

LEWIS COUNTY COMMISSION
P O Box 466 --- 18 Garton Plaza
Weston, West Virginia 26452
January 7th, 2012 MEETING AGENDA 10:30 AM

SILENT MEDITATION AND PLEDGE OF ALLEGIANCE

- 1. 10:30am Call Meeting to Order** (*action required*)
- 2. 10:35am T. Chad Kelley, Lewis County Assessor**
Exonerations, Consolidations, Apportionments(*action required*)

Appointments:

- 3. 10:45am Kevin Dice, Staples Advantage**
RE: Presentation of Staples Sales Program(*action required*)
- 4. 11:00am Julia Spelsberg, Mayor, City of Weston**
Second Annual Winter Wellness Day
RE: Mini Grant Application request of \$900.00 for
Fairs and Festivals Committee for “Music and Wellness” and “Music as
Therapy” Event for Thursday, January 24, 2013(*action required*)

Correspondence:

- 5. Upshur County Agenda:** Copy of Upshur County Agenda for January 3, 2013(*information only*).
- 6. Notification from West Virginia State Tax Department:** The West Virginia Tax Department will be contracting with Tyler Technologies to update the Integrated Assessment System for Property Taxes; The current System over is 12 years old. This upgrade will provide Assessor’s Office with the needed capability for improved property tax administration. The West Virginia State Tax Department will pay some of the initial start-up fees, the cost to Lewis County will be \$7215.00 billed quarterly(*information only*).
- 7. Lewis County Assessor’s Fiscal Year 2013-2014 Property Valuation Training and Procedures Commission Budget:** Request for 2%of the previous year’s projected tax collections(per West Virginia Code 11-1C-8)authorizing Assessor to receive up to 2% of the previous year’s projected tax collections. Money is used for the purpose of maintaining current valuations and performing periodic re-evaluation of property. Copy of Lewis County Assessor FY 2013-14 Budget for Review(*information only*).
- 8. Mini Grant Completion Report for Weston Rotary:** The Mini Grant Completion Report for the Weston Rotary awarded in the amount of \$1000.00 on November 15, 2012, in the (*information only*).
- 9. Mini Grant Completion Report for Lewis County Honor Guard:** Closure of Mini Grant Report in amount of \$1000.00 awarded to Lewis County Honor Guard on September 10, 2012 for fuel(*information only*).
- 10. Review of Clean Air Regulation Act of 2012 by Gary Morris, Immediate Past Lewis County Prosecuting Attorney:** This review addresses the regulation as to constitutional and legal opinion, specifically, civil liability of the Board of Health, West Virginia Code 16-2-11 and 16-9A-1 regarding the authority of a Board of Health to adopt regulations and opinions on Sections-1003, 1004, 1005, 1007 and 1011 of proposed regulation and Constitutional Rights of Citizens(*information only*).
- 11. Notification from the West Virginia Development Office:** Notification that the 2012 West Virginia Small Cities Block Grant Application for the Northwest Lewis County Water Project was not funded(*information only*).

Business:

- 12. Board and Committee Reports:** Individual Commissioners will give reports on any board or committee meeting(s) they have attended since last meeting(*information only*).
- 13. Surplus Property Designation Request from Sheriff Adam Gissy:** Sheriff Gissy requesting uniforms no longer in compliance with WV Standards be declared surplus for destruction-complete list of uniforms to be provided upon final inventory(*action required*).
- 14. Request from Immediate Past Sheriff Michael Gissy:**Request to purchase badge and service revolver for \$1.00 each(customary) (*action required*).
- 15. Governor Tomblin's Community Participation Grant Award:** Approval and signature on Governor's Community Participation Grant in the amount of \$2000.00 for the Lewis County Honor Guard, in order to purchase tires for Honor Guard Van(*action required*).
- 16. Amendment to the Lewis-Gilmer E911 Emergency Communications Guideline Manual for After-Hours Animal Control Calls:**Modifications to the Lewis-Gilmer E911 Emergency Communications Manual to correspond with the After Hours Animal Control Policy(*action required*).
- 17. Lewis County Judicial Annex:** Construction progress. (*information only*)
- 18. Lewis County Economic Development Report:** Board Members have been invited to attend.
- 19. Time Sheets and Leave Approval**(*action required*)

ORDERS AND PAYMENT OF EXPENDITURES:

- 20.** Presentation by County Clerk of the Orders of Prior Meeting(s) for consideration. (*action required*)
- 21.** Expenses for the current period presented for consideration of payment.(*action required*)

ADJOURNMENT:

- 22.** With no further action required by the Lewis County Commission, the meeting will adjourn.(*action required*)

1:30pm Work Session Budget/Operation with Sheriff Adam Gissy

- 1. Call to order at 1:30pm**(*action required*)
- 2. The Lewis County Commission will meet with Sheriff Adam Gissy to discuss his departments budgets and operations:** This work session is an opportunity to allow Sheriff Adam Gissy and the Lewis County Commission to review the newly elected Sheriff's plans for his departments and to review expectations for each department budgets. This is a get acquainted meeting for the newly elected official and the County Commission(*information only*).
- 3. Adjournment:** With no further action being required, the work session will be adjourned (*action required*).