

**Lewis County Commission**  
**P O Box 466 - 18 Garton Plaza**  
**Weston, WV 26452**  
**February 4, 2013 - Meeting Agenda**

***SILENT MEDITATION AND PLEDGE OF ALLEGIANCE***

- 1. 10:00am Call Meeting to Order** (*action required*)
- 2. 10:05am T. Chad Kelley, Lewis County Assessor**  
Exonerations, Consolidations, Apportionments (*action required*)

**APPOINTMENTS:**

- 3. 10:15am Elaine Massey, Director, Mountain Lakes Convention and Visitor's Bureau**  
RE: Quarterly Report for October, November and December 2012 (*information only*)
- 4. 11:00am Vickie Kerrigan, Lewis County Citizens Against Drugs and WV Law Enforcement**  
RE: Community Event Project (*information only*)

**CORRESPONDENCE:**

- 5. Upshur County Agenda:** Copy of Upshur County Commission Agenda for January 31, 2013 (*information only*)
- 6. West Virginia State Tax Department Estimate for Fiscal Year 2013-2014 Statewide Computer Allocation:** The West Virginia State Tax Department estimates the fiscal year 2013-2014 cost for the Statewide Computer Network will be \$40,113.00. This information is to be used for preparation of the county fiscal year 2013-2014 budget. (*information only*)
- 7. Lewis County Convention and Visitors Bureau Agenda and Meeting Minutes:** Notification of Lewis County Convention and Visitors Bureau February 13, 2013 meeting to be held at 5:30 PM at their office and minutes of the December 4, 2012 meeting. (note: no meeting was held in January). (*information only*)
- 8. Notification from Coalex, Inc. of Phase II and III release on Permit S-0006-76:** Coalex, Inc. is applying for a Phase II and III release on Permit S-006-76 issued for 26.35 acres on January 9, 1976. The permit is located in Courthouse District of Lewis County and is 7.0 miles west of Roanoke. Final regarding was completed June 16, 2004 and seeding/mulching on July 27, 2004. The company request 100% release of reclamation performance bond in the amount of \$27,000.00. Any person(s) wishing to make written comment on this request should write to the Commissioner Department of Environmental Protection, 105 South Railroad Street, Suite 301, Philippi, WV 26241. Comments will be received until March 29, 2013. (*information only*)
- 9. Lewis County Senior Center Legislator Appreciation Reception:** Invitation to the Lewis County Senior Center Legislator Appreciation Reception Thursday, February 7, 2013 from 2:00-4:00 pm. (*information only*)
- 10. Lewis County Citizens Emergency Response Team 2012 Meeting Minutes and Annual Report:** Meeting Minutes and Action Report for 2012 (*information only*)

**BUSINESS:**

- 7. Boards and Committee Reports:** Individual Commissioners will give reports on any board or committee meeting they have attended (*information only*)
- 8. Request from Lewis County Ambulance Authority for Appointments to Lewis County Ambulance Authority Board:** 1. Reggie Hawver to replace Tracy Hager (expired term)

**(action required)** 2. Mindy Hall to replace Cindy Shaver(expired term)**(action required)**

**9. Request from Melissa Smith, Executive Director, West Virginia Courthouse Facilities Improvement Authority (WVCFIA) regarding Letter of Support from the Lewis County Commission to allow the WVCFIA to Issue Bonds as part of the Legislative Agenda for the 2013 Session:** Request of Letter of Support for the WV Courthouse Facilities Improvement Authority to Issue Bonds as part of the Legislative Agenda for 2013. Sample letter drafted for review. **(action required)**

**10. Request from Chief Deputy Randall Hyre, Lewis County Sheriff's Department:** Chief Deputy Randall Hyre is requesting to accrue compensatory time rather than collect payment for overtime (per Lewis County Personnel Policy) effective from his hire date of January 1, 2013 **(action required)**

**11. Lewis County Sheriff Adam Gissy Request for County Building Fund Certificate of Deposit Renewal:** Notification the County Building Fund Certificate of Deposit will renew on February 15, 2013 at the current rate of .20% unless redeemed within ten (10) days of maturity effective that date. Rate for a six month certificate is .20%; twelve month is .30%; eighteen month is .40%; twenty four month is .45%. Sheriff Gissy requests direction on renewal. **(action required)**

**12. Lewis County Judicial Annex:** construction progress **(information only)**

**13. Request for Destruction of Sheriff's Department Surplus Equipment:** Sgt. Money penny requests approval for the destruction of outdated and unserviceable equipment. Immediate destruction includes: computer towers, keyboard, printer, and a hand held radar unit (all inoperable). The remainder will be done in two phases. Phase I: twenty-five outdated and unserviceable uniforms and miscellaneous military equipment. Phase II: electronic and radio equipment that is inoperable or antiquated. Mr. Rowan, Lewis County Office of Emergency Management has agreed to assist in determining what equipment would be suitable for transfer to other emergency agencies. **(action required)**

**14. Cost Share for Generator at the Lewis Upshur Animal Control Facility:** This item was table from a prior meeting. The Upshur County Commission has requested Lewis County contribute 50% of the cost for a generator for the shared county Animal Control Facility. The total cost is \$3,575.98. Lewis County share would be \$1,787.84. **(action required)**

**15. Lewis County Economic Development Report:** Member of the Lewis County Economic Development Authority will give a report on correspondence, contacts and/or the hiring process for a new Economic Development director **(information only)**

**16. Time Sheets and Leave Approval (action required)**

a. Rob Waugh- Annual Leave Request for January 25, 2013

b. Lucinda A. Whetsell-January, 2013 Time Sheet

**ORDERS AND PAYMENT OF EXPENDITURES:**

**17. Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration (action required).**

**18. Expenses for the current period presented for consideration of payment (action required)**

**ADJOURNMENT:**

**19. With no further action being required by the Lewis County Commission, the meeting will be adjourned (action required)**