

LEWIS COUNTY COMMISSION
18 GARTON PLAZA
WESTON, WV 26452
MEETING AGENDA DECEMBER 10, 2012 10:00 AM

SILENT MEDITATION/ PLEDGE OF ALLEGIANCE

1. 10:00 AM CALL MEETING TO ORDER *(action required)*

2. 10:05 AM T. Chad Kelley, Lewis County Assessor
EXONERATIONS, CONSOLIDATIONS, APPORTIONMENTS
(Action required)

APPOINTMENTS

3. 10:15 AM Gary M. Morris, Lewis County Prosecuting Attorney

a. Class Action Law Suit: Information reference a class action law suit that was filed by Wyoming County to recover recording fees for the county clerk from some government agencies *(status report-information only)*

b. Lewis County Health Department Proposed Smoking Ordinance Ban : Opinion following review of the proposed ordinance by the Lewis County Health Department to eliminate smoking in all public buildings including restaurants, hotels, clubs, schools, parks, halls, etc. *(status report-opinion-information only)*

c. Pioneer Cemetery Transfer of Deed: Follow up on previous request to have the Pioneer Cemetery deeded to a Board of Directors. The last know deed shows the cemetery being transferred to the County Court. Prosecuting Attorney has been working with constituents to set up a Cemetery Board that will allow the transfer to this organization per citizen request. *(status report-information only)*

d. Prosecuting Attorney's Health Insurance upon Retirement: Mr. Gary Morris, Lewis County Prosecuting Attorney will be retiring January 1, 2012. Requests health insurance distribution of monthly premium clarification in reference to amount paid by county and retiree. *(action required)*

4. 10:45 AM Proclamation Honoring John Van Kirk

a. A proclamation honoring John Van Kirk for his dedication and service to the citizens of Lewis County. Mr. Van Kirk was a charter member of the Lewis County Ambulance Authority and a member of numerous other county boards and committees.
(action required)

CORRESPONDENCE

5. Lewis County Floodplain Managers Monthly Report for November 2012 *(information only)*

6. Lewis Gilmer Emergency 911 Monthly Report for November 2012 *(information only)*

7. Lewis County Addressing Report for November 2012 *(information only)*

8. Gilmer County Addressing Report for November 2012 *(information only)*

9. Mini Grant Completion Report- Town of Jane Lew- \$500 for Christmas Parade and Decorations
(information only)

BUSINESS

10. Board and Committee Reports: Individual Commissioners give reports on various board and committee meetings they have attended. *(information only)*

11. Court Security Officer's Position: Analysis of the cost for contractual service versus employment of court security officer(s) for Lewis County Judicial Annex. Government Service Administration Contract price will be compared to surrounding county employment costs. Decision on how to proceed with obtaining Court Security Officers for the Lewis County Judicial Annex. *(action required)*

12. Federal Emergency Planning Agency approved project application for expenditures incurred by the county from the June 28, 2012 to July 8, 2012 Dericio. Approved Project Application FEMA-4071-DR-WV for Public Agency #041-99041-00 (Lewis County Commission) in the amount of \$40,430.41. Signature of acceptance by the county.

(action required)

13. Lewis County Judicial Center Update- report on the construction progress of the Lewis County Judicial Annex

a. Work continues to progress. No delays reported *(information only)*

b. Work session for elected officials and department heads to be housed in the Lewis County Judicial Annex with Silling Associates to review the Furniture, Fixtures and Equipment bid submittal: December 18, 2012 beginning at 9:00 AM. Each elected official and department head that will be housed in the annex will receive an 8X11" copy of the plan for their office. Each will be given a two hour appointment. The first hour will allow them to tour the annex and access their new office space. The second hour will be a meeting the architect and interior designer from Silling Associates to finalize the furniture, fixtures and equipment approved in the design for construction. *(information only)*

c. Request for permanent closure of School Drive: Consideration of an application to the City of Weston to permanently close School Drive (between Courthouse and New Annex). There is only 7' between buildings.

(action required)

14. Lewis County Economic Development Report: Member of the Lewis County Economic Development Authority will give a report on correspondence, contacts and/or the hiring process for a new Economic Development director. (Membership has been invited) *(information only)*

TIME SHEETS AND LEAVE APPROVAL: None *(action required)*

ORDERS AND PAYMENT OF EXPENDITURES

15. Presentation by the County Clerk of the Orders for prior meeting (s) for consideration. *(action required)*

16. Expenses for the current period presented for consideration of payment *(action required)*

ADJOURNMENT

17. With no further action being required by the Lewis County Commission, the meeting will be adjourned. *(action required)*

NOTE:

OATH OF OFFICE 1:00PM SWEARING IN OF NEWLY ELECTED OFFICIALS

LEWIS COUNTY CIRCUIT COURTROOM (information only)

WORK SESSION 2:00 PM AFTER ACTION REVIEW FOR JUNE 28-JULY 8, 2012 AND OCTOBER 29- NOVEMBER 27, 2012 STORMS

LEWIS COUNTY EMERGENCY MEDICAL SERVICES

MEETING ROOM (separate agenda) (information only)

**LEWIS COUNTY COMMISSION
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BUSINESS

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11. Resignation of Jeffrey D. Hyre: Resignation of Jeffrey D. Hyre, County Maintenance Employee Effective December 31, 2012. *(action required)*

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compared to surrounding county employment costs. Decision on how to proceed with obtaining Court Security Officers for the Lewis County Judicial Annex. *(action required)*

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