a report on correspondence, contacts and/or the hiring process for a new Economic Development director. *(information only)*.

ORDERS AND PAYMENT OF EXPENDITURES:

31. Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration. *(action required)*

32. Expenses for the current period presented for consideration of payment *(action required)*

ADJOURNMENT: With no further action being required by the Lewis County Commission, the meeting will be adjourned *(action required)*