

**NOTE: MONDAY, FEBRUARY 18, 2013 IS A HOLIDAY.  
MEETING WILL BE HELD TUESDAY, FEBRUARY 19, 2013**

**Lewis County Commission  
P O Box 466 - 18 Garton Plaza  
Weston, WV 26452  
Meeting Agenda  
February 19, 2013  
10:00AM**

***SILENT MEDITATION AND PLEDGE OF ALLEGIANCE***

- 1. 10:00am**      **Call Meeting to Order** (*action required*)
- 2. 10:05am**      **T. Chad Kelley, Lewis County Assessor**  
Exonerations, Consolidations, Apportionments (*action required*)

**APPOINTMENTS:**

- 3. 10:15 AM**      **Mike Hitt:** Mr. Hitt is opposed to annexation by the City of Weston and will share his concerns with the Commission. (*information only*)
- 4. 10:30 AM**      **Steve Byers, Lewis County HazMat Coordinator:** Mr. Byers is requesting supplemental funding be added to the Lewis County HazMat 2012-13 Fiscal Year Budget. This is needed to adequately supply materials and training for the team. The amount needed is \$4,000.00. (Follow-up from Feb. 11, 2013 meeting. (*action required*))
- 5. 10:45 AM**      **Jesse Shackelford, Chief Midway Volunteer Fire Department:** Midway Volunteer Fire Department requests permission to construct a pole building on the property owned by the County Commission and leased to the fire department. There is no financial note for the county. (*action required*)
- 6. 11:00 AM**      **Marsha Boyle, Lewis County Victims of Crime Advocate:** Signature and Acceptance of 2013-14 Fiscal Year grant. Total amount requested for funding from the grant is \$31,173.00 (maximum amount). Balance required for full funding is \$16,064.00 (\$7,793.00 is the required match amount. Remainder of \$8,271.00 will be budgeted from General County Funds). Transfer supervision of the program from the Sheriff to the Prosecuting Attorney. (*action required*)
- 7. 11:15 AM**      **Mary Lou Myers, County Clerk:** Submission of name for new employee for approval by the County Commission (WV §7-7-7). Oath of Office will be given after approval. (*action required*)
- 8. 11:30 AM**      **Lewis County Farm Bureau Women's Committee:** Request signature on a Proclamation declaring February 18-February 23, 2013 at Lewis County Food Check-Out Week. This is a week designated to recognize and reflect upon the strength of the diverse agriculture industry and celebrate the benefits we all receive from the agricultural community. (*action required*)

## CORRESPONDENCE:

9. **Upshur County Agenda:** Copy of Upshur County Commission Agenda for February 14, 2013  
*(information only)*
10. **Sheriff's Monthly Settlement for January, 2013:** Reconciliation of accounts ending January 31, 2012.  
*(information only)*
11. **Lewis Gilmer E911 Monthly Report for January, 2013:** Monthly call report, detailing all calls, for the Lewis Gilmer E911 *(information only)*
12. **Lewis County 911 Addressing Report for January, 2013:** Report of road names, signage and Lewis County citizen contacts by the Addressing Office for January, 2013 *(information only)*
13. **Gilmer County 911 Addressing Report for January, 2013:** Report of road names, signage and Gilmer County citizen contacts by the Addressing Office for January, 2013 *(information only)*
14. **Lewis County Regional Jail Invoice for January, 2013:** Lewis County Regional Jail Invoice for January, 2013 -\$45,969.60 (942 inmate dates at \$48.80 per day) Has been sent to the Prosecuting Attorney for review*(information only)*
15. **Notification that the Kanawha County Assessor's valuation methodology for condominium units was upheld by the West Virginia Supreme Court:** Kanawha County Commission provided information to all counties regarding the WV Supreme Court decision in the case of Pope Properties vs. Kanawha County Assessor. The plaintiff argued that because the corporate owner rented out their units as income producing properties, the assessor should have used the income approach instead of the market comparison approach for valuation. The assessor in Kanawha County valued the properties based on the sales of identical units in the same building. The Circuit Court in Kanawha County and the West Virginia Supreme Court upheld the assessor. *(information only)*
16. **West Virginia University Leadership Academy-October 3 & 4, 2013:** The West Virginia Leadership Academy (formerly the Local Government Leadership Academy) will be held October 3 & 4, 2013at the Waterfront Place Hotel in Morgantown, WV. All interested parties are asked to complete a survey provided by the County Commissioner's Association of West Virginia regarding interest in possible courses. (Commission Queen serves on this state committee) *(information only)*
17. **9<sup>th</sup> Annual West Virginia Small Farm Conference:** Notification that the 9<sup>th</sup> Annual West Virginia Small Farm Conference will be held February 28, March 1 and March 2, 2013 at the Waterfront Place Hotel in Morgantown, WV. *(information only)*
18. **Note of Appreciation from Theresa Blake, Chapter Regent, Trans Allegheny Chapter of the Daughters of the American Revolution:** Note of appreciation to the Commission for their support of the Trans-Allegheny Chapter of the Daughters of the American Revolution and Chapter Regent Theresa Blake *(information only)*

## BUSINESS:

19. **Board and Committee Reports:** Individual Commissioners will give reports on any board or committee meeting(s) they have attended. *(information only)*
20. **Request for appointment of Garnet Rose Robinson to the Louis Bennett Public Library Board of Trustees:** The Louis Bennett Library Board of Trustees request Garnet Rose Robinson be appointed to fill the unexpired term of Martha Mae Danzig *(action required)*
21. **Lewis County Park Board Appointments:** The Lewis County Park Board requests the following members be reappointed: Gene Edwards, Josie Britton and Glen Brown, Jr. Lee Walker has requested not to be reappointed after 25 years of service to the board. New appointee requested to fill this position: T. Chad Kelley. All terms will be 3 years. *(action required)*
22. **Update on New Annex:** *(information only)*
23. **Lewis County Economic Development Report:** Member of the Lewis County Economic Development Authority will give a report on correspondence, contacts and/or the hiring process for a new Economic Development director. *(information only)*
24. **Time Sheets and Leave Approval** *(action required)*

## ORDERS AND PAYMENT OF EXPENDITURES:

25. Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration. *(action required)*
26. Expenses for the current period presented for consideration of payment *(action required)*

## ADJOURNMENT:

27. With no further action being required by the Lewis County Commission, the meeting will be adjourned. *(action required)*

